

**MAYOR AND COUNCIL
BOROUGH OF DEMAREST**

**REGULAR MEETING AGENDA
May 22, 2023
7:30 PM**

The notice requirements of the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, have been satisfied by the inclusion of the date, time and place of this regular meeting in the amended annual schedule of meetings of this Governing Body. Such amended schedule of meetings is posted at Borough Hall, on the Borough website and was published in the Record and Star Ledger on February 16, 2023 and was filed in the office of the Borough Clerk.

Pledge of Allegiance

Mayor Bernstein, Council President Slowikowski, Councilmember Fox, Councilmember Hamilton, Councilmember LaPira, Councilmember Marks, Councilmember Jiang

Roll Call:

Present:

Absent:

Also Present:

Resolution: Number 71-23 Introduction of the 2023 Municipal Budget

BE IT RESOLVED that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Demarest, Bergen County, New Jersey for the year 2023; and;

BE IT FURTHER RESOLVED, that the said Budget be published in The Record, in the issue of the Thursday June 1, 2023, and that a hearing on the Budget will be held at the Borough Hall during the Public Meeting on June 26, 2023, at 7:30 PM, or as soon thereafter, as the matter may be heard

A motion was made by _____ and seconded by _____

Roll Call:

Consent Agenda

Mayor Bernstein asks if any member would like to have any resolution removed from the consent agenda and voted on separately.

Mayor Bernstein asks if any member would like to abstain from voting on any resolution on the consent agenda.

Mayor Bernstein asks for a motion to accept the consent agenda (with any abstentions noted)

A motion was made by _____ and seconded by _____

Roll Call:

Consent Agenda:

Resolution No. 72-23	Soil Moving Approval for 379 Hillside Ave.
Resolution No. 73-23	Approving Release of Escrow
Resolution No. 74-23	Authorizing New Agreement with CDBG 2024-2026
Resolution No. 75-23	Authorizing Execution of Agreement with CDBG 2024-2026
Resolution No. 76-23	Soil Moving Approval 7 Central Ave.
Resolution No. 77-23	Approving Issuance of Estimated Tax Bills
Resolution No. 78-23	Authorizing Tax Refund 67 Mountainview
Resolution No. 79-23	Award of Contract Riverside Coop 2023
Resolution No. 80-23	Approval of Bills List

Council Committee Reports

Police, Fire, and Public Events (Jiang)
Ambulance and Recreation (LaPira)
Management, Administrative & Communication Committee (Marks)
Finance & Insurance Committee (Slowikowski)
DPW, Public Buildings, Public Utilities & Recycling Committee (Hamilton)
Real Estate & Ordinance Committee (Fox)

Reports of Borough Officials

Borough Administrator
Borough Attorney
Borough Treasurer
Police Chief
Fire Chief
Ambulance

Minutes for approval:

May 10, 2023 Work Session (Open Space Public Hearing)

Meeting Open to the Public

Closed Session Resolution No. 2023-007 to discuss personnel issues

A motion was made by _____ and seconded by _____

Roll Call:

Adjournment

Resolution of the Demarest Governing Body

Resolution No. 71-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: INTRODUCTION OF THE 2023 BUDGET

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Demarest, Bergen County, New Jersey for the year 2023; and;

BE IT FURTHER RESOLVED, that the said Budget be published in The Record, in the issue of the Thursday June 1, 2023, and that a hearing on the Budget will be held at the Borough Hall during the Public Meeting on June 26, 2023 at 7:30 PM, or as soon thereafter, as the matter may be heard

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 22, 2023

Lee Campbell, Acting Borough Clerk

2023 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2023 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF DEMAREST COUNTY: BERGEN

Brian Bernstein Mayor's Name	December 31, 2026 Term Expires
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Municipal Officials	
SUSAN CROSSMAN Municipal Clerk	4/27/2010 Date of Orig. Appt.
DEBRA MATI Tax Collector	C-1581 Cert. No.
CAMERON KENG Chief Financial Officer	T-8501 Cert. No.
GARY J. VINCI Registered Municipal Accountant	N-1629 Cert. No.
DEENA ROSEND AHL Municipal Attorney	CR00411 Lic. No.

Official Mailing Address of Municipality

BOROUGH HALL
118 SERPENTINE ROAD
DEMAREST, NEW JERSEY 07627

Fax #: (201) 768-2581

Governing Body Members	Name	Term Expires
	MARY LYNNE HAMILTON	12/31/2023
	REBECCA LAPIRA	12/31/2023
	DARYL FOX	12/31/2024
	ANDREA SLOWIKOWSKI	12/31/2024
	DAVID JIANG	12/31/2025
	DANIEL MARKS	12/31/2025

2023 MUNICIPAL BUDGET

Municipal Budget of BOROUGH of DEMAREST County of BERGEN for the Fiscal Year 2023.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

22 day of May, 2023
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(c).
Certified by me, this 22 day of May, 2023

Clerk
118 SERPENTINE ROAD
Address
DEMAREST, NEW JERSEY 07627
Address
(201) 769-3611
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 22 day of May, 2023

Registered Municipal Accountant _____ Address _____
Address _____ Phone Number _____

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 22 day of May, 2023

Chief Financial Officer _____

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification Form)
It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: 22, 2023 By: _____

DO NOT USE THESE SPACES

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of DEMAREST County of BERGEN for the Fiscal Year 2023

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023:

Be it Further Resolved, that said Budget be published in the RECORD

in the issue of June 1 , 2023

The Governing Body of the BOROUGH of DEMAREST does hereby approve the following as the Budget for the year 2023:

RECORDED VOTE

(Insert Last Name)

Ayes	Nays	Abstained	Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of DEMAREST , County of BERGEN , on May 22 , 2023.

A Hearing on the Budget and Tax Resolution will be held at BOROUGH HALL , on June 26 , 2023 at 7:30 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2022 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	11,437,128.00	-	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87	82,859.00	-	-	-	-	-	-
Emergency Appropriations	345,000.00	-	-	-	-	-	-
Total Appropriations	11,864,987.00	-	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	11,212,587.00	-	-	-	-	-	-
Reserved	653,004.00	-	-	-	-	-	-
Unexpended Balances Canceled	31,444.00	-	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	11,897,035.00	-	-	-	-	-	-
Overexpenditures *	32,048.00	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

CAP CALCULATION

Total General Appropriations for 2022	11,437,128.00
Cap Base Adjustment:	
Subtotal	<u>11,437,128.00</u>
Exceptions Less:	
Total Other Operations	1,274,756.00
Total Uniform Construction Code	
Total Interlocal Service Agreement	
Total Additional Appropriations	30,000.00
Total Capital Improvements	654,753.00
Total Debt Service	
Transferred to Board of Education	
Type I School Debt	38,000.00
Total Public & Private Programs	
Judgements	182,500.00
Total Deferred Charges	
Cash Deficit	520,000.00
Reserve for Uncollected Taxes	<u>2,700,039.00</u>
Total Exceptions	<u>8,737,089.00</u>
Amount on Which CAP is Applied	2,700,039.00
2.5% CAP	<u>218,427.23</u>
Allowable Operating Appropriations before	8,956,516.23
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	

CAP CALCULATION

Allowable Operating Appropriations before	8,956,516.23
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	
Additions:	
New Construction (Assessor Certification)	124,008.06
2021 Cap Bank Utilized	
2022 Cap Bank Utilized	
Total Additions	<u>124,008.06</u>
Maximum Appropriations within "CAPS" Sheet 19 @	2.5%
Additional Increase to COLA rate.	3.5%
Amount of Increase allowable.	1.0%
Maximum Appropriations within "CAPS" Sheet 19 @	3.5%
Total General Appropriations for Municipal Purposes	<u>9,004,802.00</u>
(Sheet 19, H-1)	
Over or (Under) Appropriations Cap	<u>(162,093.18)</u>

NOTE:

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

RECAP OF GROUP INSURANCE APPROPRIATION

Following is a recap of the Municipality's Employee Group Insurance

Estimated Group Insurance Costs - 2023

Estimated Amounts to be Contributed by Employees:

Contribution from all eligible emp.

Budgeted Group Insurance - Inside CAP
Budgeted Group Insurance - Utilities
Budgeted Group Insurance - Outside CAP
TOTAL

Instead of receiving Health Benefits, _____ employees
have elected an opt-out for 2023. This opt-out amount
is budgeted separately.

Health Benefits Waiver
Salaries and Wages

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008, c. 6 and P.L. 2010, c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION	
Prior Year Amount to be Raised by Taxation	7,969,885.00
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	182,500.00
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	7,000.00
Less:	
Less: Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	7,780,385.00
Plus 2% CAP Increase	155,807.70
ADJUSTED TAX LEVY	<u>7,935,992.70</u>
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	<u>7,935,992.70</u>

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS

Exclusions:

Allowable Shared Service Agreements Increase	112,888.00	
Allowable Health Insurance Costs Increase		124,663.00
Allowable Pension Obligations Increases		
Allowable LOSAP Increase	600.00	
Allowable Capital Improvements Increase		475,520.00
Allowable Debt Service and Capital Leases Inc.	7,140.00	
Recycling Tax appropriation		
Deferred Charge to Future Taxation Unfunded		170,000.00
Current Year Deferred Charges: Emergencies		
Add Total Exclusions		<u>890,809.00</u>
Less Cancelled or Unexpended Waivers		
Less Cancelled or Unexpended Exclusions		31,444.00

ADJUSTED TAX LEVY

Additions:

New Rates - Increase for new construction	21,054,000	
Prior Year's Local Purpose Tax Rate (per \$100)	0.589	
New Rateable Adjustment to Levy		124,008.06
Amounts approved by Referendum		
Levy CAP Bank Applied		

MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION

AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES	<u>8,722,799.00</u>
OVER OR (UNDER) 2% LEVY CAP	<u>(195,566.76)</u>
(must be equal or under for introduction)	

EXPLANATORY STATEMENT - (Continued)
BUDGET MESSAGE

"2010" LEVY CAP BANKS:		
2020	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2023) Amount Used in CY 2023 Balance to Expire	<hr/> <hr/> <hr/> <hr/> <hr/>
2021	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2023 - CY 2024) Amount Used in CY 2023 Balance to Carry Forward (CY 2024)	<hr/> <hr/> <hr/> <hr/> <hr/>
2022	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2023 - CY 2025) Amount Used in CY 2023 Balance to Carry Forward (CY 2024 - CY 2025)	<hr/> <hr/> <hr/> <hr/> <hr/>
2023	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2024 - CY 2026)	<hr/> <hr/> <hr/>
Total Levy CAP Bank		<hr/> <hr/>

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
GENERAL REVENUES				
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (Continued):	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
				-
				-
				-
				-
				-
				-
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				-
				-
				-
				-
				-
Total Section F: Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001 XXXXXXXX	XXXXXXXXXXXX 11,581.00	XXXXXXXXXXXX 120,859.00	XXXXXXXXXXXX 120,859.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES

	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
Summary of Revenues				
1. Surplus Anticipated (Sheet 4, #1)	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-101	-	1,480,000.00	1,480,000.00
3. Miscellaneous Revenues:				
Total Section A: Local Revenues	08-102	-	-	-
Total Section B: State Aid Without Offsetting Appropriations	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-101	139,000.00	142,000.00	191,439.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	08-102	429,815.00	405,840.00	405,840.00
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	09-001	325,000.00	293,000.00	518,974.00
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	11-001	-	-	-
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-003	11,581.00	120,859.00	120,859.00
Total Miscellaneous Revenues	10-001	1,821,143.00	400,458.00	373,613.00
Total Receipts from Delinquent Taxes	08-004	2,726,539.00	1,362,157.00	1,610,725.00
4. Receipts from Delinquent Taxes	13-099	150,000.00	150,000.00	198,773.00
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	15-499	2,876,539.00	2,992,157.00	3,289,498.00
6. Amount to be Raised by Taxes for Support of Municipal Budget:	13-199	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	XXXXX	8,722,799.00	7,969,885.00	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-190	-	-	XXXXXXXXXXXX
c) Minimum Library Tax	07-191	588,052.00	557,945.00	XXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-192	9,310,851.00	8,527,830.00	9,093,481.00
7. Total General Revenues	07-199	12,187,390.00	11,519,987.00	12,382,979.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT (Continued)							
Revenue Administration							
Salaries and Wages	20-145 1	29,000.00	89,300.00		56,300.00	56,338.00	*
Other Expenses	20-145 2	5,304.00	5,200.00		10,200.00	9,748.00	452.00
Tax Assessment Administration							
Salaries and Wages	20-150 1	24,480.00	24,000.00		24,000.00	23,039.00	961.00
Other Expenses	20-150 2	1,326.00	1,300.00		1,450.00	1,439.00	11.00
Legal Services							
Other Expenses	20-155 2	95,700.00	105,000.00		106,500.00	101,136.00	5,364.00
Engineering Services							
Other Expenses	20-165 2	85,000.00	125,000.00		137,000.00	148,689.00	*
LAND USE ADMINISTRATION							
Planning Board							
Salaries and Wages	21-180 1		3,000.00		1,100.00	815.00	285.00
Other Expenses	21-180 2	4,590.00	5,000.00		3,500.00	2,745.00	755.00
Zoning Board of Adjustment							
Salaries and Wages	21-185 1		4,000.00		1,500.00	878.00	622.00
Other Expenses	21-185 2	5,406.00	7,300.00		4,800.00	4,844.00	*

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
INSURANCE							
General Liability	23-210	2	136,959.00	119,394.00	-	88,970.00	30,424.00
Workers Compensation	23-215	2	128,672.00	117,856.00	-	88,970.00	29,886.00
Employee Group Health	23-220	2	700,612.00	611,000.00	-	513,906.00	62,044.00
PUBLIC SAFETY							
Police Department							
Salaries and Wages	25-240	1	2,248,876.00	2,381,904.00	-	2,333,315.00	989.00
Salaries and Wages - American Rescue Plan	25-240	1	256,124.00	256,124.00	-	256,124.00	-
Other Expenses	25-240	2	216,490.00	228,569.00	-	230,863.00	*
Office of Emergency Management							
Other Expenses	25-252	2	6,500.00	7,000.00	-	10,262.00	238.00
Contribution to First Aid Organization	25-261	2	38,740.00	42,000.00	-	33,548.00	8,452.00
Fire Department							
Other Expenses	25-265	2	144,955.00	167,250.00	-	129,074.00	18,176.00
Fire Hydrant Services	25-265	2	96,288.00	94,400.00	-	94,002.00	398.00
Fire Prevention							
Salaries and Wages	25-265	1	16,340.00	7,750.00	-	7,647.00	3.00
Other Expenses	25-265	2	204.00	100.00	-	170.00	30.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2022		
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved	
PUBLIC SAFETY (Continued)								
Municipal Prosecutor								
Salaries and Wages	25-275	1	7,344.00	7,200.00	-	7,200.00	5,320.00	1,880.00
PUBLIC WORKS								
Streets and Roads Maintenance								
Salaries and Wages	26-290	1	925,000.00	893,500.00		863,500.00	854,867.00	8,633.00
Other Expenses	26-290	2	249,000.00	136,275.00		136,275.00	121,936.00	14,339.00
Flood Remediation - IDA	26-290	2			175,000.00	175,000.00	175,000.00	-
Debris Removal and Stream Stabilization	26-290	2			170,000.00	170,000.00	104,800.00	65,200.00
Shade Tree Commission								
Other Expenses	26-300	2	33,150.00	32,500.00		37,500.00	36,911.00	589.00
Solid Waste Collection								
Salaries and Wages	26-305	1	2,550.00	2,500.00		2,500.00	-	2,500.00
Sanitation - Contractual	26-305	2	567,500.00	554,000.00		567,500.00	470,033.00	97,467.00
Sewerage Processing and Disposal								
Salaries and Wages	26-295	1	4,080.00	4,000.00		4,000.00	-	4,000.00
Other Expenses	26-295	2	510.00	500.00		500.00	-	500.00
Public Buildings and Grounds								
Other Expenses	26-310	2	107,610.00	104,500.00		119,500.00	115,833.00	3,667.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC WORKS (Continued)							
Vehicle Maintenance							
Salaries and Wages	26-315	1	40,000.00		78,000.00	77,508.00	492.00
Other Expenses	26-315	2	122,094.00	184,700.00	104,700.00	100,039.00	4,661.00
HEALTH AND HUMAN SERVICES							
Board of Health							
Contractual	27-330	2	30,294.00	28,400.00	30,700.00	30,530.00	170.00
Environmental Comm. (NJSA 40:56D-1 et seq.)							
Other Expenses	27-335	2	3,200.00	3,200.00	3,200.00	1,883.00	1,317.00
Occupational Safety & Health Act (P.L. 1983, C. 516)							
Other Expenses	27-330	2	15,300.00	15,000.00	15,000.00	14,975.00	25.00
PARK AND RECREATION							
Recreation Services and Programs							
Other Expenses	28-370	2	25,000.00	6,250.00	6,250.00	5,935.00	315.00
Maintenance of Parks							
Other Expenses	28-375	2	21,500.00	21,500.00	21,500.00	19,751.00	1,749.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	228,365.00	192,951.00		195,151.00	195,114.00	37.00
Social Security System (O.A.S.I.)	36-472	215,220.00	186,000.00		211,000.00	211,916.00	*
Consolidated Police & Fireman's Pension Fund	36-474						
Police and Fireman's Retirement System of NJ	36-475	746,868.00	638,741.00		638,741.00	638,741.00	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225						
Defined Contribution Retirement Program (DCRP)	36-477	2,754.00					
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	1,248,350.00	1,205,218.00	-	1,232,418.00	1,233,297.00	37.00
(F) Judgments	37-480						XXXXXXXXXX
(G) Cash Deficit of Preceding Year	46-855						
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-298	9,004,802.00	8,737,089.00	345,000.00	9,082,089.00	8,643,338.00	460,784.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"							
EDUCATION							
Maintenance of Free Public Library	29-390	2	588,052.00	557,945.00	-	454,500.00	103,445.00
UTILITY EXPENSES AND BULK PURCHASES							
Sewerage Processing and Disposal							
Bergen County Utilities Authority - O&M	31-456	2	455,463.00	455,382.00	-	455,361.00	1.00
Bergen County Utilities Authority - Debt Service	31-456	2	112,280.00	101,229.00	-	101,229.00	-
Borough of Cresskill	31-456	2	19,380.00	19,000.00	-	18,646.00	354.00
Recycling Tax	31-456	2	7,140.00	7,000.00	-	4,967.00	2,033.00
PUBLIC SAFETY							
Length of Service Awards Program (LOSAP)	25-286	2	53,550.00	52,500.00	-	52,500.00	52,500.00
PUBLIC WORKS							
NJPDES Stormwater Permit							
Street Division - Other Expenses	26-298	2	1,734.00	1,500.00	-	1,500.00	1,500.00
NJPDES Landfill Discharge							
Landfill Division - Other Expenses	32-465	2	-	200.00	-	200.00	200.00
GENERAL GOVERNMENT							
Reserve for State Tax Appeals	30-426	2	80,000.00	80,000.00	-	80,000.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920						XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925						XXXXXXXXXX
Interest on Bonds	48-930						XXXXXXXXXX
Interest on Notes	48-935						XXXXXXXXXX
							XXXXXXXXXX
							XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
(J) Deferred Charges and Statutory Expenditures - Local School -	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406						XXXXXXXXXX
Capital Project for Land, Building or Equipment' N.J.S.A. 18A:22-20	29-407						XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409						XXXXXXXXXX
(K) District School Purposes (Items (I) and (J) - Excluded from "CAPS"	29-410						XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	2,652,588.00	2,262,898.00	-	2,262,898.00	2,049,248.00	192,220.00
(L) Subtotal General Appropriations (Items (H-1) and (O))	34-400	11,657,390.00	10,999,987.00	345,000.00	11,344,987.00	10,692,587.00	653,004.00
(M) Reserve for Uncollected Taxes	50-899	530,000.00	520,000.00	XXXXXXXXXX	520,000.00	520,000.00	XXXXXXXXXX
9. Total General Appropriations	34-499	12,187,390.00	11,519,987.00	345,000.00	11,864,987.00	11,212,587.00	653,004.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Summary of Appropriations							
(H-1) Total General Appropriations for	34-299	9,004,802.00	8,737,089.00	345,000.00	9,082,089.00	8,643,338.00	460,784.00
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	1,317,599.00	1,274,756.00	-	1,274,756.00	1,114,723.00	160,033.00
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	-	-	-	-	-	-
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	11,581.00	120,859.00	-	120,859.00	98,687.00	32,187.00
Total Operations Excluded from "CAPS"	34-305	1,329,180.00	1,395,615.00	-	1,395,615.00	1,213,410.00	192,220.00
(C) Capital Improvements	44-999	30,600.00	30,000.00	-	30,000.00	30,000.00	-
(D) Municipal Debt Service	45-999	1,087,808.00	654,783.00	-	654,783.00	623,339.00	XXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	205,000.00	182,500.00	XXXXXX	182,500.00	182,500.00	XXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXX
(G) Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXX
(M) Reserve for Uncollected Taxes	50-999	530,000.00	520,000.00	XXXXXXXXXX	520,000.00	520,000.00	XXXXXX
Total General Appropriations	34-499	12,187,390.00	11,519,987.00	345,000.00	11,864,987.00	11,212,587.00	653,004.00

