

**BOROUGH OF DEMAREST  
SPECIAL WORK SESSION AGENDA  
RICHARD D. SCHOOLER COUNCIL CHAMBERS  
JANUARY 23, 2023**

The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by the inclusion of the date, time and place of this Special Work Session of this Governing Body. Such notice of meetings is posted at Borough Hall, e-mailed to The Record and Star Ledger and was filed with the Borough Clerk of Demarest on January 9, 2023.

**Pledge of Allegiance**

**Roll Call**

**ITEMS FOR DISCUSSION**

1. Status of Any Committee Reports relative to Budget and Needs
2. Business Administrator – Job Responsibilities – Salary – Interviews
3. Status Regarding Road Improvements – Last year compared to this year – progress?
4. Questions RE: Swim Club Lease
5. Ordinance Committee –
  1. Address commercial vehicle parking
  2. Notice people with vehicles
6. Update on Store Window Ordinance for Vacant Stores
7. Train Station Use
8. Alcohol on Public Property
9. Office of Emergency Management (O.E.M.)
10. Shared Services
11. Finance/Payroll Systems

**OPEN TO THE PUBLIC / CLOSED TO THE PUBLIC**

**CLOSED SESSION**

**ADJOURNMENT**

## BUDGET PROPOSAL

### SHADE TREE COMMISSION – 2023

Contracted Services	Tree Pruning	\$12,500
	Tree Purchase 60 trees	\$15,000
	Tree Planting	\$15,000
	Hazardous Tree Removal	\$40,500
	Licensed Tree Expert	\$5,000
Supplies	Ceu's	\$980
	Training	\$980
	Arbor Day Festival	\$250
	Deer Protection	\$960
	Water Tank	\$2000
Public Outreach	Meeting announcements	\$600
	Awards for children	\$50
	Demarest Day Booth	\$250

TOTAL 93,840

#### EXPLANATION OF ITEMS

Pruning of 25 of the 200 trees deemed as needing pruning as per inventory.

Purchase of 60 trees, 30 in spring and 30 in fall, to fulfill goals of Five Year Plan

Planting of trees contracted out due to manpower shortage at DPW.

Hazardous tree removal of remaining 27 hazardous major trees as per inventory.  
See note.

Licensed Tree Expert to assist in diagnosing tree condition in ROW and on private property in accordance with Ordinance 1084.

Fulfillment of NJSTC Ceu requirements for commission members.

Training for new members of commission and specialized training regarding tree maintenance and planting procedures.

Arbor Day Festival to maintain Tree City USA status – public outreach.

Deer protection for 60 trees to be planted in 2023.

Mobile water tank to water new plantings to curb drought damage. This will also be used by the DPW .

Meeting announcements required for public meeting in the press, etc.

Awards for children who participate in Arbor Day Program

Demarest Day Booth rental for public outreach purposes.

NOTE: Requests for bids should be made for items above, tree removal and pruning.

Much of the funds required above will enable Demarest to become eligible for grants from the State of New Jersey, the federal government and the Arbor Day Association.