DEDICATED ASSESSMENT BUDGET

	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
14. DEDICATED REVENUES FROM	FCOA			
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT				
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999			

DEDICATED ASSESSMENT BUDGET UTILITY

	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
14. DEDICATED REVENUES FROM	FCOA			
Assessment Cash	52-101			
Deficit (Utility Budget)	52-885			
Total Utility Assessment Revenues	52-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT				
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Utility Assessment Appropriations	52-999			

DEDICATED ASSESSMENT BUDGET UTILITY

	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
14. DEDICATED REVENUES FROM				
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899			
		Appropriated		Expended 2022
		2023	2022	Paid or Charged
15. APPROPRIATIONS FOR ASSESSMENT DEBT				
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999			

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2023 from Animal Control State or Federal Aid for Maintenance of Libraries Request; Escheat; Construction Code Fees Due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; Housing and Community Development Act Board of Recreation Commission; Uniform Fire Safety Act Prevention; Developer's Escrow Deposits; Peace Sites; Open Space Recreation; Farmland and Historic Preservation Trust; Donations - 911 Memorial Fund; Outside Employment of Off-Duty Municipal Police; Dearthest Day Donations; Affordable Housing Trust; and Parking Offenses Adjudication Act and Storm Recovery Trust Fund

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND
CHANGE IN CURRENT SURPLUS

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2022

ASSETS			
Cash and Investments	1110100	3,513,520.00	
Due from State of N.J.C. 20, P.L. 1981)	1111000		
Federal and State Grants Receivable	1110200	58,925.00	
Receivables with Offsetting Reserves:	XXXXXX	XXXXXXXXXX	
Taxes Receivable	1110300	213,872.00	
Tax Title Lien Receivable	1110400		
Property Acquired by Tax Title Lien Liquidation	1110500	67,444.00	
Other Receivables	1110600	1,384,579.00	
Deferred Charges Required to be in 2023 Budget	1110700	260,143.00	
Deferred Charges Required to be in Budgets Subsequent to 2023	1110800	140,000.00	
Total Assets	1110900	5,608,283.00	
LIABILITIES, RESERVES AND SURPLUS			
*Cash Liabilities	2110100	2,454,328.00	
Reserves for Receivables	2110200	1,635,695.00	
Surplus	2110300	711,655.00	
Total Liabilities, Reserves and Surplus	XXXXXX	4,801,678.00	
School Tax Levy Unpaid	2220170		
Less: School Tax Deferred	2220200		
*Balance included in Above "Cash Liabilities"	2220300		

		YEAR 2022	YEAR 2021
Surplus Balance, January 1	2310100	2,179,827.00	2,244,250.00
CURRENT REVENUE ON A CASH BASIS:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX
Current Taxes*(Percentage Collected 2022: 0%, 2021: 0%)	2310200	38,485,837.00	37,446,788.00
Delinquent Taxes	2310300	198,773.00	84,075.00
Other Revenues and Additions to Income	2310400	1,988,577.00	2,164,921.00
Total Funds	2310500	42,853,014.00	41,940,014.00
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX
Municipal Appropriations	2310600	11,921,304.00	10,530,833.00
School Taxes (Including Local and Regional)	2310700	25,857,331.00	25,114,202.00
County Taxes (Including Added Tax Amounts)	2310800	4,055,004.00	4,131,634.00
Special District Taxes	2310900	21.00	68,144.00
Other Expenditures and Deductions from Income	2311000	1,284,747.00	97,874.00
Total Expenditures and Tax Requirements	2311100	42,518,407.00	39,942,687.00
Less: Expenditures to be Raised by Future Taxes	2311200	377,048.00	182,500.00
Total Adjusted Expenditures and Tax Requirements	2311300	42,141,359.00	39,760,187.00
Surplus Balance, December 31	2311400	711,655.00	2,179,827.00

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2023 Budget			
Surplus Balance, December 31	2311500	711,655.00	
Current Surplus Anticipated in 2023 Budget	2311600	-	
Surplus Balance Remaining	2311700	711,655.00	

(Important: This appendix must be included in advertisement of Budget.)

**2023
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:
 Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:
 3 years. (Population under 10,000)
 6 years. (Over 10,000 and all county governments)
 years exceeding minimum time period.
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**BOROUGH OF DEMAREST
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

This is a presentation of the Capital Improvement Budget/Program that is required to be included in the 2023 Official Budget of the Borough of Demarest in accordance with the Local Financial Board regulations NJAC 5:30-4.

The selection of those items included was based on need and/or desirability of improvements and the continuous ongoing program to keep existing facilities maintenance and existing equipment on a realistic replacement schedule.

The Improvement Budget/Program has been given much thought and analysis to provide balance between and desirability with due consideration to financial constraints.

BOROUGH OF DEMAREST OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2022	APPROPRIATIONS	FCOA	Appropriated		Expended 2022	
		2023	2022				for 2023	for 2022	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190	69,110.00			Development of Lands for Recreation and Conservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
					Salaries & Wages	54-385-1				
					Other Expenses	54-385-2				
					Maintenance of Lands for Recreation and Conservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
Interest Income	54-113				Salaries & Wages	54-375-1				
					Other Expenses	54-372-2				
Reserve Funds:	54-101				Historic Preservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
					Salaries & Wages	54-176-1				
					Other Expenses	54-176-2				
					Acquisition of Lands for Recreation and Conservation	54-915-2				
					Acquisition of Farmland	54-916-2				
					Down Payments on Improvements	54-902-2				
Total Trust Fund Revenues:	54-299	69,110.00			Debt Service:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
Summary of Program										
Year Referendum Passed/Implemented:					2001, 2006, 2012, 2020					
Rate Assessed:					amount not to exceed .01					
Total Tax Collected to date:					\$					
Total Expended to date:					\$					
Total Acreage Preserved to date:					(Acres)					
Recreation land preserved in 2022:					(Acres)					
Farmland preserved in 2022:					(Acres)					
Total Trust Fund Appropriations:							54-499	69,110.00		

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: BOROUGH OF DEMAREST

Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

--

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)
If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

Date _____

Clerk of the Governing Body

Resolution of the Demarest Governing Body

Resolution No. 72-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: RESOLUTION APPROVING SOIL MOVING PERMIT FOR 379 HILLSIDE AVE.

BE IT RESOLVED by the Borough Council of the Borough of Demarest that the Soil Moving Application and Soil Erosion Control Plan for 379 Hillside Ave. Block 120.01, Lot 1.02 prepared by Hubschman Engineering, is hereby approved subject to the following conditions:

1. No topsoil shall be removed from the site.
2. The applicant shall indicate the location to which excess soil will be exported.
3. The applicant shall indicate the route of travel within the Borough.
4. The applicant shall provide for the cleaning of the streets used in the route of travel within the Borough.
5. The applicant shall provide the name of the person responsible for the soil movement.
6. The applicant shall be responsible for any damage done to Borough streets during the soil removal process.
7. The applicant shall deposit, with the Borough, escrow in the amount of \$3,172.26 for inspections services of the Borough Engineer.
8. The applicant shall provide a performance guaranty to the Borough in the amount of \$63,445.20.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 22, 2023

Lee Campbell, Acting Borough Clerk

HUBSCHMAN ENGINEERING BONDING ESTIMATE

PAGE 1 OF 1

Job Summary:

Proposed Single Family Dwelling
379 Hillside Avenue
Block 120.01, Lot 1.02
Borough of Demarest, Bergen County, New Jersey
Hubschman Engineering Site Plans Dated 11-18-21
(File #3409.379)

ESTIMATE FOR SOIL MOVING

Prepared: 12-8-2021

Item No	Item	Quantity	Unit	Unit Price	Total (\$)
A. SOIL EROSION CONTROL					
1	Clearing/ Grading/Soil Moving	1	EA	\$1,500.00	\$1,500.00
2	Silt Feence	400	LF	\$3.00	\$1,200.00
3	Tree Protection	2	LF	\$150.00	\$300.00
4	Construction Entrance	50	SY	\$8.00	\$400.00
					\$3,400.00

B. DRAINAGE

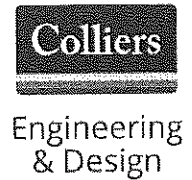
1	Seepage Pit	15	EA	\$1,200.00	\$18,000.00
2	24" X 24" Inlets	5	EA	\$250.00	\$1,250.00
3	Trench Drain	1	LS	\$500.00	\$500.00
4	10" Diameter PVC	273	LF	\$20.00	\$5,460.00
5	8" PVC	42	EA	\$18.00	\$756.00
6	Drainage Manhole	1	EA	\$1,500.00	\$1,500.00
7	6" PVC	242	LF	\$15.00	\$3,630.00
					\$31,096.00

C. SOIL MOVING

1	Export	459	CY.	\$5.00	\$2,295.00
					\$2,295.00

Subtotal	\$36,791.00
Total Bond Amount (120%)	\$44,149.20
Performance Guaranty (110%)	\$40,470.10
Cash (10%)	\$3,679.10
 Engineer & Legal Escrow (5%)	 \$1,839.55

400 Valley Road
Suite 304
Mt. Arlington New Jersey 07856
Main: 877 627 3772



May 5, 2023

Dot Haight
Building Department
Borough of Demarest
118 Serpentine Road
Demarest, NJ 07627

379 Hillside Avenue
Block 120.01, Lot 1.02 (Demarest)
Block 50, Lot 1.03 (Alpine)
Proposed Single Family Dwelling
Soil Moving Application **Review #3**
Colliers Engineering & Design Project No. DEP0179

Dear Ms. Haight:

As requested, our office has reviewed the following documents in relation to the above-referenced application for the proposed construction of a new single-family dwelling, driveway, patio, pool, drainage improvements and various other improvements at the subject address.

The Applicant has submitted the following for review:

- 1) Site plans consisting of five (5) sheets, prepared and signed by Michael J. Hubschman P.E. & P.P., and Robert J. Mueller, P.L.S. of Hubschman Engineering, P.A., dated February 1, 2023; *Site Plan, SESC Plan, and Existing Conditions Plan last revised April 4, 2023; Existing Conditions Plan last revised April 26, 2023;*
- 2) Soil Moving Report for 379 Hillside Avenue prepared and signed by Michael J. Hubschman P.E. & P.P., of Hubschman Engineering, P.A., dated February 1, 2023;
- 3) Drainage Report for 379 Hillside Avenue prepared and signed by Michael J. Hubschman P.E. & P.P., of Hubschman Engineering, P.A., dated February 1, 2023; *Last revised March 30, 2023; Last revised April 26, 2023;*
- 4) Application for Soil Movement for the subject property;
- 5) Bonding Estimate prepared by Hubschman Engineering P.A. dated December 8, 2021; *revised April 5, 2023;*
- 6) *Comment response letter, prepared and signed by Michael J. Hubschman, dated March 31, 2023; Revised April 26, 2023;*
- 7) *Tree removal permit application for the subject property, dated April 11, 2023.*

After our review of these documents, we offer the following comments in this matter. For ease of review, updated comments pertaining to review #3 are shown in **bold** where previous comments related to review #2 are shown in *italics*:

General

1. The Applicant/Owner in this matter is:

Boris Khutoryansky
1512 Palisades Avenue, #20H
Fort Lee, NJ 07024

The Applicant/Owner shall notify the Borough of Demarest Building Department of any changes to the above information.

2. The site is currently comprised of a vacant lot, consisting of approximately 63,982 SF. The property is a mostly rectangular shaped parcel, fronting the north side of Hillside Avenue. The Applicant is proposing to construct a new single-family dwelling with attached garage, driveway, walkways, patio, in-ground pool, cabana, drainage improvements, and other related improvements.
3. The property is encumbered by a sanitary sewer easement along the western side property boundary.
4. The project site is a residential property located in the Residence A Zone according to the Borough zoning map.
5. According to the site plans, several variances were granted on the property. The variances can be summarized by the following:
 - a. Minimum Lot Frontage (Demarest) – 35.89 feet is existing where 200 feet is required.
 - b. Minimum Lot Frontage (Alpine) – 35.89 feet is existing where 96 feet is required.
 - c. Minimum Lot Width at Setback (Alpine) – 35.12 feet is existing where 120 feet is required.
6. The property is located in Zone X (area determined to be outside the 0.2% annual chance floodplain) as shown on the Flood Insurance Rate Map (FIRM) for the Borough of Demarest dated August 2019.
7. The existing lot is vacant, so all proposed coverage is considered new improved lot coverage. As such, the Applicant is proposing to increase the improved lot coverage on the property to 15,109 SF (25.05%) where a maximum of 30% is allowed in this zone.
8. Per N.J.A.C. 7:8, the definition of a "Major Development" is a project which includes either a disturbance area larger than 1 Acre or $\frac{1}{4}$ Acre (10,890 SF) or more of increase in impervious area. Based on the coverages provided on the site plans, the Applicant is proposing an increase in impervious area of 15,109 SF which is greater than $\frac{1}{4}$ Acre. As such, the proposed project is considered a Major Development.

Site Plan

1. The Applicant is proposing seven (7) precast concrete seepage pits (designated as SP 1-7) in the rear yard and a bioretention basin *a small-scale infiltration basin in the rear yard area*. We have reviewed the drainage design and offer the following comments:
 - a. Due to this project being classified as a major development, the project is subject to additional design and performance standards as outlined in N.J.A.C. 7:8. The Applicant is required to use green infrastructure, demonstrate adequate stormwater runoff quantity control, stormwater runoff quality control, and also address the standards related to groundwater recharge.
 - b. The drainage report shall be revised to include the following missing items:
 - i. An existing and proposed drainage area map;
Comment addressed.
 - ii. Proposed inlet drainage area map;
Comment addressed.
 - iii. Pipe conveyance calculations;
Included in section 6 of the drainage report. Comment addressed.
 - iv. Ground water mounding impacts;
Included in section 4 of the drainage report. The input values used in the groundwater mounding calculations indicate 72 hrs. for the 'duration of infiltration period' (t); this value should be based on the calculated drain time. In addition, 0.17 in/hr is used for the recharge rate (R), which is inconsistent with the design rate from the tested results. Refer to Chapter 13 of the BMP Manual for the required method in calculating the GW mounding.

Please review / confirm the dBMPu value used in the Groundwater Recharge Spreadsheet. For unvegetated surface BMPs, this value should be the depth to upper level (above the WQDS volume).
Comment addressed.
 - v. Drain time calculations;
Drain time calculations must be determined using the design permeability rate and based on the WQDS volume / (Infiltration area x design permeability rate).

Note: The drainage report includes the tested permeability rate (4.2 in./hr.) at test pit no. 1. A factor of safety of 2 must be applied to the tested permeability rate to obtain the design permeability rate.
Comment addressed.

- vi. Emergency overflow/spillway calculations;
Included in section 4 of the drainage report. Comment addressed.
 - vii. Separate hydrographs for:
 - 1. Roof area tributary to the drywells;
Drywells no longer proposed.
 - 2. The parking lot and grass area tributary to the bioretention basin;
Bioretention basin no longer proposed, a small-scale infiltration basin is provided. Drainage areas are shown in the drainage report. Comment addressed.
 - viii. Pond routing for the bioretention basin. Pond routings should demonstrate how the basin was sized to accommodate the tributary drainage area;
Small scale infiltration basin routing calculations are included in section 1 of the drainage report. Comment addressed.
 - ix. Full soil survey report including designated soil group to substantiate type "A" soils used in the analysis.
Comment addressed.
- c. Stormwater Quality Requirements
- i. The raingarden is designed to store the WQ design storm and then overflow any additional water to the seepage pit system. This project requires a treatment level of 80% TSS removal. The removal rate of the raingarden is 80-90% based on the depth of the soil bed and the type of vegetation selected.
A raingarden is no longer proposed. The Applicant is proposing a small-scale infiltration basin to address stormwater quality.
 - ii. The drainage report states that a rain garden is proposed to address stormwater quality for the driveway area. Stormwater is collected in the driveway via a series of surface inlets.
This comment is no longer applicable.
 - iii. *The Water Quality Calculations in section 2 of the drainage report are based on the Rational method. Please note that the Rational Method cannot be used to determine SW runoff volumes. N.J.A.C. 7:8-5.5 requires using 1.25 inches of rain falling nonuniformly in a 2-hour storm event. For reference, see NJ BMP Manual Chapter 5, pages 18 & 19.*
Report has been revised to calculate runoff volumes using SCS method. Comment addressed.

A hydrograph / pond routing is required for the water quality design storm (WQDS) to determine the WQ peak volume and water surface elevation.
Comment addressed.

The small-scale infiltration basin should be designed to hold the WQ runoff volume, overflow for higher storm events should be provided at the WQDS water surface elevation.
Comment addressed.

d. Stormwater Quantity Requirements

- i. It appears the Applicant is utilizing drywells to satisfy the stormwater quantity requirements. The Applicant shall be made aware that drywells are not permitted to be used to satisfy stormwater quantity reduction requirements for major developments. The Applicant shall revise the plan and stormwater report accordingly.

The Applicant has revised the plan which currently does not include drywells. Instead, a small-scale infiltration basin is proposed to address the stormwater quantity requirements.

- ii. Per NJ Stormwater Best Practice Manual, drywells can be used to capture roof runoff only. The current design incorporates overflow from the bioretention basin as well as stormwater from several lawn inlets which is not permitted under the stormwater regulations.

This comment is no longer applicable.

- iii. Drywells can only be sized for the water quality design volume. The Applicant shall revise the plans and drainage report accordingly.

This comment is no longer applicable.

- iv. There is insufficient analysis provided to demonstrate compliance with the stormwater quantity requirements.

The analysis provided in the revised drainage report demonstrates the 2, 10, and 100-year storm events are reduced to 50%, 75%, and 80% respectively. However, it is unclear if the lowest orifice in the outlet control structure is placed at the correct elevation (see comment 1.c.iii). Adjusting this calculation may affect the stormwater quantity reductions.

Comment addressed.

- e. In the currently proposed layout, the overflow from the bioretention basin is connected to the drywell system which surcharges through the open grate at the top of the drywell. This arrangement is not permitted since only the water quality design volume from the roof area is allowed.

This comment is no longer applicable. Overflow is now routed to a scour hole at the northwestern corner of the property.

- f. Soil tests shall be provided in accordance with NJ Stormwater Best Practices Manual Chapter 12. The soil testing workbook should be completed and submitted for review. Soil test shall include the location of the seasonal high-water table (SHWT) and K-value of the soil. Per New Jersey's Stormwater Best Management Practices Manual, it shall be confirmed that the bottom of the proposed chambers are at least two (2) feet above the SHWT.
The revised drainage report includes soil testing data in appendix 1. Soil conditions are adequate for the small-scale infiltration basin to function properly.
- g. The Borough Engineer shall be notified to inspect the seepage pits and raingarden prior to backfilling.
Comment no longer applicable. The Applicant shall be made aware that they are required to have the small-scale infiltration basin inspected in accordance with NJAC 7:8-5.8. This information should be included in the O&M manual.
- h. In accordance with NJAC 7:8-5.2(m) the proposed stormwater BMP's shall be reflected in a deed notice recorded in the office of the County Clerk. A form of deed notice shall be submitted to the Borough for approval prior to filing.
This comment remains in effect.
- i. The location of the proposed raingarden should be cordoned off during construction to prevent compaction of the subsoil by construction equipment and/or stockpiles. The plans shall be revised to depict this information.
The raingarden is no longer proposed. The small-scale infiltration basin shall be subject to the same requirements.
- j. Post construction testing should be performed on the as-built raingarden in accordance with the Construction and Post-Construction Oversight and Soil Permeability Testing section in Chapter 12 of the NJ Stormwater Best Practices Manual. Where as-built testing shows a longer drain time than designed, corrective action must be taken. Results of any testing should be provided for review prior to issuance of a C.O.
The raingarden is no longer proposed. The small-scale infiltration basin shall be subject to the same requirements.
- k. An operation and maintenance manual (O&M) for the proposed stormwater BMP's shall be submitted to the Borough for review and approval. Once approved, the O&M manual shall be recorded at the Bergen County Clerk's Office and tied to the deed. The Applicant shall be made aware that maintenance of the stormwater improvements will be the responsibility of the homeowner.

This comment remains in effect.

Applicant stipulated that O&M manual will be submitted to the Borough upon conditional approval of the project.

2. The Applicant is proposing to remove ten (10) trees from the site to accommodate the proposed construction. A replacement schedule has been provided on sheet 3409.379-3. We defer to the Demarest Shade Tree Commission for further comment on this matter. *The Applicant has revised the tree removal schedule. Now four (4) trees are designated to be removed.*
3. The Applicant has provided fencing to enclose the rear yard and pool area as required by borough ordinance. We take no exception.
4. The Applicant is proposing regrading of the property to accommodate the proposed construction. We have reviewed the proposed changes in grade and take no exception. The natural drainage pattern appears to be maintained with stormwater generally flowing from southeast to northwest toward the rear of the property.
5. Retaining Walls
 - a. The Applicant has indicated two (2) Keystone retaining walls with a maximum height of 1.9 feet adjacent to the proposed driveway. The Applicant has provided a detail of the walls. We have reviewed the detail and take no exception.
 - b. The Applicant is proposing a 10-foot-height (max) reinforced concrete retaining wall surrounding the proposed pool and patio area. The Applicant has provided a detail of the wall which we have reviewed and take no exception. The Applicant shall provide signed and sealed design/stability calculations of the proposed wall for review.

The Applicant has provided design calculations for the proposed wall. We offer the following comments on the retaining wall design:

 - i. *The design calculations indicate a footing thickness (designated as dimension "D" on the provided detail) as 18" but the plans show 12". This discrepancy shall be eliminated.*
Comment addressed.
 - ii. *Development lengths should be provided for the "Q" bars and "V" bars that connect the wall stem and footing.*
Comment addressed.
 - c. There is a four-foot-high fence proposed on top of the reinforced concrete retaining wall for fall protection. We take no exception.

6. The Applicant has provided building height calculations on the site plans. The calculations indicate an average existing grade at elevation 174.17 and roof midpoint elevation of 206.16. This equates to a total building height of 31.99 feet where a maximum of 33 feet is allowed in this zone.
7. It appears the driveway of the neighboring property (Lot 1.02) connects to the driveway of the proposed development prior to the curb cut provided on Hillside Ave. The Applicant shall provide documentation of any agreement in place with the neighbor for this arrangement. *The Applicant has clarified in the engineer's comment response letter that the neighboring property accesses the Applicant's property with an access easement.*
8. A portion of the driveway, a retaining wall, and proposed utilities are located within the sanitary sewer easement. Permanent features should be relocated outside of the easement. *The Applicant has revised the plan to eliminate the retaining wall within the easement. A portion of the driveway and proposed utilities are still located within the easement.*

Soil Movement Review

9. The Applicant has provided soil moving calculations, indicating a total cut of 1,763 cubic yards and a total fill of 1,098 cubic yards of soil as a result of the construction of the proposed improvements. 665 CY of soil is to be exported from the site. Construction of the proposed improvements requires approval from the mayor and council, as the posted values of soil movement are greater than 250 cubic yards.
10. As per Borough Ordinance Section 147-7, the Applicant shall move the soil, in accordance with the soil permit, under the supervision of the Building Inspector and Borough Engineer and shall pay a reasonable fee for such services in the amount determined by the Mayor and Council.
11. As per Borough Ordinance Section 147-8, the owner of the premises or the person in charge of relocation of the soil, when permission has been duly granted, shall not take away the top layer of soil for a depth of eight inches, but such top layer of soil to a depth of eight inches shall be set aside for retention on the premises and shall be respread over the premises when the rest of the soil has been moved pursuant to levels of contour lines approved by the Mayor and Council of the Borough of Demarest.
12. As per Borough Ordinance Section 147-9, no permission or soil permit shall be issued unless and until the Applicant therefore shall have filed with the Borough of Demarest a performance bond, in form, amount and surety acceptable to the Borough of Demarest, conditioned upon full and faithful performance of the soil's being moved in accordance with the provisions of the Borough's Soil Moving Ordinance and permission of the Mayor and Council granted pursuant hereto.

13. The Applicant has submitted a cost estimate for determination of the performance guarantee. We have reviewed the provided cost estimate and offer the following comments:

- a. The Applicant has indicated a total cost of \$1,500 for clearing, grading and soil moving. We find this cost to be unrealistic considering ten trees are designated for removal and the quantity of soil movement is almost 2,000 CY. The Applicant shall revise this cost to reflect a more accurate estimate of the work required.
- b. The quantity for silt fence appears to be incorrect. Based on the limits of disturbance depicted on the plans, the quantity appears to be approximately 1,000 LF.
- c. The estimate indicates 15 seepage pits when only 7 are proposed. The unit cost for seepage pits (\$1,200) appears to be too low.
- d. The proposed raingarden is not included in the estimate.
- e. The quantities of 10" and 8" PVC indicated in the estimate appears to be incorrect.
- f. The 12" PVC between the raingarden and seepage pits is not included in the estimate.
- g. The Type A inlet located in the driveway is not included in the estimate.
- h. The 18x18 lawn inlets are not included in the estimate.
- i. Inlet filters are not included in the estimate.
- j. The estimate indicates 459 CY of soil export while the soil moving report indicates 665 CY of export is required.

The Applicant has submitted a revised cost estimate addressing the comments above. We take no further exception.

Miscellaneous

14. The Applicant shall obtain any and all applicable approvals required by the Borough Building Department as well as outside agencies, including, but not limited to, the NJDOT, NJDEP, BCUA, and Bergen County. Proof of Bergen County Soil Conservation District shall be provided as this plan's limit of disturbance is over 5,000 square feet. It is the Applicant's responsibility to determine what outside agency permits are required. Copies of said approvals shall be provided upon receipt.
15. The Applicant shall be aware that if stormwater run-off drainage problems occur as a result of the site improvements that are detrimental to the property and/or neighboring properties as a result of this construction, it shall be the responsibility of the owner of the property to remedy that drainage issue at their own expense.
16. All excavated material shall be removed from the site unless approved for backfill by the Borough. Any soil disturbance shall be done as set forth by Borough Ordinance.
17. The Applicant shall be aware of their responsibility to repair any damage to improvements within the Borough Right-Of-Way, including but not limited to the sidewalk, driveway apron, curb, and asphalt pavement.

18. Soil erosion and sediment control measures shall be properly installed before start of construction and maintained throughout the construction period. Permanent vegetative cover, such as seeding or sodding, on all areas shall be accomplished within ten (10) days after final grading operations have been completed. When no work will be performed on critical areas for more than fourteen (14) days, they shall be protected by temporary seeding, mulching, or sodding, or the slope lengths shall be reduced by the installation of diversion or other means.
19. The Applicant shall be aware that posting of engineering escrow for construction administration oversight, plan review, and project closeout will be required at the time building permits are issued. In addition, please be aware that unused escrow money will be returned to the property owner upon the issuance of a Certificate of Occupancy (C.O.).
20. A signed and sealed "As-Built" site plan should be submitted as a requirement for this office to "sign off" on the issuance of the Certificate of Occupancy (C.O.). The "As-Built" should accurately show site features, including grading, spot elevations, dwelling, drainage improvements, coverages, etc.

Our office has reviewed the application and we **do recommend** the issuance of a Soil Moving Permit after the Applicant provides a performance guarantee in the amount of \$63,445.20 and obtains permission from Mayor & Council. Our office reserves the right to review and comment on any future submittals.

Should you have any questions, you may contact me at (973) 398-3144, extension 4561.

Sincerely,

Colliers Engineering & Design



Craig Zimmermann
Borough Engineer
P.E.

CZ/nhc

cc: Kevin Burnette, Construction Code Official (construction@demarestnj.gov)
Michael J. Hubschman, P.E., Applicant's Engineer (mike@hubschmanengineering.com)
Boris Khutoryansky, Applicant (bkhutoryansky@gmail.com)

Resolution of the Demarest Governing Body

Resolution No. 73-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: RESOLUTION TO RELEASE ESCROW

WHEREAS, the following applicant(s) posted escrow monies with the Borough for payment to Borough professionals in conjunction with development; and

WHEREAS, Borough professionals have determined that all required improvements have been satisfactorily completed and all fees due for services rendered have been received;

<u>Applicant</u>	<u>Address</u>	<u>Account</u>	<u>Amount</u>
Richard Sarcona Project: 36 Wellwood Rd.	30 Forest Rd.	13-6000-00-6222-06	\$1,500.00
Peter Ghazzawi Project: 26 Columbus Rd.	32 Thistle St. Paramus, NJ 07652	13-8000-00-8221-16 13-8000-00-8221-49	\$373.75 \$630.00

NOW THEREFORE, BE IT RESOLVED, that the Chief Financial Officer is and hereby authorized to return the balance of escrow monies to the applicant(s).

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 24, 2023.

Lee Campbell, Acting Borough Clerk

Meetings are held on the third MONDAY of each month for the payment of bills. Bills must be presented for approval on or before the first MONDAY of the month.

The Borough of Demarest

Bergen County, N.J.

#

Date 05/15/23

Mail To Richard Sarcona
 Address 30 Forest Road
Demarest, NJ 07627

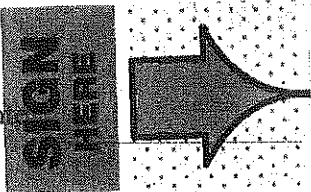
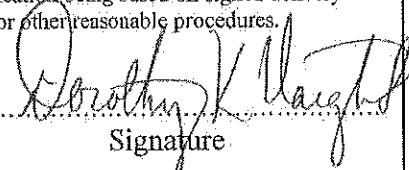
Ordered by:

Terms:

Order No:

Itemized fully and sign claimant's certification below before presenting for payment

DATE	ITEM	DOLLARS	CENTS
	Partial Shade Tree Escrow Release		
	36 Wellwood Road		
	Shade Tree Escrow #13-6000-00-6222-06	\$1500	00
	TOTAL	\$1500	00

<p style="text-align: center;">CLAIMANT'S CERTIFICATION & DECLARATION</p> <p>I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars: that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="text-align: center; margin-right: 20px;">  <p>Date _____</p> </div> <div style="border-bottom: 1px solid black; width: 100%;"> <p style="text-align: center;">Signature</p> </div> </div> <div style="margin-top: 10px; text-align: center;"> <p>_____</p> <p>Official Position</p> </div>	<p style="text-align: center;">OFFICER'S OR EMPLOYEE'S SIGNATURE</p> <p>I, having knowledge of the facts, certify that the materials and supplies have been received or the service rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <div style="text-align: center; margin-top: 10px;">  <p>Signature</p> </div> <div style="text-align: center; margin-top: 10px;"> <p>_____</p> <p>Technical Assistant</p> <p>Title</p> </div>
---	--

<p>APPROPRIATION OR ACCOUNT CHARGED</p> <p style="text-align: center;">13-6000-00-6222-06</p>	<p style="text-align: center;">The above claim is approved as correct.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="text-align: center;">For the Finance Comm.</p>	<p style="text-align: center;">PAYMENT AUTHORIZED</p> <p>The above claim was ordered paid at the meeting of the BOROUGH COUNCIL held</p> <p style="text-align: right;">..... 20.....</p> <p style="text-align: right;">..... Clerk</p> <p style="text-align: center;">PAYMENT RECORD</p> <p>Date _____</p> <p>Check No. _____</p>
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**DEVELOPERS ESCROW
RETURN OF FUNDS REQUEST**

PROJECT ADDRESS 36 Wellwood Road

ACCT #/TYPE/AMOUNT 13-6000-00-6222-06

\$1500

NAME ON THE ACCOUNT Richard Sarcona

MAILING ADDRESS 30 Forest Road
Demarest NJ 07627

Please issue a refund of my Escrow account(s) for the property listed above.

I understand that the payout needs approval from the proper authority, and must be authorized by Resolution of the governing body.

Please provide address to mail check(s) or contact information if you would like to pick up once ready.

Signature:



Date of the request:

5-12-23

Dot Haight

From: Dot Haight
Sent: Wednesday, March 22, 2023 2:34 PM
To: dsarcona@aol.com
Cc: Lee Campbell
Subject: 36 Wellwood -Shade tree escrow return
Attachments: BOROUGH SHADE TREESrev.docx; ESCROW REFUND FORM FILLABLE.pdf

Good Afternoon,
Three borough shade trees were bonded at the subject property back in 2022. The borough approved one of those trees to be removed subsequently and therefore the return of \$1500 can be approved at this time. Please note that the balance of \$3000 will need to be held until 2 years after the issuance of the certificate of occupancy. Please see the attached for the borough code §163-6D.
Please fill out the attached release request for the one tree. The name on the account is Richard Sarcona and the account number is 13-6000-00-6222-06. Return the request via email and I will have Shade Tree process the return.
Thank you.

Dot Haight, RMC, CMR, CTA
Borough of Demarest
118 Serpentine Rd.
Demarest, NJ 07627
201-768-3398
Fax: 201-768-2581
Demarestnj.gov

Meetings are held on the third MONDAY of each month for the payment of bills. Bills must be presented for approval on or before the first MONDAY of the month.

The Borough of Demarest

#

Bergen County, N.J.

Date 4/18/23

To Peter Ghazzawi
 Address 32 Thistle St
Paramus, NJ 07652

Ordered by:

Terms:

Order No:

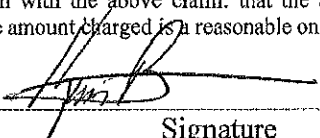
Itemized fully and sign claimant's certification below before presenting for payment

DATE	ITEM	DOLLARS	CENTS
	Return of escrow 26 Columbus Road		
	Engineering escrow #13-8000-00-8221-16	\$373	75
	Soil Moving escrow # 13-8000-00-8221-49	\$630	00
	TOTAL	\$1003	75

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars: that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim: that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date 4/17/2023


 Signature
 Construction Official
 Official Position

OFFICER'S OR EMPLOYEE'S SIGNATURE

I, having knowledge of the facts, certify that the materials and supplies have been received or the service rendered; said certification being based on signed delivery slips or other reasonable procedures.


 Signature
 Technical Assistant
 Title

APPROPRIATION OR ACCOUNT CHARGED
13-8000-00-8221-16
13-8000-00-8221-49

The above claim is approved as correct.

.....

.....

.....

For the Finance Comm.

PAYMENT AUTHORIZED

The above claim was ordered paid at the meeting of the BOROUGH COUNCIL held

..... 20.....

..... Clerk

PAYMENT RECORD

Date

Check No.



THE BOROUGH OF DEMAREST
118 SERPENTINE ROAD
DEMAREST, N.J. 07627-2199

201-768-0167 Ext. 114
201-768-2581 FAX

MEMO TO: Chief Financial Officer
FROM: Kevin Burnette
DATE: 12/9/22
REFERENCE: 26 Columbus Permit # 21-193 DEP126
Block: 8 Lot: 491
Escrow Account Name Peter Ghazzawi

A Certificate of Occupancy was issued for the above-mentioned property.
The services of the Borough Engineer are no longer required for this project.
Therefore, this is your authorization to release the monies in the escrow account.

Thank you.

Signed: 
Kevin Burnette
Construction Official

Attest: 
Carl O'Brien, PE
Borough Engineer

By 8221-16
Sai 8221-49



DEMAREST BOROUGH
 118 SERPENTINE ROAD
 DEMAREST BOROUGH, NJ 07627
 201-7680167

**CERTIFICATE
 IDENTIFICATION**

Date Issued: 11/01/2022
 Control #: 11083
 Permit #: 20210193

Block: 8 Lot: 491

Work Site Location: 26 COLUMBUS RD

DEMAREST

Owner in Fee: PETER GHAZZAWI

Address: 32 THISTLE DRIVE
 PARAMUS NJ 07652

Telephone: 201 248-0768

Agent/Contractor: GOOD FAITH BUILDERS LLC

Address: 32 THISTLE DRIVE
 PARAMUS NJ 07652

Telephone: 201 248-0768

Lic. No./Bldg. Reg. No.: 52429

Federal Emp. No.: 85-2851402

Social Security No.:

CERTIFICATE OF OCCUPANCY

This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

CERTIFICATE OF APPROVAL

This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

TEMPORARY CERTIFICATE OF OCCUPANCY/COMPLIANCE

If this is a temporary Certificate of Occupancy or Compliance, the following conditions must be met no later than or will be subject to fine or order to vacate:

[Signature]
 Keylyn Burnette Construction Official

U.C.C.260 (rev. 5/03)

1 - APPLICANT 2 - OFFICE 3 - TAX ASSESSOR

Home Warranty No: NJ143993

Type of Warranty Plan: State Private
 Use Group: R-5

Maximum Live Load:

Construction Classification:

Maximum Occupancy Load:

Certificate Exp Date:

Description of Work/Use:

New Single Family Home

Update Desc. of Wk/Use:

Update -HVAC / fuel fired appliances/ fireplace

CERTIFICATE OF CLEARANCE-LEAD ABATEMENT 5:17

This serves notice that based on written certification, lead abatement was performed as per NJAC 5:17, to the following extent:

Total removal of lead-based paint hazards in scope of work

Partial or limited time period (____ years); see file

CERTIFICATE OF CONTINUED OCCUPANCY

This serves notice that based on a general inspection of the visible parts of the building there are no imminent hazards and the building is approved for continued occupancy.

CERTIFICATE OF COMPLIANCE

This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

Fees: \$100.00

Paid [X] Check No.: 572

Collected by: dh

**DEVELOPERS ESCROW
RETURN OF FUNDS REQUEST**

PROJECT ADDRESS 26 Columbus Road

ACCT #/TYPE/AMOUNT _____

NAME ON THE ACCOUNT Peter Ghazzani

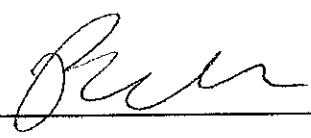
MAILING ADDRESS 32 Thistle Dr
Paramus NJ 07652

ang.
soil

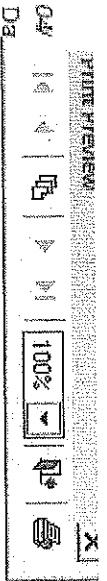
Please issue a refund of my Escrow account(s) for the property listed above.

I understand that the payout needs approval from the proper authority, and must be authorized by Resolution of the governing body.

Please provide address to mail check(s) or contact information if you would like to pick up once ready.

Signature:  11/1

Date of the request: 12/2/22



BOROUGH OF DEMAREST
 118 SERPENTINE ROAD
 DEMAREST, NJ 07627
 TEL: (201) 768-3611 FAX: (201) 768-3943

ACCOUNT LEDGER

Check #	Invoice # / Description	Payee	Deposits	Disbursements	Open/Date	Pd Date	Enc Date
	DEPOSIT		\$630.00	\$0.00	09/16/2021	09/16/2021	/ /
13-8000-00-8221-49	SOIL MOVING ESCROW 26 COLUMBUS, P.		\$630.00	\$0.00			
Grand Totals			\$630.00	\$0.00			\$630.00

From: Dot Haight <dhaight@demarestnj.gov>
 Sent: Monday, April 17, 2023 9:04 AM
 To: Patricia Berry <pberry@demarestnj.gov>
 Subject: 26 Columbus escrow

Patty,
 Please provide the escrow ledgers for 26 Columbus.
 13-8000-00-8221-16 Engineering
 13-8000-00-8221-49 Soil
 Thank you.

Dot Haight, RMC, CMR, CTA
 Borough of Demarest
 118 Serpentine Rd.
 Demarest, NJ 07627
 201-768-3398
 Fax: 201-768-2581
 Demarestnj.gov

Dot Haight

From: Patricia Berry
Sent: Monday, April 17, 2023 9:56 AM
To: Dot Haight
Subject: RE: 26 Columbus escrow



BOROUGH OF DEMAREST
118 SERPENTINE ROAD
DEMAREST, NJ 07627
TEL: (201) 768-3611 FAX: (201) 768-3943
ACCOUNT LEDGER

Check #	Invoice # / Description	Payee	Deposits	Disbursements	Open/Date	Pd Date	Enc Date
DEPOSIT			\$1,500.00	\$0.00	03/22/2021	03/22/2021	1/1
2994	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-777.50	04/26/2021	04/26/2021	04/17/2021
3003	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-505.00	06/28/2021	08/28/2021	06/25/2021
3008	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-357.50	08/30/2021	08/30/2021	08/18/2021
DEPOSIT			\$2,000.00	\$0.00	09/08/2021	09/08/2021	1/1
3010	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-340.00	09/27/2021	09/27/2021	09/23/2021
3013	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-340.00	09/27/2021	09/27/2021	09/23/2021
3010	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$340.00	09/27/2021	09/27/2021	09/23/2021
3032	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-315.00	12/16/2021	12/16/2021	12/14/2021
3067	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-306.25	05/23/2022	05/23/2022	05/09/2022
3076	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-97.50	06/27/2022	06/27/2022	06/21/2022
3103	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-437.50	12/19/2022	12/19/2022	12/12/2022
13-8000-00-8221-16	ENGINEERING ESCROW 26 COLUMBUS,		\$3,500.00	\$-3,126.25			\$373.75
Grand Totals			\$3,500.00	\$-3,126.25			\$373.75

Resolution of the Demarest Governing Body

Resolution No. 74-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: A RESOLUTION AUTHORIZING INCLUSION IN THE BERGEN COUNTY COMMUNITY DEVELOPMENT PROGRAM

WHEREAS certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS the current Interlocal Services Cooperative Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and

WHEREAS each Municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above; and

WHEREAS it is in the best interest of the Borough of Demarest and its residents to participate in said Programs.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Demarest hereby notifies the Bergen County Division of Community Development of its decision to be included as a participant Municipality in the Urban County entitlement programs being the Community Development Block Grant Program (CDBG), the HOME Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG) for the **Fiscal Years 2024, 2025, and 2026 covering the period July 1, 2024 – June 30, 2027**; and

BE IT FURTHER RESOLVED that an original copy of this resolution be made available to the Director of the Bergen County Division of Community Development as soon as possible and no later than **MONDAY, JUNE 26, 2023**.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 22, 2023

Lee Campbell, Acting Borough Clerk

Resolution of the Demarest Governing Body

Resolution No. 75-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE COUNTY OF BERGEN TO SUPERSEDE THE COOPERATIVE AGREEMENT DATED JULY 1, 2021, AND AMENDMENTS THERETO ESTABLISHING THE BERGEN COUNTY COMMUNITY DEVELOPMENT PROGRAM

WHEREAS certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnership Act of 1990, as amended; and the Emergency Solutions Grant of 2012; and

WHEREAS it is necessary to supersede an existing Interlocal Services Cooperative Agreement for the County and its people to benefit from these Programs; and

WHEREAS, an Agreement has been proposed under which the Borough of Demarest and the County of Bergen in cooperation with other Municipalities, will modify an Interlocal Services Program pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS it is in the best interest of the Borough of Demarest to enter into such an Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Demarest that the Agreement entitled "Three Year Cooperative Agreement" (an Agreement superseding the Cooperative Agreement dated July 1, 2021 – June 30, 2024) to clarify the planning and implementation procedures and to enable the Municipality to make a Three Year irrevocable commitment to participate in the Community Development Block Grant Program (CDBG), the Home Investment Partnership Program (HOME), and the Emergency Solutions Grant Program (ESG) for the **Fiscal Years 2024, 2025, and 2026 covering the period July 1, 2024 – June 30, 2027**, be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately in accordance with law and that an original copy be made available to the Director of the Bergen

County Division of Community Development as soon as possible and no later than **MONDAY, JUNE 26, 2023.**

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 22, 2023

Lee Campbell, Acting Borough Clerk

Three Year Cooperative Agreement

An Agreement superseding the Cooperative Agreement dated July 1, 2021 and amendments thereto, for the purpose of inserting a description of activities for the **Forty-Ninth Year (July 1, 2024 - June 30, 2027)** Urban County Community Development Block Grant CDBG Entitlement Program, Home Investment Partnership Act Program HOME, Emergency Solutions Grant ESG and clarifying the planning and implementation procedures for **Program Years 2024, 2025, and 2026** (July 1, 2024 – June 30, 2027).

WHEREAS, in order to meet Federal requirements as administered by the U.S. Department of Housing and Urban Development HUD, there must be a binding agreement in effect; and

WHEREAS the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq., requires a specific delineation of activities to be included in the Agreement; and

WHEREAS the various new activities have been proposed to be carried out under the **Forty-Ninth Year** Community Development Program.

NOW, THEREFORE, it is mutually agreed that the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., contract dated July 1, 2000, between the **Borough of Demarest**, hereinafter the "Municipality" and the County of Bergen be superseded by this "Three Year Cooperative Agreement", and the attachments hereto.

A. Community Development Planning Process

1. Nature and Extent of Planning Procedures

- a. Purpose - The purpose of this Agreement is to establish a legal mechanism through which the county government may apply for, receive, and disburse Federal funds available to eligible urban counties under the Community Development Block Grant Entitlement Program (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG) and to take such actions in cooperation with the participating municipalities as may be necessary to participate in the benefits of these programs. Federal funds received by the County shall be for such functions as neighborhood facilities, housing construction and rehabilitation, public facilities, urban renewal, water and sewer facilities, and other such purposes as are authorized by said Acts. Nothing contained in this Agreement shall deprive any municipality or other unit of local government of any powers of zoning or other lawful authority which it presently possesses, nor shall any participant be deprived of any State or Federal aid to which it might be entitled in its own right, except as provided in section A.1.c.(6), below. This Agreement covers the Community Development Block Grant CDBG Entitlement Program, the Home Investment Partnership Act Program HOME, and the Emergency Solutions Grant Program ESG.

Three Year Cooperative Agreement

- b. Establishment of Committees - There are hereby established six regional Community Development committees, consisting of two or more representatives from each participating municipality, each to be appointed for a one-year period, coinciding with the fiscal year (July 1 to June 30). The governing body and the chief executive of each participating municipality shall make a minimum of one appointment each. Alternates may be appointed in the same manner as set forth above and shall have the same powers in the absence of the designated representatives.
- c. Responsibilities of the Regional Community Development Committees
- (1) The Community Development Regional Committees shall elect a chairperson and vice-chairperson.
 - (2) The Committees shall meet as often as required. Each regional committee shall establish its own rules of procedures and shall make recommendations to the County Executive and Board of County Commissioners through the Division of Community Development.
 - (3) The Committees shall study and discuss the community development needs of the County of the respective regions and shall determine the most effective and acceptable utilization of Community Development Block Grant Funds available to the region. They shall recommend to the County Executive and Board of County Commissioners an application for participation in Federal funding, including an allocation formula, and towards that end they shall jointly, in the manner herein prescribed, be authorized to develop a Consolidated Plan for the County and such other documents and certifications of compliance as are required by the Federal Government for participation by the County in the Community Development Block Grant Program CDBG. Funds applied for shall be those available for "Urban Counties" under the Community Development Block Grant CDBG Entitlement Program.
 - (4) The Community Development Regional Committees shall develop, in full consultation with the Division of Community Development and all affected agencies of the local governments involved, priorities for the actual utilization of such funds as are made available from the Federal Government under this Title. The Committees shall recommend for each project or activity to be carried out with these funds a specific means of accomplishment. This may be for the County to carry out the project or function, for a municipality to receive the monies to carry it out, or for some other combination of local or State agencies. The implementation shall be established before the submittal of the application to HUD, and any relevant documents that become part of this Agreement and should be submitted to HUD with it. Such implementation mechanism shall be

Three Year Cooperative Agreement

established by means of a separate contract between the County government and the municipality or agency implementing the designated project pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

- (5) Every municipality participating in the Committees may request participation in the expenditure of the Federal funds, comment on the overall needs of the County which may be served through these funds, or otherwise take part in the proceedings of the Community Development Committees through its Community Development representatives. No project may be undertaken, or services provided in any municipality without the prior approval of the governing body of the municipality, which approval shall be established in accordance with the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in addition to such other approvals as may be required by law.
- (6) By executing this agreement the municipality understands that it may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the urban county's CDBG program; and may not participate in the HOME consortium except through the urban county, regardless of whether the urban county receives a HOME formula allocation and may receive a formula allocation under the ESG program only through the urban county program.
- d. Establishment of Countywide Committees
- There is hereby established a Countywide Committee consisting of the Chairpersons of the six Regional Community Development Committees and five other at-large members appointed by the County Executive for terms that coincide with the time period of this Agreement (July 1, 2024 – June 30, 2027). The role of the Countywide Committee is to recommend an allocation formula to the Board of County Commissioners and to also recommend funding for multi-regional and countywide projects. These recommendations shall be submitted to the Board of County Commissioners. The creation of the Countywide Committee in no way diminishes or changes the authority of the County or the Regional Community Development Committees. The Community Development Director and other appropriate County staff shall discuss all Countywide and multi-regional projects with the Countywide Committee both before specific funding levels are authorized by the County and at all important stages of implementation. No member of the Countywide Committee shall be able to vote on any matter that affects any applicant on whose board they serve.

2. Standards of Performance

Three Year Cooperative Agreement

Every Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1et seq., established pursuant to this Agreement shall contain standards of performance as required by the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1et seq., and by the Housing and Community Development Act of 1974 and the HOME Investment Partnership Act of 1990. Bi-annually, a report shall be prepared for the Regional and Countywide Committees and the municipalities by the Division of Community Development, which reports on all Community Development projects, their status, and expenditures.

3. Estimated Cost and Allocation

The amount of Federal funds involved shall be the amount applied for by the Board of County Commissioners pursuant to the recommendation of the Community Development Committees, subject to any modifications made by HUD. Any Federal funds received by letter of credit or otherwise shall be placed in a County Trust Fund established and maintained pursuant to regulations promulgated by the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs. These funds shall be in a separate bank account subject to the control of the County government, which shall be the designated recipient of the funds provided by the Federal Act. Upon authorization by the County, and in compliance with State law and promulgated regulations, funds may be expended from this Trust Fund by the County or by payment to the particular municipality pursuant to a specific contract. Neither the Community Development Committees, the County government, nor any participating local government may expend or commit funds except as may be authorized pursuant to this Agreement and in full compliance with State and Federal laws and regulations. No participant under this contract may in any way be obligated to expend funds of its own except as may be mutually agreed in a lawful manner.

4. Duration of Contract

This Agreement remains in effect until the Community Development Block Grant CDBG Entitlement Program, the Home Investment Partnership Program HOME funds, Emergency Solutions Grant ESG and program income received with respect to the Urban County qualification period (2024, 2025, and 2026) are expended and the funded activities completed. The County and participating municipalities may not terminate or withdraw from the Agreement while the Agreement remains in effect.

- a) However, this contract may be terminated if the County fails to qualify as an Urban County, or if the County does not receive a grant in any year of the three-year period. The contract may also be terminated by the U.S. Department of Housing and Urban Development HUD.

Three Year Cooperative Agreement

Be it further understood, that at the end of the current qualification period, this Agreement will automatically be renewed for participation on successive three-year periods, unless the County or participating municipality provides written notice it elects not to participate in a new qualification period. In this case, a copy of the notice must be sent to the HUD Regional Field Office, by the date specified in the Urban County qualification notice. The County will notify each participating municipality in writing of its right to make such an election by the date specified in HUD's urban county qualification notice for the next qualification period. Additionally, the County will notify all participating municipalities of any amendments as cited in the HUD Urban County Qualifications Notice for that period, or subsequent periods that must be included in the existing cooperation agreement. Any amendments will be submitted to HUD as provided in the qualification notice. Failure by the County or Municipalities to adopt an amendment and/or resubmit such amendments to HUD will void the automatic renewal of the said cooperative agreement for the new qualification period.

5. Designation of General Agent

The Director of the Division of Community Development is hereby designated as the administrative agent of the County of Bergen for purposes of compliance with statutory and regulatory responsibilities. He/she shall be accountable to the County Executive. The County Executive, with the concurrence of the Board of County Commissioners, shall designate a Director of the Division of Community Development. The Director and his/her staff shall, within the resources available, provide technical and administrative support to the Community Development Committees, and shall provide liaison between the committees and the Board of County Commissioners.

B. Qualifications as Urban County

In addition to such assurances and Agreements as may have been made by previously executed ordinances in order to meet the criteria for funding eligibility as an "Urban County", the municipality and the County agree to cooperate to undertake or assist in the undertaking, community renewal and lower income housing assistance activities, specifically urban renewal, and publicly assisted housing. This Agreement shall be effective only when sufficient municipalities have signed the contract so that a population of 200,000 is represented, and when all other Federal eligibility criteria for designation as an "Urban County" under the Act have been satisfied. In the event that sufficient municipalities to meet these criteria should not sign

Three Year Cooperative Agreement

this Agreement within the time period set forth by the United States Department of Housing and Urban Development HUD, the County Executive shall so notify all signators and the Agreement shall thereupon be null and void. In order to comply with Federal requirements, the County government, through the Board of County Commissioners, shall be the applicant for Community Development funds. The County has the final responsibility for selecting Community Development Block Grant CDBG, Home Investment Program HOME, Emergency Solutions Grant ESG activities and annually filing Consolidated Plan with HUD, in accordance with the procedures established under Section A.1.c(3) of this Agreement.

- C. Agreement as to Specific Activities (Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.)
1. Activities
 - a. The municipality and the County shall take all actions necessary to assure compliance with the urban county's certification under Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding the National Environmental Policy Act of 1969, the Uniform Relocation Act, the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1964, the Fair Housing Act, affirmatively furthering fair housing, Title VIII of the Civil Rights Act of 1968, Executive Order 11988, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act FMC.
 - b. of 1974 (which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975), and other applicable laws. Pursuant to 24 CFR 570.501(b), a municipality is subject to the same requirements applicable to subrecipients, including the requirement of a written Agreement as described in 24 CFR 570.503. The Grantee or a unit of general local government that directly or indirectly receives Community Development Block Grant CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives Community Development Block Grant CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.
 - c. The Municipality agrees to comply with all Federal, State, County, and Municipal laws, rules, and regulations generally applicable to the activities engaged in during the performance of the agreement.
 - d. Urban county funding will be prohibited for activities in or in support of any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the county's actions to comply with its fair housing certification.

Three Year Cooperative Agreement

- e. The municipality has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing applicable State and Local Laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within jurisdictions.
- f. Pursuant to 24 CFR 570.501(b), the unit of local government is subject to the same requirements applicable to sub recipients, including the requirements of a written agreement set forth in 24 CFR 570.503.
- g. The municipality agrees to inform the County of any income generated by the expenditure of Community Development Block Grant CDBG funds received by them; that any program income must be paid to the County; that any program income the municipality is authorized by the County to retain may only be used for eligible activities in accordance with all Community Development Block Grant CDBG requirements as they may apply; and that any program income generated from the disposition or transfer of property prior to or subsequent to the closeout change of status or termination of this Agreement be returned to the County. The County has the responsibility for monitoring and reporting to HUD on the use of any program income, thereby requiring appropriate record-keeping and reporting by the municipality. In the event of any closeout or change in status of a municipality, any program income that is on hand or received subsequent to the closeout or change in status shall be paid to the County.
- h. The municipality agrees to notify the County of any change in the use of real property acquired with Community Development Block Grant CDBG funds from that planned at the time of acquisition or improvement including disposition and that the municipality will reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditure on non-Community Development Block Grant CDBG funds) of property acquired or improved with Community Development Block Grant CDBG funds, that is sold or transferred for a use which does not qualify under the Community Development Block Grant CDBG regulations.
- i. No unit of local government may sell, trade, or otherwise transfer all or a portion of such funds to a metropolitan city, urban county, unit of general local government or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal consideration but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

2. County Responsibility

The municipality agrees that the County, as the applicant, takes full responsibility and assumes all

Three Year Cooperative Agreement

obligations of an applicant under the Housing and Community Development Act of 1974, the HOME Investment Partnership Act of 1990, and the Emergency Solutions Grant of 2012. This responsibility will also extend to parts of the planning and management process, for the execution of the community development plan, including the analysis of needs, the setting of objectives, the development of the Consolidated Plan, and all assurances or certifications of compliance with federal and state requirements necessary under federal and state laws. The responsibility of the County shall apply to all community development projects whether or not the County or the locality carries out directly an activity or activities included in the application. The municipality agrees that the County has the authority to carry out activities that will be funded by the annual Community Development Block Grant CDBG, Home Investment Partnership Program HOME, and Emergency Solutions Grant Program ESG, from the **Federal Fiscal Years 2024, 2025, and 2025** appropriations and from any program income generated from the expenditure of such funds.

3. Costs

- a. Cost of Activities The costs of the community development activities and the total cost of all activities shall be as approved pursuant to Section A.1.c.(3) and d, and in the application submitted to HUD, subject to approval and funding by HUD, and to any modification in the total grant award or cost of activities required by HUD.
- b. Municipal Designation to Carry Out Activities
The activities to be completed under the Community Development Program will be carried out by the County with the participation of the Committees as set forth in Section A.1.c.(3) and d. except those being carried out directly by participating municipalities.
- c. Payment Payments for the conduct of activities to be carried out by individual municipalities will be made to the municipality on the basis of vouchers and resolutions submitted by the approving authority of the municipality. The final 10% of the activity cost will be made upon certification by the municipality and verification by the County that the activity has been completed in a satisfactory manner according to paragraph C.4. below of this agreement, and applicable Federal and State requirements.

4. Standards of Performance

Activities to be carried out under the Housing and Community Development Act, the HOME Investment Partnership Act of 1990, and the Emergency Solutions Grant of 2012 this Agreement shall be performed in accordance with Federal, State, and local laws and regulations. In carrying out the activities, the County will be responsible for contact with other local, State, and Federal agencies to prevent duplication of effort, and to foster coordination of related activities. Activities

Three Year Cooperative Agreement

to be carried out by individual municipalities shall adhere to County design and construction standards and shall be based on work proposals and budget outlines submitted to the County for review. The Director of the Division of Community Development or other County staff members, as may be necessary, shall grant approval prior to the commencement of any work involved in carrying out the activity. The County along with the Director of the Division of Community Development will establish a staff responsible for managing the program.

5. Time Period

In accordance with HUD regulations, activities included in the application shall be completed or substantially underway during the program year, which shall be one year from the date of notification of the grant awarded by HUD. Work on the activities to be carried out directly by municipalities shall commence only upon the release of funds by HUD and conformance to local finance board regulations and only upon notification by the County that the municipality is authorized to initiate the project. Work on these activities should begin as soon as possible following the issuance of this notice to the municipalities and should be completed in a timely manner. If a project is not started or implemented in a timely manner as set forth above, after due notice and warnings are given to the municipality in question, the regional Community Development Committee and the Board of County Commissioners reserve the right to reallocate these funds.

6. Availability of Records for Audit

Required records of the progress of activities carried out by the County and by individual municipalities will be maintained according to the HOME Investment Partnership Act of 1990 and accompanying regulation; FMC 74-7 the New Jersey Division of Local Finance, and other applicable requirements. All records shall be kept in a manner prescribed by these regulations and shall be available for audit by the proper authorities. Records of activities carried out by the County shall be maintained by the Director of the Division of Community Development of the County or his/her designated subordinate, and records of activities carried out by individual municipalities shall be maintained by the municipal clerk of the municipality carrying out the activity.

D. Signators

This Agreement shall be executed in similarly worded counterparts, each of which shall be signed by the County Executive and the chief executive of an individual municipality, (the chief executive of a municipality is the mayor except in council-manager governments, in which case, the chief executive is

Three Year Cooperative Agreement

the manager) after authorization by the Board of Chosen Freeholders and the governing body of the municipality, to execute this Agreement. Each such signatory agrees to cooperate with all other signators and be found as if all had signed the same Agreement.

E. Modification and Amendment

1. Modification of Costs and/or Activities

In the event that any modifications of the cost of an activity or any activity itself shall become necessary or are requested by the County or a municipality participating in or carrying out an activity, the County may increase or decrease the cost of an activity or modify the activity, subject to all necessary HUD and municipal approvals, provided that the total funding does not exceed the total grant award. Municipal requests for cost or activity modifications must be by a resolution of the governing body and shall also require the passage of a resolution by the Board of County Commissioners. County requests for cost or activity modifications of a municipal project shall be made in writing by the County Executive subject to approvals by resolutions of the governing bodies of the municipality or municipalities involved.

2. Addition or Deletion of Projects

Projects may be added or deleted by the County with such HUD approvals as are required and the approval of the municipality or municipalities involved. Said approvals shall be by resolution of the municipality or municipalities and the County and shall be subject to paragraphs C.4. and C.4., above. Projects will not be added or deleted without appropriate review by the respective Committee(s).

F. Severability

In the event that any portion of this agreement shall be made inoperative by reason of judicial or administrative ruling, the remainder shall continue in effect.

G. Supersession

This Agreement shall supplement any previous agreements on this subject and shall replace and supersede any previously agreed upon provisions only to the extent of conflict of purpose.

H. Opinion of County Counsel

Pursuant to the requirements of the HUD regulations, this Three Year Cooperative Agreement (**July 1, 2024 – June 30, 2027**) was reviewed by the County's Counsel for compliance therewith and it is the opinion of County Counsel that the terms and provisions of the Agreement are fully authorized under state and local law and that the Agreement provides full legal authority for the County to undertake or assist in

Three Year Cooperative Agreement

undertaking essential community renewal and lower-income housing assistance activities.

County Executive

Mayor Brian Bernstein

(Seal)

Acting Borough Clerk (Seal)

Resolution of the Demarest Governing Body

Resolution No. 76-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: RESOLUTION APPROVING SOIL MOVING PERMIT FOR 7 CENTRAL AVE.

BE IT RESOLVED by the Borough Council of the Borough of Demarest that the Soil Moving Application and Soil Erosion Control Plan for 7 Central Ave. Block 65, Lot 134.04 prepared by Mark Martins Engineering, is hereby approved subject to the following conditions:

1. No topsoil shall be removed from the site.
2. The applicant shall indicate the location to which excess soil will be exported.
3. The applicant shall indicate the route of travel within the Borough.
4. The applicant shall provide for the cleaning of the streets used in the route of travel within the Borough.
5. The applicant shall provide the name of the person responsible for the soil movement.
6. The applicant shall be responsible for any damage done to Borough streets during the soil removal process.
7. The applicant shall deposit, with the Borough, escrow in the amount of \$3,405.00 for inspections services of the Borough Engineer.
8. The applicant shall provide a performance guaranty to the Borough in the amount of \$68,100.00.

APPROVED:

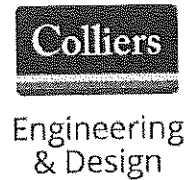
Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 22, 2023

Lee Campbell, Acting Borough Clerk

400 Valley Road
Suite 304
Mt. Arlington New Jersey 07856
Main: 877 627 3772



May 16, 2023

Dot Haight
Building Department
Borough of Demarest
118 Serpentine Road
Demarest, NJ 07627

7 Central Avenue
Block 65, Lot 134.04
Proposed Single Family Dwelling
Soil Moving Application **Review #3**
Colliers Engineering & Design Project No. DEP0180

Dear Ms. Haight:

As requested, our office has reviewed the following documents in relation to the above-referenced application for the proposed construction of a new single-family dwelling, driveway, patio, pool, retaining walls, drainage improvements and various other improvements at the subject address.

The Applicant has submitted the following for review:

- 1) Site plans consisting of three (3) sheets, prepared and signed by Mark S. Martins P.E. & P.L.S., dated February 3, 2023; *Revised May 4, 2023*; **Revised May 11, 2023**;
- 2) Boundary and Topographic Survey consisting of one (1) sheet, prepared and signed by Mark S. Martins, P.E. & P.L.S., dated January 30, 2023;
- 3) Architectural Plans consisting of 19 sheets, prepared and signed by Robert Zampolin, R.A., dated January 25, 2022;
- 4) Drainage calculations consisting of one (1) sheet, prepared and signed by Mark S. Martins P.E. & P.L.S., dated January 24, 2023; *Revised May 5, 2023*;
- 5) *Bonding Estimate, prepared by Mark Martins Engineering, LLC, dated May 5, 2023*; **Revised May 11, 2023**;
- 6) Application for Soil Movement for the subject property;
- 7) **Comment response letter prepared and signed by Mark Martins, PE, dated May 10, 2023.**

After our review of these documents, we offer the following comments in this matter. For ease of review, previous comments related to review #2 are shown in *italics* where new comments pertaining to review #3 are shown in **bold**:

General

1. The Applicant/Owner in this matter is:

W & R Home Builder LLC
1073 Palisade Ave

Fort Lee, NJ 07024

The Applicant/Owner shall notify the Borough of Demarest Building Department of any changes to the above information.

2. This property was previously part of a subdivision application. The property is currently occupied by a portion of a 2.5 story single family dwelling, patio, porch and other related improvements which are to be demolished. The Applicant is proposing to construct a new single-family dwelling, driveway, patio, pool, retaining walls, drainage improvements and various other improvements at the subject address
3. The project site is a residential property located in the Residence D Zone according to the Borough zoning map. The lot is a rectangular shaped parcel, consisting of 17,250 SF, fronting the south side of central avenue.
4. According to the site plans, no variances are required for the proposed construction.
5. The property is located in Zone X (area determined to be outside the 0.2% annual chance floodplain) as shown on the Flood Insurance Rate Map (FIRM) for the Borough of Demarest dated August 2019.
6. ~~The existing improved lot coverage on the property cannot be determined based on the information provided. The existing impervious coverage on the property is 3,127 SF according to the site plan. A breakdown has not been provided.~~ The Applicant is proposing to increase the improved lot coverage to 4,845.5 SF (28.09%) 5,168.7 SF (29.96%) where a maximum of 30% is allowed in this zone. *The net increase in coverage proposed is 2,041.7 SF.* We offer the following comments related to coverage:
 - a. The Applicant appears to have incorrectly calculated improved lot coverage. The breakdown provided on sheet one of the site plans indicates a "50% Permeable Paver Driveway Credit". This is not allowed. The Applicant shall revise the coverage to reflect the total area of the paver driveway.
Comment addressed.
 - b. The Applicant has not provided existing impervious coverage quantities. The Applicant shall revise the plan to include this information.
Existing coverage is noted as 3,127 SF. Comment addressed.

Site Plan

1. The Applicant is proposing two (2) precast concrete seepage pits in the rear yard area. We have reviewed the drainage design and offer the following comments:



- a. The Applicant has indicated on the plans that the inlet in the driveway is the "overflow inlet". It appears this inlet grate elevation is higher than the inlet in the front yard area of the dwelling. Additionally, the Applicant has provided a detail for overflow tee at roof leader connections making it unclear where the intended overflow location is. The Applicant shall revise the plans to clarify.
It remains unclear where the overflow is intended. The Applicant shall clearly indicate on the plans where the seepage pits are designed to overflow during larger storm events.
The Applicant has clarified that overflow is intended at roof leader connections. Comment addressed.
 - b. The Applicant has provided design calculations for the seepage pit system. We have reviewed the calculations and offer the following comments:
 - i. The required storage volume is calculated based on the building footprint square footage (3,261 SF). The site plans indicate there is additional stormwater collection in the driveway area (1,151 SF) and in the front yard via a lawn inlet. The calculations should be revised to reflect all tributary drainage areas to the proposed drywells.
Comment addressed. There is adequate capacity for both the roof area and the driveway.
 - c. The Applicant shall provide a soil test at the location of the proposed drywells. Testing shall include the percolation rate of the soil and depth of the SHWT. It shall be confirmed that the bottom of the drywell is at least two (2) feet above the SHWT as required by NJ Stormwater Best Practices Manual.
 - d. The Borough Engineer shall be notified to inspect the seepage pit prior to backfilling.
2. The Applicant is proposing to remove approximately 15 trees from the site to accommodate the proposed construction. Replacement trees have not been specified on the plan. We defer to the Demarest Shade Tree Commission for further comment on this matter.
 3. The Applicant has provided fencing to enclose the rear yard and pool area as required by borough ordinance. We take no exception to the fencing provided.
 4. The Applicant is proposing 3-foot maximum height keystone retaining walls in the rear yard area. We have reviewed the placement of the walls and associated details and take no exception. The Applicant shall be made aware that if drainage problems occur as a result of the proposed walls or other improvements related to this application, it will be the Applicant's responsibility to remedy those issues at their own expense.
 5. The Applicant has provided building height calculations on the site plans. The calculations indicate an average existing grade at elevation 57.98 and roof peak elevation of 87.83. This equates to a total building height of 29.85 feet where a maximum of 30 feet is allowed in this zone.

6. The Applicant has depicted regrading of the property on the site plans. We have reviewed the changes and offer the following comments:
 - a. The regrading proposed in the front yard area is minor and nature. The natural drainage pattern appears to be maintained with stormwater generally flowing to the west.
 - i. The proposed 60 contour does not tie into any existing contour. The Applicant shall revise the plan to show how the 60 contour ties into the existing grades.
This comment has not been addressed. The Applicant shall revise the grading in the front yard area to tie into existing grades.
Comment addressed.
 - b. There is a shallow swale depicted along the western side yard area along the property boundary. The swale should convey stormwater toward the rear yard.
 - c. The proposed contours depicted in the rear yard area depict a substantial raise in grade around the proposed pool and patio area (grade changes as much as four feet). The natural drainage pattern of the rear yard area appears to be generally maintained with stormwater ultimately flowing toward the western corner of the property.
7. The Applicant is proposing new utility connections and a driveway apron within the Borough ROW. The Applicant shall be made aware that it is their responsibility to obtain the necessary road opening permits for such work. Any curbing or asphalt that is damaged and/or disturbed as part of this project shall be replaced in-kind.
8. The Applicant has indicated new curb and sidewalk is proposed along the entire property frontage. The applicant shall coordinate this work with the building department and the DPW.

Soil Movement Review

9. The Applicant has provided soil moving calculations, indicating a total cut of 741 cubic yards and a total fill of 181 cubic yards of soil as a result of the construction of the proposed improvements. 560 CY of soil is to be exported from the site. Construction of the proposed improvements requires approval from the mayor and council, as the posted values of soil movement are greater than 250 cubic yards.
10. As per Borough Ordinance Section 147-7, the Applicant shall move the soil, in accordance with the soil permit, under the supervision of the Building Inspector and Borough Engineer and shall pay a reasonable fee for such services in the amount determined by the Mayor and Council.

11. As per Borough Ordinance Section 147-8, the owner of the premises or the person in charge of relocation of the soil, when permission has been duly granted, shall not take away the top layer of soil for a depth of eight inches, but such top layer of soil to a depth of eight inches shall be set aside for retention on the premises and shall be respread over the premises when the rest of the soil has been moved pursuant to levels of contour lines approved by the Mayor and Council of the Borough of Demarest.
12. As per Borough Ordinance Section 147-9, no permission or soil permit shall be issued unless and until the Applicant therefore shall have filed with the Borough of Demarest a performance bond, in form, amount and surety acceptable to the Borough of Demarest, conditioned upon full and faithful performance of the soil's being moved in accordance with the provisions of the Borough's Soil Moving Ordinance and permission of the Mayor and Council granted pursuant hereto.
13. The Applicant shall submit a cost estimate for determination of the performance guarantee. The cost estimate for bonding should include soil erosion and sediment control measures, seepage pit installation, drainage structures / piping, and soil moving (on-site and export). *The Applicant has submitted a cost estimate for bonding purposes. The Applicant shall revise the estimate to exclude items such as sidewalk, curb, retaining walls, driveway, and pavers. Bonding estimates should only include SESC measures, drainage improvements, and soil moving as noted above.*

Comment Addressed.

Miscellaneous

14. The Applicant shall obtain any and all applicable approvals required by the Borough Building Department as well as outside agencies, including, but not limited to, the NJDOT, NJDEP, BCUA, and Bergen County. Proof of Bergen County Soil Conservation District shall be provided as this plan's limit of disturbance is over 5,000 square feet. It is the Applicant's responsibility to determine what outside agency permits are required. Copies of said approvals shall be provided upon receipt. The Applicant shall be aware that if stormwater run-off drainage problems occur as a result of the site improvements that are detrimental to the property and/or neighboring properties as a result of this construction, it shall be the responsibility of the occupant of the property to remedy that drainage issue.
15. All excavated material shall be removed from the site unless approved for backfill by the Borough. Any soil disturbance shall be done as set forth by Borough Ordinance.
16. The Applicant shall be aware of their responsibility to repair any damage to improvements within the Borough Right-Of-Way, including but not limited to the sidewalk, driveway apron, curb, and asphalt pavement.

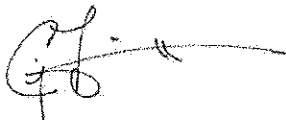
17. Soil erosion and sediment control measures shall be properly installed before start of construction and maintained throughout the construction period. Permanent vegetative cover, such as seeding or sodding, on all areas shall be accomplished within ten (10) days after final grading operations have been completed. When no work will be performed on critical areas for more than fourteen (14) days, they shall be protected by temporary seeding, mulching, or sodding, or the slope lengths shall be reduced by the installation of diversion or other means.
18. The Applicant shall be aware that posting of engineering escrow for construction administration oversight, plan review, and project closeout will be required at the time building permits are issued. In addition, please be aware that unused escrow money will be returned to the property owner upon the issuance of a Certificate of Occupancy (C.O.).
19. A signed and sealed "As-Built" site plan should be submitted as a requirement for this office to "sign off" on the issuance of the Certificate of Occupancy (C.O.). The "As-Built" should accurately show site features, including grading, spot elevations, dwelling, drainage improvements, coverages, etc.

Our office has reviewed the application and we **do recommend** the issuance of a Soil Moving Permit after the Applicant provides a performance guaranty to the Borough in the amount of \$68,100.00 and obtains permission from Mayor and Council. Our office reserves the right to review and comment on future submittals.

Should you have any questions, you may contact me at (973) 398-3144, extension 4561.

Sincerely,

Colliers Engineering & Design



Craig Zimmermann
Borough Engineer
P.E.

CZ/nhc

cc: Kevin Burnette, Construction Code Official (construction@demarestnj.gov)
Mark Martins, Applicant's Engineer (martins@mmeccivil.com)
W & R Home Builder LLC, Applicant, (liapes1231@aol.com)

Resolution of the Demarest Governing Body

Resolution No. 77-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: AUTHORIZE ESTIMATED TAX BILLS FOR THIRS QUARTER

WHEREAS, the Mayor and Council has determined that the Municipal Tax Collector will be unable to complete the mailing and/or delivery of tax bills by June 14, 2023 as otherwise required by law, since the County of Bergen has not yet adopted a budget; and

WHEREAS, *N.J.S.A. 54:4-66.2* provides that in the above circumstance the governing body may authorize and direct the Tax Collector to prepare an estimated tax bill as provided by statute; and

WHEREAS, it is in the best interests of the Borough of Demarest that said authorization be granted;

WHEREAS, the Chief Financial Officer and the Tax Collector have computed an estimated tax levy in accordance with *N.J.S.A. 54:4-66.3* and has attached a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Demarest as follows:

1. The Tax Collector be and hereby is authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2023 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by New Jersey statutes, specifically *N.J.S.A. 54:4-66.2* and *54:4-66.3*.
2. The entire estimated tax levy for 2023 is hereby calculated at \$40,310,407. The maximum amount that the Borough will utilize in preparation of the 2023 estimated tax bills is less than 105% of the 2022 calendar year tax levy.
3. In accordance with the law, the third installment of 2023 taxes shall not be subject to interest until the later of August 10 or the 25th calendar day after the date the estimated tax bills are mailed.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 24, 2023.

Lee Campbell, Acting Borough Clerk

BOROUGH OF DEMAREST

We hereby certify that the actual 2022 tax levy and the current estimated 2023 tax levy are as follows:

APPORTIONMENT OF TAXES	ACTUAL 2022	PROJECTED 2023
Local School	\$ 16,007,672	\$ 16,832,635
Regional School	9,849,659	10,017,811
County	4,009,864	4,080,000
Municipal Open Space	0	69,110
Municipal Library	557,945	588,052
Municipal Operations	7,969,885	8,722,799
	\$ 38,395,025	\$ 40,310,407

TAX RATE

Local School	\$ 1.184	\$ 1.218
Regional School	0.728	0.725
County	0.297	0.295
Municipal Open Space	-	0.005
Municipal Library	0.041	0.043
Municipal	0.589	0.631
	\$ 2.839	\$ 2.917

ASSESSED VALUATION

\$ 1,352,774,710	\$ 1,382,192,510
------------------	------------------

Chief Financial Officer Date

Tax Collector Date

Resolution of the Demarest Governing Body

Resolution No. 78-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: AUTHORIZE TAX COLLECTOR TO REFUND 2ND QUARTER 2023 TAX OVERPAYMENT(S)

WHEREAS, the tax office has received duplicate and/or tax overpayments for the 2nd Quarter 2023 taxes on the following property(s); and

WHEREAS, a written request was received from the mortgage company to refund the overpaid amount directly to the mortgage company.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized to issue a refund check in the following amount and the Tax Collector adjust her records accordingly.

<u>Block/Lot</u>	<u>Name & Address</u>	<u>Type</u>	<u>Amount</u>
1.02/13	Lee, Inseob & Hwang, Sooyon 67 Mountain View Road Demarest, NJ 07627	Overpayment	9,890.00

With check payable to: CoreLogic Centralized Refunds
PO Box 9202
Coppell, TX 75019-9760

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 24, 2023.

Lee Campbell, Acting Borough Clerk



CoreLogic
Refund request

May 12, 2023

Attention: Derbra Mati
Tax Office: Demarest Borough NJ
Email: taxcollector@demarestnj.gov
From: Carrie Proulx

Contract #: 81428200
Customer #: 15114
Property Owner: HWANG YOON H
Property Address: 3 Mountain View Court
Tax ID: Block 1.02 Lot 13 Amount: \$9,890.00

- Overpayment / Credit
- Incorrect Parcel: Block 1.02 Lot 13 Correct Parcel: Block 1.03 Lot 13
- Please transfer from incorrect parcel to correct parcel
- Please refund to homeowner
- Please apply any remaining credit forward
- Please refund to CoreLogic

CoreLogic remitted payment on taxes due 5/1/23 in the amount of \$9,890.00 for parcel id Block 1.02 Block 13. This payment caused an overage on the property. This property was paid incorrectly by CoreLogic our owner Hwang Yoon H was not responsible for this property. I am requesting that the overage be refunded back to CoreLogic so we can provide the funds back to Central Loan Administration. This payment was part of CoreLogic's bulk wire submitted on 4/27/23. The total wire amount was \$3,285,157.50 and the wire confirmation number is 20230427B6B7HU3R012028.

Refund can be sent to: CoreLogic Centralized Refunds, PO Box 9202, Coppell, TX 75019-9760

Thank you for your assistance in this matter,

Carrie Proulx
Professional Operations Government Solutions
817-699-1116
cproulx@corelogic.com



THE BOROUGH OF DEMAREST
118 SERPENTINE ROAD
DEMAREST, N.J. 07627-2199

OFFICE OF FINANCE / TAX COLLECTION
TELEPHONE (201) 768-3611
FAX (201) 768-3943

May 9, 2023

CoreLogic Tax Real Estate
95 Methodist Hill Drive, Suite 100
Rochester, NY 14623
Attn: REFUND DEPARTMENT

To Whom It May Concern:

Attached please find a list of blocks and lots that are showing an overpayment for the 2nd Quarter 2023 taxes for the Borough of Demarest, NJ (0209).

Please sign where indicated to verify that CoreLogic has made these overpayments and you are requesting a refund in the same amount.

Also, if CoreLogic made payment(s) in error on any block and lot, please send a letter stating this and that you are requesting the entire payment for said block and lot to be refunded to you.

If you have any questions, please do not hesitate to contact me at (973)277-8052 (cell) or taxcollector@demarestnj.gov.

Sincerely,

Debra Mati

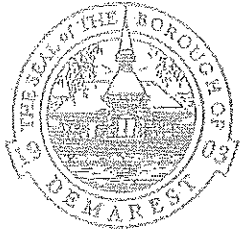
Debra Mati
Tax Collector

Carrie Paulo

Authorized Signature

5/12/23

Date



THE BOROUGH OF DEMAREST

118 SERPENTINE ROAD
DEMAREST, N.J. 07627-2199

OFFICE OF FINANCE / TAX COLLECTION
TELEPHONE (201) 768-3611
FAX (201) 768-3943

May 9, 2023

CoreLogic Tax Real Estate
95 Methodist Hill Drive, Suite 100
Rochester, NY 14623
Attn: REFUND DEPARTMENT

To Whom It May Concern:

Attached please find a list of blocks and lots that are showing an overpayment for the 2nd Quarter 2023 taxes for the Borough of Demarest, NJ (0209).

Please sign where indicated to verify that CoreLogic has made these overpayments and you are requesting a refund in the same amount.

Also, if CoreLogic made payment(s) in error on any block and lot, please send a letter stating this and that you are requesting the entire payment for said block and lot to be refunded to you.

If you have any questions, please do not hesitate to contact me at (973)277-8052 (cell) or taxcollector@demarestnj.gov.

Sincerely,

Debra Mati
Tax Collector

Authorized Signature

Date

Page 2

<u>Block/Lot</u>	<u>Homeowner/Address</u>	<u>Type</u>	<u>Amount</u>
1.02/13	Lee, Inseob & Hwang, Sooyon 67 Mountain View Road Demarest, NJ 07627	Duplicate	\$9,890.00

BLQ 00001 02 00013 Land 332000 Land Adj 0
 Name LEE, INSEOB & HWANG, SOOYON Improve 1061500 Imp Adj 0
 Location 67 MOUNTAIN VIEW RD M Tax Val 1393500 Adj 0
 Ak 0.00 Int Due 0.00 Q Validate Cancel
 Cash 0.00 Int Date 05/15/2023 Endorse More Info
 Credit 0.00 818 Print Post MY Post
 Amt 0.00 818 Print Post Cancel More Info MY Post

Year	Period/Activity	Pmt	Charges	Int	Paid	Running Bal	Running Bal w Int	Bal This Q	Date Paid	Date Billed	Memo
2022	1B-1P	0.00	416699.55	501.33	-416699.55	0.00	0.00	0.00	11/01/21	11/01/21	115718
2022	1B-2P	0.00	9647.00	0.00	-9647.00	0.00	0.00	0.00	02/03/22	02/01/22	P P P MunicipPay
2022	1B-1P	0.00	9647.00	0.00	-9647.00	0.00	0.00	0.00	05/04/22	05/01/22	P P P MunicipPay
2022	1B-3P	0.00	10280.00	0.00	-10280.00	0.00	0.00	0.00	08/05/22	08/01/22	P P P MunicipPay CC
2022	1B-1P	0.00	9987.47	0.00	-9987.47	0.00	0.00	0.00	11/04/22	11/01/22	MunicipPay
2023	1B-2P	0.00	9890.00	0.00	-9890.00	0.00	0.00	0.00	02/09/23	02/01/23	MunicipPay CC
2023	1B-1P	0.00	9890.00	0.00	-9890.00	0.00	0.00	0.00	05/05/23	05/01/23	MUNICIPAY
2023	1P	0.00	0.00	0.00	-9890.00	-9890.00	-9890.00	-9890.00	04/29/23	08/01/23	CORELOGIC RE TAX SERVICE

Open Q 3rd Sbsq In All
 Dham Co. 3rd Sbsq In All
 Ded Amt 1500.00
 2022 1 2024 4
 Map

Resolution of the Demarest Governing Body

Resolution No. 79-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: AWARD OF CONTRACT FOR RIVERSIDE COOPERATIVE

WHEREAS, bids were received from qualified contractors by the Borough of Northvale Municipal Clerk on Tuesday, April 14, 2023 at 10 am, the Borough of Northvale being the lead agency for RIVERSIDE COOPERATIVE 2023 ROADWAY PAVING PROJECT; and

WHEREAS, the Borough has entered into a certain Interlocal Service Agreement (Agreement) with the Northern Valley Regional Board of Education (NVRBOE) to provide paving services under the Riverside Cooperative program for 2023; and

WHEREAS, the Borough Engineer has reviewed and tabulated the nine (9) bids received and opened at the appointed time, and compiled a spreadsheet and recommendation that is hereby incorporated and made a part hereof by reference; and

WHEREAS, the apparent low bidder, D&L Paving, Inc., 675 Franklin Ave. Nutley, NJ, submitted a responsive and complete bid, complying with all the terms and requirements for such bids pursuant to N.J.S.A. 40A:11-23 and other provisions of the Local Public Contract Law; and

WHEREAS, the base bid by D&L Paving, Inc, for the NVRBOE portion of the contract consistent with the Agreement, to wit, for paving or all or portions of the parking lots at Northern Valley Regional High School at Demarest, was in the amount of One Hundred Eighty Eight Thousand Forty Four and 74/100 (\$188,044.74) Dollars, is recommended as reasonable and compliant by the Borough Engineer; and

WHEREAS, the Chief Financial Officer has determined sufficient funds are available to fulfill this proposal per the Shared Service Agreement with the NVHRSBOE in the amount of not less than One

Hundred Eighty Eight Thousand Forty Four and 74/100(\$188,044.74) Dollars as evidenced by Finance Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Demarest, County of Bergen, State of New Jersey that the contract for construction of the RIVERSIDE COOPERATIVE 2022 ROADWAY PAVING PROJECT NVRBOE portion, be and the same is hereby awarded to, 675 Franklin Ave. Nutley, NJ, in an amount not to exceed One Hundred Eighty Eight Thousand Forty Four and 74/100 (\$188,044.74) Dollars, without further expressed authorization by the Borough Council in the form of a duly adopted change order resolution of the Borough Council.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator are hereby authorized and directed to execute any required contract for same in a form and substance acceptable to the Borough Attorney, upon presentation by the successful bidder of an executed original of the contract within twenty one (21) days or as required by the Riverside Cooperative, and all required financial and performance guarantees.

APPROVED:

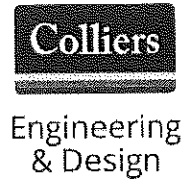
Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 22, 2023.

**Lee Campbell
Acting Borough Clerk**

400 Valley Road
Suite 304
Mt. Arlington, NJ 07856
Main: 877 627 3772



May 17, 2023

Ms. Julie Falkenstern, Borough Administrator
Borough of Demarest
118 Serpentine Road
Demarest, NJ 07627

2023 Riverside Cooperative Road Improvement Program (RC-35-23-01)
Recommendation of Award- Northern Valley High School Parking Lot
Colliers Engineering & Design Project No. DEB-0054

Dear Ms. Falkenstern,

On Tuesday, April 14, 2023, at 10:00 A.M., sealed bids for the above referenced project were received, opened and read out loud for the 2023 Riverside Cooperative Road Improvement Project. Please note that Northvale, acting as the lead agency, administered the bid on behalf of the Boroughs of Demarest, Dumont, Englewood Cliffs, Harrington Park, Hillsdale, New Milford, Northvale and Tenafly all in the County of Bergen, State of New Jersey.

The bid opening was attended by Frances Weston, Northvale Borough Clerk and Marie Raffay, PE of Colliers Engineering & Design. Nine (9) bids were received. A bid tabulation displaying the breakdown for the NVRHS Portion is attached.

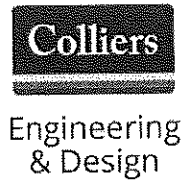
The project consists of the paving of the Front Parking Lot off Knickerbocker Road at Northern Valley High School.

Based upon our review of the bids provided by the contractors, it has been recommended to award the totality of the project to D & L Paving Contractors Inc., 675 Franklin Avenue, Nutley, NJ 07110, in the amount of \$4,590,263.81. Northern Valley High School's portion of the contract is recommended for award and certification of funds by the Chief Financial Officer in the amount of \$188,044.74 to complete the parking lot paving.

D & L Paving Contractors Inc. has submitted the requisite Bid Bond, Consent of Surety, completed Statement of Ownership, Iran Sanctions form, and the administrative documents as required by the NJ Local Public Bidding Laws, including a NJ Business Registration and a Certified Public Works Contractor Registration.

After analyzing the bids received, our office recommends the award of Northern Valley High School's portion of the total contract the total amount of **\$188,044.74** to D & L Paving Contractors for the construction of the Riverside Cooperative Road Improvement Program (FY 2023) project, pending review and acceptance of the bid by the Borough Attorney and Borough CFO for certification of funds.

Project No. DEB-0054
May 17, 2023
Page 2 | 2



The bid summary tabulation for the entire project and price breakdown for Northern Valley High School Portion is included for reference. If you have any additional questions or comments, do not hesitate to contact our office.

Sincerely,

Colliers Engineering & Design

A handwritten signature in black ink, appearing to read "C. Zimmermann", with a horizontal line extending to the right.

Craig Zimmermann, P.E.
Project Manager

Enclosure- Bid Tabulation Summary for Northern Valley High School and Total Contract

cc: Mayor and Council (via Borough Clerk)
Deena Rosendahl, Borough Attorney (drosendahl@decotiislaw.com)
Marc Capizzi, NVRHS Business Administrator (cappizim@nvnet.org)

Municipality - Northern Valley Highschool
 BASE BID - VARIOUS ROADS

ITEM NO		UNIT	APPROX. QTY	UNIT PRICE	TOTAL
1	HOT MIX ASPHALT 19M64 BASE COURSE	TON	0	\$ 1.00	\$0.00
2	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	1,300	\$ 83.99	\$108,290.00
3	HOT MIX ASPHALT MILLING, 3" OR LESS	SY	9,500	\$ 4.47	\$42,465.00
4	RESET MANHOLE USING EXISTING CASTING	UNIT	0	\$ 1.00	\$0.00
5	RESET MANHOLE USING NEW CASTING	UNIT	0	\$ 1,000.00	\$0.00
6	EXCAVATION UNCLASSIFIED	CY	0	\$ 1.00	\$0.00
7	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	SY	0	\$ 0.01	\$0.00
8	CONCRETE DRIVEWAY APRON, REINFORCED, 6" THICK	SY	0	\$ 96.00	\$0.00
9	CONCRETE SIDEWALK, 4" THICK	SY	75	\$ 95.00	\$7,125.00
10	DETECTABLE WARNING SURFACE	SY	5	\$ 260.00	\$1,300.00
11	RECONSTRUCTED INLET, USING EXISTING CASTING	UNIT	0	\$ 450.00	\$0.00
12	RECONSTRUCTED INLET, USING NEW CASTING	UNIT	2	\$ 1,000.00	\$2,200.00
13	CURB PIECE TYPE "N-ECO"	UNIT	2	\$ 300.00	\$600.00
14	BICYCLE SAFE GRATE	UNIT	2	\$ 300.00	\$600.00
15	TRAFFIC STRIPES, THERMOPLASTIC, 4" WIDE	LF	1,400	\$ 0.83	\$1,162.00
16	TRAFFIC MARKINGS, SYMBOLS, THERMOPLASTIC	SF	1,000	\$ 9.50	\$9,500.00
17	GRANITE CURB	LF	0	\$ 32.00	\$0.00
18	9"X18" CONCRETE VERTICAL CURB	LF	250	\$ 32.00	\$8,000.00
19	FUEL PRICE ADJUSTMENT	DOLLAR	2,449.45	\$ 1.00	\$2,449.45
20	ASPHALT PRICE ADJUSTMENT	DOLLAR	4,353.29	\$ 1.00	\$4,353.29
				TOTAL:	\$188,044.74

BID TABULATION

DATE: TUESDAY, APRIL 4, 2023 @ 10 A.M.
 PROJECT: 2023 BIVERSIDE COOPERATIVE ROAD IMPROVEMENT PROGRAM

PROJECT NO.: NVB0034
 MUNICIPALITY: BOROUGH OF NORTHALE
 COUNTY: BERGEN

ITEM	DESCRIPTION	UNIT	QTY.	BIDDER 1			BIDDER 2			BIDDER 3			BIDDER 4			BIDDER 5		
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	
1	HOT MIX ASPHALT 19M64 BASE COURSE	TON	1,420	\$ 1.00	\$ 1,420.00	\$ 0.01	\$ 14.20	\$ 60.00	\$ 85,200.00	\$ 50.00	\$ 71,000.00	\$ 125.00	\$ 177,500.00					
2	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	30,229	\$ 83.30	\$ 2,518,075.70	\$ 87.00	\$ 2,629,923.00	\$ 81.00	\$ 2,448,549.00	\$ 86.20	\$ 2,605,739.80	\$ 95.00	\$ 2,871,755.00					
3	HOT MIX ASPHALT MILLING, 3" OR LESS	SY	245,504	\$ 4.47	\$ 1,097,402.88	\$ 4.25	\$ 1,043,992.00	\$ 4.85	\$ 1,190,694.40	\$ 4.14	\$ 1,016,386.56	\$ 2.60	\$ 638,310.40					
4	RESET MANHOLE USING EXISTING CASTING	UNIT	225	\$ 1.00	\$ 225.00	\$ 0.01	\$ 2.25	\$ 0.01	\$ 2.25	\$ 0.01	\$ 2.25	\$ 215.00	\$ 48,375.00					
5	RESET MANHOLE USING NEW CASTING	UNIT	109	\$ 1,000.00	\$ 109,000.00	\$ 700.00	\$ 76,300.00	\$ 600.00	\$ 65,400.00	\$ 806.14	\$ 87,669.26	\$ 900.00	\$ 96,100.00					
6	EXCAVATION UNCLASSIFIED	CY	3,535	\$ 1.00	\$ 3,535.00	\$ 0.01	\$ 35.35	\$ 0.01	\$ 35.35	\$ 1.00	\$ 3,535.00	\$ 5.00	\$ 17,675.00					
7	DENSE GRADED AGGREGATE BASE COURSE 6" THICK	SY	3,915	\$ 0.01	\$ 39.15	\$ 0.01	\$ 39.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
8	CONCRETE DRIVEWAY APRON, REINFORCED 6" THICK	SY	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
9	CONCRETE SIDEWALK 4" THICK	SY	440	\$ 95.00	\$ 41,800.00	\$ 78.00	\$ 34,320.00	\$ 92.00	\$ 40,480.00	\$ 85.80	\$ 37,752.00	\$ 105.00	\$ 47,960.00					
10	DETECTABLE WARNING SURFACE	SY	48	\$ 250.00	\$ 12,000.00	\$ 205.00	\$ 9,840.00	\$ 180.00	\$ 8,640.00	\$ 247.50	\$ 11,880.00	\$ 300.00	\$ 14,400.00					
11	RECONSTRUCTED INLET, USING EXISTING CASTING	UNIT	93	\$ 450.00	\$ 41,850.00	\$ 500.00	\$ 46,500.00	\$ 500.00	\$ 46,500.00	\$ 1,743.50	\$ 162,645.00	\$ 1,700.00	\$ 158,100.00					
12	RECONSTRUCTED INLET, USING NEW CASTING	UNIT	34	\$ 1,100.00	\$ 37,400.00	\$ 1,495.00	\$ 50,830.00	\$ 1,000.00	\$ 34,000.00	\$ 1,743.50	\$ 59,279.00	\$ 1,700.00	\$ 57,800.00					
13	CURB PIECE TYPE "N-ECO"	UNIT	159	\$ 300.00	\$ 47,700.00	\$ 285.00	\$ 45,905.00	\$ 300.00	\$ 47,700.00	\$ 350.00	\$ 55,650.00	\$ 285.00	\$ 45,315.00					
14	BICYCLE SAFE GRATE	UNIT	112	\$ 300.00	\$ 33,600.00	\$ 295.00	\$ 33,040.00	\$ 290.00	\$ 32,480.00	\$ 383.50	\$ 42,952.00	\$ 350.00	\$ 39,200.00					
15	TRAFFIC STRIPES, THERMOPLASTIC 4" WIDE	LF	35,476	\$ 0.83	\$ 29,445.08	\$ 0.76	\$ 26,961.76	\$ 1.00	\$ 35,476.00	\$ 0.83	\$ 29,445.08	\$ 0.78	\$ 27,671.28					
16	TRAFFIC MARKINGS, SYMBOLS, THERMOPLASTIC	SF	1,480	\$ 9.50	\$ 14,155.00	\$ 8.55	\$ 12,739.50	\$ 7.00	\$ 10,450.00	\$ 9.35	\$ 13,931.50	\$ 4.20	\$ 6,258.00					
17	GRANITE CURB	LF	235	\$ 32.00	\$ 7,520.00	\$ 31.00	\$ 7,285.00	\$ 40.00	\$ 9,400.00	\$ 45.00	\$ 10,575.00	\$ 52.00	\$ 12,220.00					
18	9" X 18" CONCRETE VERTICAL CURB	LF	13,088	\$ 32.00	\$ 418,816.00	\$ 31.00	\$ 405,728.00	\$ 33.00	\$ 431,904.00	\$ 35.20	\$ 460,697.60	\$ 41.00	\$ 536,608.00					
19	FUEL PRICE ADJUSTMENT	DOLLAR	1	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00					
20	ASPHALT PRICE ADJUSTMENT	DOLLAR	1	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00					
TOTAL BASE BID				\$	4,590,263.81	\$	4,599,413.21	\$	4,662,730.15	\$	4,734,062.80	\$	4,863,397.68					

0

BID TABULATION

DATE: TUESDAY, APRIL 4, 2023 @ 10 A.M.
 PROJECT: 2023 RIVERSIDE COOPERATIVE ROAD IMPROVEMENT PROGRAM
 PROJECT NO.: NB00034
 MUNICIPALITY: BOROUGH OF NORTHVALE
 COUNTY: BERGEN

ITEM	DESCRIPTION	UNIT	QTY.	BIDDER 6		BIDDER 7		BIDDER 8		BIDDER 9	
				UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	HOT MIX ASPHALT 19M64 BASE COURSE	TON	1,420	\$ 90.00	\$ 127,800.00	\$ 95.00	\$ 134,900.00	\$ 92.10	\$ 130,782.00	\$ 10.00	\$ 14,200.00
2	HOT MIX ASPHALT 19M64 SURFACE COURSE	TON	30,229	\$ 90.00	\$ 2,720,610.00	\$ 94.00	\$ 2,841,526.00	\$ 83.60	\$ 2,527,144.40	\$ 108.00	\$ 3,313,587.00
3	HOT MIX ASPHALT MILLING, 3" OR LESS	SY	245,504	\$ 3.25	\$ 797,886.00	\$ 4.25	\$ 1,043,392.00	\$ 7.97	\$ 1,956,666.88	\$ 5.00	\$ 1,227,500.00
4	RESET MANHOLE USING EXISTING CASTING	UNIT	225	\$ 250.00	\$ 56,250.00	\$ 200.00	\$ 45,000.00	\$ 150.00	\$ 33,750.00	\$ 90.00	\$ 20,250.00
5	RESET MANHOLE USING NEW CASTING	UNIT	109	\$ 1,000.00	\$ 109,000.00	\$ 780.00	\$ 85,020.00	\$ 440.00	\$ 47,960.00	\$ 925.00	\$ 100,825.00
6	EXCAVATION UNCLASSIFIED	CY	3,535	\$ 1.00	\$ 3,535.00	\$ 95.00	\$ 335,525.00	\$ 0.01	\$ 35.35	\$ 2.00	\$ 7,070.00
7	DENSE GRADED AGGREGATE BASE COURSE 6" THICK	SY	3,915	\$ 1.00	\$ 3,915.00	\$ 9.00	\$ 35,235.00	\$ 0.01	\$ 39.15	\$ 2.00	\$ 7,830.00
8	CONCRETE DRIVEWAY APRON, REINFORCED 6" THICK	SY	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	CONCRETE SIDEWALK 4" THICK	SY	440	\$ 100.00	\$ 44,000.00	\$ 89.00	\$ 39,160.00	\$ 38.60	\$ 16,964.00	\$ 98.00	\$ 43,120.00
10	DETECTABLE WARNING SURFACE	SY	48	\$ 1,000.00	\$ 48,000.00	\$ 200.00	\$ 9,600.00	\$ 155.00	\$ 7,440.00	\$ 250.00	\$ 12,000.00
11	RECONSTRUCTED INLET, USING EXISTING CASTING	UNIT	93	\$ 500.00	\$ 46,500.00	\$ 660.00	\$ 61,380.00	\$ 450.00	\$ 41,850.00	\$ 500.00	\$ 46,500.00
12	RECONSTRUCTED INLET, USING NEW CASTING	UNIT	34	\$ 2,500.00	\$ 85,000.00	\$ 1,600.00	\$ 54,400.00	\$ 1,390.00	\$ 47,260.00	\$ 1,500.00	\$ 51,000.00
13	CURB PIECE TYPE "N-LECO"	UNIT	159	\$ 500.00	\$ 79,500.00	\$ 370.00	\$ 58,830.00	\$ 250.00	\$ 39,750.00	\$ 700.00	\$ 111,300.00
14	BICYCLE SAFE GRATE	UNIT	112	\$ 500.00	\$ 56,000.00	\$ 380.00	\$ 42,560.00	\$ 275.00	\$ 30,800.00	\$ 650.00	\$ 72,800.00
15	TRAFFIC STRIPES, THERMOPLASTIC 4" WIDE	LF	35,476	\$ 1.00	\$ 35,476.00	\$ 0.79	\$ 28,026.04	\$ 0.80	\$ 28,380.80	\$ 1.00	\$ 35,476.00
16	TRAFFIC MARKINGS, SYMBOLS, THERMOPLASTIC	SF	1,490	\$ 5.00	\$ 7,450.00	\$ 10.00	\$ 14,900.00	\$ 9.30	\$ 13,857.00	\$ 8.00	\$ 11,920.00
17	GRANITE CURB	LF	235	\$ 50.00	\$ 11,750.00	\$ 46.00	\$ 10,810.00	\$ 43.80	\$ 10,293.00	\$ 54.00	\$ 12,690.00
18	9" X 18" CONCRETE VERTICAL CURB	LF	13,088	\$ 50.00	\$ 654,400.00	\$ 40.00	\$ 525,520.00	\$ 34.60	\$ 452,844.80	\$ 54.00	\$ 706,792.00
19	FUEL PRICE ADJUSTMENT	DOLLAR	1	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00	\$ 63,300.00
20	ASPHALT PRICE ADJUSTMENT	DOLLAR	1	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00	\$ 112,500.00
TOTAL BASE BID					\$ 5,062,874.00		\$ 5,396,484.04		\$ 5,561,637.38		\$ 5,761,640.00

Resolution of the Demarest Governing Body

Resolution No. 80-23

May 22, 2023

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: PAYMENT OF BILLS

BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest that the following bills in the sum of \$294,770.63 (bill list dated May 18, 2023) have been approved and authorized for payment and the that the Mayor, Borough Clerk, Borough Administrator and Borough Treasurer are hereby authorized to issue warrants in payment of same.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Lee Campbell, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on May 22, 2023.

Lee Campbell
Acting Borough Clerk

Check List

BOROUGH OF DEMAREST

XXX

Printed: 05/18/23 10:50:44 AM

Page #: 1

01 CURRENT FUND

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
01 CURRENT FUND				
MOTOROLA SOLUTIONS INC.	45027	7,105.20		0
Total for: FIRE DEPARTMENT OE FIRE AND OTHER SAFETY EQUIP		7,105.20		
ARISTA TROPHIES & AWARDS	45593	474.00	ORDER#20059 PLAQUE FOR BORO	0
Total for: MAYOR & COUNCIL O/E MAYOR EXPENSE		474.00		
NJ ADVANCE MEDIA, LLC	45787	110.52	AD#10548503 INSURANCE RISK	0
Total for: MUNICIPAL CLERK OE LEGAL ADVERTISING		110.52		
RICOH, USA INC	46092	237.64	INV#5067009388	0
Total for: MUNICIPAL CLERK O/E OFFICE SUPPLIES		237.64		
PARTAC PEAT CORPORATION	46175	2,326.96	INV#2023-44830	0
Total for: PARKS / PLAYGRNDS O/E GEN'L HARDWARE/ TOOLS		2,326.96		
ROGUE FITNESS	46265	1,909.00	INV#11407946	0
ELITEFTS.COM, INC	46266	1,407.91	QUOTE#00035019	0
Total for: FIRE DEPT - SAFER GRANT FEMA SAFER GRANT FEMA -		3,316.91		
LANGUAGE LINK	46302	11.80	INV#235325 COURT TRANSLATOR	0
LANGUAGE LINK	46303	17.05	INV#237640 COURT TRANSLATOR	0
Total for: PUBLIC DEFENDER COURT O/E PUB DEF/TRANS		28.85		
COMPUTER SQUARE, INC.	46305	91.50	inv#01255	0
Total for: POLICE DEPT O/E DATA PROCESSING EQUIP		91.50		
J & B LOCK & ALARM INC	46306	290.00	INV#71056	0
Total for: POLICE DEPT O/E OTHER EQUIP/SUPPLIES		290.00		
RICOH, USA INC	46311	237.64	INV#5067205295	0
Total for: MUNICIPAL CLERK O/E OFFICE SUPPLIES		237.64		
LINDA CETTA	46312	51.89	REIMBURSEMENT REFRESHMENTS FOR	0
Total for: SHADE TREE OE SHADE TREE SUPPLIES		51.89		
DURIE LAWN MOWER &	46313	49.00	5LB SPOOL STRING	0
Total for: STREETS & RDS O/E MATERIAL/SUPPLIES		49.00		
AM GRAPHICS CO INC	46314	118.00	INV#32479 BUSINESS CARDS FOR	0
Total for: MUNICIPAL CLERK O/E OFFICE SUPPLIES		118.00		
VICTORIAS NURSERY	46318	5,550.00	INV#413382	0
Total for: SHADE TREE OE SHADE TREE SUPPLIES		5,550.00		
LUPARDI'S NURSERY INC	46319	448.75	INV#41814 25 TREE GUARDS	0
J & B LOCK & ALARM INC	46320	220.00	INV#70925	0
Total for: PUBLIC BUILDINGS & GROUNDS MATERIAL AND SUPPLIES		668.75		
J & B LOCK & ALARM INC	46325	390.00	INV#71104 CENTRAL STATION	0
V.E. RALPH & SON, INC	46326	94.90	INV#450473 MEDICAL SUPPLIES	0
OPTIMUM	46327	90.68	ACCT#07802088748-01-3	0
DEMAREST AMBULANCE CORP.	46328	954.81	REIMBURSE ZOLL DATA SYSTEMS	0
Total for: AMBULANCE CORP MATERIALS AND SUPPLIES		1,530.39		
SUNSET HAND CAR WASH	46331	44.00		0
Total for: FIRE DEPARTMENT OE MAINTENANCE OTHER EQUIP		44.00		
MUNCO OF NJ	46332	75.00	MEMBERSHIP RENEWAL	0
Total for: CONSTR. CODE O/E PROF ASSOC DUES		75.00		
ONE CALL CONCEPTS	46335	7.15	INV#3045071	0
Total for: STREETS & ROADS O/E OTHER EQUIP/SUPPLIES		7.15		
SIRCHIE ACQUISITION	46338	38.15	0588211-IN	0
SIRCHIE ACQUISITION	46339	441.64	0585035-IN	0
Total for: POLICE DEPT O/E OTHER EQUIP/SUPPLIES		479.79		
COLLIERS ENGINEERING &	46342	45.00	INV#828799 DEB001A 2022 PLANNING	0
Total for: ENGINEERING EXPENSE CONTRACTUAL		45.00		
LUPARDI'S NURSERY INC	46344	89.75	INV#41962 5 TREE GUARDS	0
Total for: SHADE TREE OE SHADE TREE SUPPLIES		89.75		
NORTH JERSEY MEDIA GROUP	46345	46.44	ORDER#5673886 SHADE TREE AD	0
Total for: BOARD OF HEALTH O/E LEGAL ADVERTISING		46.44		
BANCORP	46346	18,242.00	INV#590252 2022 TAHOE POLICE	0
Total for: POLICE DEPT POLICE CAR PURCHASE		18,242.00		

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
NJ E-Z PASS	46347	132.07	ACCT#1000 0000 0655 0	0
Total for: POLICE DEPT O/E MATERIALS/SUPPLIES		132.07		
COMPUTER SQUARE, INC.	46348	91.50	INV#01255 TICKETS FOR ETICKETING	0
PORTER LEE CORPORATION	46349	675.00	INV#28407 ANNUAL SOFTWARE SUPPORT	0
STATE OF NJ-STATE	46350	90.00	CASE#23L001846 23L001847	0
SUNSET HAND CAR WASH	46351	271.00	MARCH INVOICE	0
Total for: POLICE DEPT O/E OTHER EQUIP/SUPPLIES		1,127.50		
LANGUAGE LINK	46353	9.01	INV#240014 INTERPRETER	0
Total for: MUNICIPAL COURT O/E MATERIALS/SUPPLIES		9.01		
GATES FLAG & BANNER CO	46356	862.02	INV#7680167	0
Total for: PUBLIC BUILDINGS & GROUNDS MATERIAL AND SUPPLIES		862.02		
LAW OFFICES OF MARK D.	46357	250.00	INV#1905 MEETING ATTENDANCE	0
Total for: PLANNING BOARD LEGAL SERVICES		250.00		
PARAMUS CHEVROLET	46358	765.49	INV#90379	0
PARAMUS CHEVROLET	46359	889.57	INV#91259	0
PARAMUS CHEVROLET	46360	443.58	INV#91782	0
Total for: POLICE DEPT O/E MATERIALS/SUPPLIES		2,098.64		
JULIE FALKENSTERN	46365	364.87	REIMBURSE REFRESHMENTS	0
Total for: MUNICIPAL CLERK O/E OFFICE SUPPLIES		364.87		
BERN & ASSOCIATES LLC	46371	425.00	INV#10253	0
Total for: PLANNING BOARD LEGAL SERVICES		425.00		
JULIE FALKENSTERN	46372	63.90	REIMBURSEMENT MEMORIAL DAY PARADE	0
Total for: CELEBRATION OF PUBLIC EVENTS CONTRACTUAL SERVICES		63.90		
MUNIDEX INC	46374	13,817.00	MUNIDEX 2023 MAINTENANCE CONTRACT	0
Total for: FINANCIAL ADMIN O/E DATA PROCESSING EQUIP		13,817.00		
GENTILINI MOTORS	46375	57,304.00	10D48722499	0
GENTILINI MOTORS	46376	57,304.00	10D48722481	0
Total for: POLICE DEPT POLICE CAR PURCHASE		114,608.00		
NJ ADVANCE MEDIA, LLC	46377	62.04	AD#0010630898	0
Total for: BOARD OF HEALTH O/E LEGAL ADVERTISING		62.04		
AM GRAPHICS CO INC	46378	118.00	INV#32519 BUSINESS CARDS ANDREA	0
Total for: MAYOR & COUNCIL O/E COUNCIL EXPENSE		118.00		
BERN & ASSOCIATES LLC	46381	1,606.25	INV#10793	0
BERN & ASSOCIATES LLC	46382	125.00	INV#10737	0
BERN & ASSOCIATES LLC	46383	50.00	INV#10710	0
BERN & ASSOCIATES LLC	46384	718.75	INV#10618	0
Total for: PLANNING BOARD LEGAL SERVICES		2,500.00		
BENJAMIN BROS.	46386	186.76	APRIL INVOICES	0
Total for: FIRE DEPARTMENT OE OFFICE SUPPLIES		186.76		
BENJAMIN BROS.	46386	122.87	APRIL INVOICES	0
PRECISION MOWER &	46388	175.00	INV#63529	0
Total for: STREETS & RDS O/E MATERIAL/SUPPLIES		297.87		
FOVEONICS	46389	4,800.00	INV#3135	0
FOVEONICS	46390	24,286.84	INV#2896	0
Total for: DEFERRED CHARGE - FOVEONICS		29,086.84		
EDMUNDS GOVTECH	46392	6,000.00	INV#23-IN4041	0
Total for: FINANCIAL ADMIN O/E DATA PROCESSING EQUIP		6,000.00		
DEL'S PEST ARREST INC	46393	385.00	INV#59006	0
Total for: PUBLIC BUILDINGS & GROUNDS OTHER CONTRACTUAL		385.00		
DECOTTIS, FITZPATRICK,	46397	3,664.09	INV#262852 LEGAL SVC THRU APR 30	0
Total for: LEGAL EXPENSE CONTRACTUAL		3,664.09		
A&A AUTOMOTIVE INC.	46399	387.06	BEP 31830	0
Total for: BOROUGH MECHANIC O/E MAINT ALL VEHICLES		387.06		
GATES FLAG & BANNER CO	46400	192.76	INV#7680167	0
Total for: PUBLIC BUILDINGS & GROUNDS MATERIAL AND SUPPLIES		192.76		
ALL WET IRRIGATION	46401	285.00	INV#601204068	0
Total for: STREETS & ROADS O/E OTHER EQUIP/ SUPPLIES		285.00		
CONTINENTAL FIRE &	46406	854.38	P2462	0
Total for: FIRE DEPARTMENT OE MAINTENANCE OTHER EQUIP		854.38		
NJ ADVANCE MEDIA, LLC	46407	220.50	AD#10549335 LEGAL NOTICE RFC	0
Total for: MUNICIPAL COURT O/E MATERIALS/SUPPLIES		220.50		
NJ ADVANCE MEDIA, LLC	46408	110.52	AD#10548503 RISK MANAGER	0
NJ ADVANCE MEDIA, LLC	46409	639.68	OAD#10578733 ORDINANCE 1117-23	0

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
Total for: MUNICIPAL CLERK OE LEGAL ADVERTISING				750.20
DEMAREST DELI	46416	33.43	FIRE DEPT	0
Total for: FIRE DEPARTMENT OE MAINTENANCE OTHER EQUIP				33.43
ANNE LEW KOENING	46417	15.99	5TH GRADE PLANTING GARDEN TRONELS	0
Total for: ENVIRONMENTAL COMMISSION MATERIALS/SUPPLIES				15.99
LERCH VINCI & HIGGINS	46418	2,451.25	INV#39565 REVIEW FINANCIAL	0
Total for: FINANCIAL ADMIN O/E OTHER PROF CONSULTING FEE				2,451.25
RICOH, USA INC	46419	11.88	INV#1097084188	0
Total for: MUNICIPAL CLERK O/E OFFICE SUPPLIES				11.88
SPECTROTEL	46420	1,561.50	INV#11560284	0
Total for: TELEPHONE EXPENSE TELEPHONE EXPENSE				1,561.50
BRAEN STONE INDUSTRIES	46422	338.80	INV#167708	0
Total for: STREETS & RDS O/E MATERIAL/SUPPLIES				338.80
NORTH JERSEY MEDIA GROUP	46426	40.28	ORDER#0005692158 CANCELLATION OF	0
Total for: BOARD OF HEALTH O/E LEGAL ADVERTISING				40.28
VERIZON - FIRE -INTERNET	46428	259.00	655-983-480-0001-45	0
Total for: FIRE DEPARTMENT OE PROF ASSOC DUES				259.00
Total Fund: CURRENT FUND				224,677.02

04 CAPITAL

DLS CONTRACTING INC	46396	5,522.39	NJDOT FY2022 LENOX AVE ROADWAY	0
Total for: LENOX AVE - 2022 NJDOT 2022 NJ DOT FY 2022`				5,522.39
Total Fund: CAPITAL				5,522.39

05 DOG TRUST

NJ DEPT OF HEALTH	46343	14.40	APRIL 2023 PET LICENSE	0
Total for: DUE TO STATE OF NJ				14.40
Total Fund: DOG TRUST				14.40

06 OTHER TRUST

POSITIVE PROMOTIONS	46429	1,110.00	INV#07159663	0
Total for: FIRE PREVENTION				1,110.00
Total Fund: OTHER TRUST				1,110.00

12 AFFORDABLE HOUSING

COLLIERS ENGINEERING &	46317	1,170.00	INV#828771 DEB005A HEFSP VACANT	0
Total for: AFFORDABLE HOUSING COAH MISC EXPENSES				1,170.00
DECOTIIS, FITZPATRICK,	46398	292.50	INV#262959 LEGAL SVC THRU APR 30	0
Total for: AFFORDABLE HOUSING COAH LEGAL EXPENSE				292.50
Total Fund: AFFORDABLE HOUSING				1,462.50

13 DEVELOPERS ESCROW

PETER GHAZZAWI	46256	373.75	RETURN OF ESCROW 26 COLUMBUS RD	0
Total for: 26 COLUMBUS, P.GHAZZAWI BLOCK 8 LOT 491 #26666				373.75
PETER GHAZZAWI	46256	630.00	RETURN OF ESCROW 26 COLUMBUS RD	0
Total for: 26 COLUMBUS , P. GHAZZAWI BLOCK 8 LOT 491 #16601				630.00
LAW OFFICES OF MARK D.	46308	192.50	INV#316 2 PROSPECT ST VANESSA	0
Total for: 2 PROSPECT, VANESSA COLON BLOCK 59 LOT 18				192.50
COLLIERS ENGINEERING &	46309	220.00	INV#820701 95 COUNTY RD	0
COLLIERS ENGINEERING &	46310	135.00	INV#837721 DEP0164 95 COUNTY RD	0
Total for: 95 COUNTY ROAD, 95 COUNTY DEMA BLOCK 145 LOT 5				355.00
COLLIERS ENGINEERING &	46316	600.00	INV#831550 DEZ0034 6 VAN HORN ST	0
COLLIERS ENGINEERING &	46321	687.50	INV#809285 DEZ0030 6 VAN HORN ST	0
LAW OFFICES OF MARK D.	46322	1,037.50	INV#314 RESO 826-22 6 VAN HORN	0
Total for: 6 VAN HORN STREET, 6 VAN HORN BLOCK 4 LOT 3				2,325.00
BERN & ASSOCIATES LLC	46329	437.50	INV#10218	0
Total for: 127-129 HARDENBURGH AVE UNITED BLOCK 23 LOT 15				437.50
NORTH JERSEY MEDIA GROUP	46333	34.24	ORDER#0005676872	0
Total for: 6 VAN HORN STREET, 6 VAN HORN BLOCK 4 LOT 3				34.24
NORTH JERSEY MEDIA GROUP	46334	34.24	ORDER#5676847	0
Total for: 9 DONNYBROOK DRIVE, SETH NULMA BLOCK 87.02 LOT 2				34.24
LAW OFFICES OF MARK D.	46340	875.00	INV#321 36 MAPLE AVE	0

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
Total for: 36 MAPLE AVE, FUNDA TEZOL BLOCK 55 LOT 10 #17356		875.00		
COLLIERS ENGINEERING &	46370	167.50	INV#809265 DEP0160 83 PINE	0
Total for: 83 PINE TERRACE, ANDREA KESSNE BLOCK 84.08 LOT 9		167.50		
COLLIERS ENGINEERING &	46380	630.00	INV#840829 DEZ0033 36 MAPLE AVE	0
Total for: 36 MAPLE AVE, FUNDA TEZOL BLOCK 55 LOT 10 #17356		630.00		
COLLIERS ENGINEERING &	46380	352.50	INV#840829 DEZ0033 36 MAPLE AVE	0
Total for: 36 MAPLE AVE, FUNDA TEZOL BLOCK 55 LOT 10 #17357		352.50		
NEW LUXURY HOMES	46394	3,000.00	RETURN OF SHADE TREE ESCROW 23	0
Total for: 23 ANDERSON, NEW LUXURY HOMES BLOCK 89 LOT 140		3,000.00		
3 MOUNTAINVIEW LLC	46395	20,152.79	RELEASE OF ESCROW 3 MOUNTAINVIEW	0
Total for: 3 MOUNTAIN VIEW, ROCK SOLID BU BLOCK 1.03 LOT 13		20,152.79		
3 MOUNTAINVIEW LLC	46395	98.75	RELEASE OF ESCROW 3 MOUNTAINVIEW	0
Total for: 3 MOUNTAIN VIEW, ROCK SOLID BU BLOCK 13 LOT1.03		98.75		
3 MOUNTAINVIEW LLC	46395	656.80	RELEASE OF ESCROW 3 MOUNTAINVIEW	0
Total for: 3 MOUNTAIN VIEW, ROCK SOLID BU BLOCK 1.03 LOT 13		656.80		
COLLIERS ENGINEERING &	46403	90.00	INV#831568 DEP0171A 127	0
Total for: 127-129 HARDENBURGH AVE UNITED BLOCK 23 LOT 15		90.00		
SARCONA, RICHARD & DENISE	46404	1,500.00	PARTIAL SHADE TREE ESCROW RELEASE	0
SARCONA, RICHARD & DENISE	46404	0.00	PARTIAL SHADE TREE ESCROW RELEASE	0
Total for: 36 WELLWOOD, RICHARD SARCONA BLOCK 82.01 LOT 6		1,500.00		
BERN & ASSOCIATES LLC	46410	3,556.25	INV#10219	0
BERN & ASSOCIATES LLC	46411	1,131.25	INV#10126 95 COUNTY RD	0
BERN & ASSOCIATES LLC	46412	568.50	INV#10787	0
BERN & ASSOCIATES LLC	46413	500.00	INV#10753	0
BERN & ASSOCIATES LLC	46414	756.25	INV#10708	0
COLLIERS ENGINEERING &	46415	1,400.00	INV#828792 DEP0164 95 COUNTY RD	0
Total for: 95 COUNTY ROAD, 95 COUNTY DEMA BLOCK 145 LOT 5		7,912.25		
NEW LUXURY HOMES	46425	20,994.00	RELEASE OF ESCROW 36 HIGHLAND AVE	0
Total for: 36 HIGHLAND DRIVE, NEW LUXURY BLOCK 6 LOT 129		20,994.00		
NEW LUXURY HOMES	46425	40.00	RELEASE OF ESCROW 36 HIGHLAND AVE	0
Total for: 36 HIGHLAND NEW LUXURY HOMES BLOCK 6 LOT 129		40.00		
NEW LUXURY HOMES	46425	-567.50	RELEASE OF ESCROW 36 HIGHLAND AVE	0
Total for: 36 HIGHLAND, NEW LUXURY HOMES BLOCK 6 LOT 129		-567.50		
BERN & ASSOCIATES LLC	46427	1,700.00	INV#10252 127 HARDENBURGH	0
Total for: 127-129 HARDENBURGH AVE UNITED BLOCK 23 LOT 15		1,700.00		
Total Fund: DEVELOPERS ESCROW		61,984.32		

Total Bill List: 294,770.63