

**MAYOR AND COUNCIL
BOROUGH OF DEMAREST
REGULAR MEETING AGENDA**

January 22, 2024

7:30 PM

The notice requirements of the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, have been satisfied by the inclusion of the date, time and place of this meeting in the annual schedule of meetings of this Governing Body. Such schedule of meetings is posted at Borough Hall, on the Borough website and was published in the Record and Star Ledger and was filed in the office of the Borough Clerk.

Pledge of Allegiance

Mayor Bernstein, Council President Slowikowski, Councilmember Collins, Councilmember Fox, Councilmember Jiang, Councilmember Marks, Councilmember Reiss

Roll Call:

Present:

Absent:

Also Present:

Mayor's Appointments

Mayor Bernstein announces that he is appointing Dimitri Gatanas to the Shade Tree Commission filling a vacancy, a full term ending 12/31/28

Ordinance (Introduction): (none)

Ordinance Public Hearing (Adoption): (none)

Consent Agenda

Mayor Bernstein asks if any member would like to have any resolution removed from the consent agenda and voted on separately.

Mayor Bernstein asks if any member would like to abstain from voting on any resolution on the consent agenda.

Mayor Bernstein asks for a motion to accept the consent agenda (with any abstentions noted)

Consent Agenda:

Resolution No. 040-24

Resolution to Appoint Appraisal Systems

Resolution No. 041-24	Resolution to Escrow Release
Resolution No. 042-24	Shade Tree Dedication by Rider
Resolution No. 043-24	Contract for Cleaning Borough Buildings
Resolution No. 044-24	Mutual Aid Plan and Rapid Deployment Force Interlocal Service Agreement
Resolution No. 045-24	Deferred Compensation Plan – Equitable
Resolution No. 046-24	Bills List

Council Committee Reports

Finance & Personnel (Slowikowski)
Ordinance (Fox)
DPW & Recreation (Marks)
Economic Development (Jiang)
Police and OEM (Reiss)
Fire and EMS (Collins)

Reports of Borough Officials

Borough Administrator
Borough Attorney
Borough Treasurer
Ambulance
Police Chief
Fire Chief

Approval of Minutes:

January 8, 2024 Work Session Meeting

Meeting Open to the Public

Closed Session Resolution 2024-002 – Contract Negotiations

Adjournment

Resolution of the Demarest Governing Body

Resolution No. 040 -24

January 22, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

**TITLE: RESOLUTION APPOINTING APPRAISAL SYSTEMS, INC
AS REAL ESTATE APPRAISER TO PERFORM REASSESSMENT SERVICES**

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WHEREAS, the Borough of Demarest requires the professional service of a Real Estate Appraiser to conduct Borough wide Reassessment services; and

WHEREAS, the Mayor and Council wish to appoint Appraisal Systems, Inc., with a mailing address 264 South Street, Building 2, Suite 1B, Morristown, New Jersey 07960 to perform Reassessment services for the year 2024; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Demarest that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Demarest, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Demarest with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption

APPROVED:

Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on January 22, 2024

Julie Falkenstern, Acting Borough Clerk

Resolution of the Demarest Governing Body

Resolution No. 041 -24

January 22, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: RESOLUTION TO RELEASE ESCROW

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WHEREAS, the following applicant(s) posted escrow monies with the Borough for payment to Borough professionals in conjunction with development; and

WHEREAS, Borough professionals have determined that all required improvements have been satisfactorily completed and all fees due for services rendered have been received;

<u>Applicant</u>	<u>Address</u>	<u>Account</u>	<u>Amount</u>
Iris & Kenneth Shamus	20 Country Club Way	13-7000-00-7221-04	\$19,282.09
		13-8000-00-8221-13	\$334.50
		13-7000-00-8221-07	\$170.00

NOW THEREFORE, BE IT RESOLVED, that the Chief Financial Officer is and hereby authorized to return the balance of escrow monies to the applicant(s).

APPROVED:

Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on January 22, 2024

Julie Falkenstern, Acting Borough Clerk

Meetings are held on the third MONDAY of each month for the payment of bills. Bills must be presented for approval on or before the first MONDAY of the month.

The Borough of Demarest

#

Bergen County, N.J.

Date 1/17/2024

To Iris and Kenneth Shamus
 Address 20 Country Club Way
Demarest, NJ 07627

Ordered by:

Terms:

Order No:

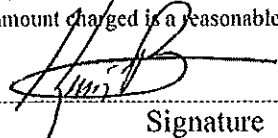
Itemized fully and sign claimant's certification below before presenting for payment

DATE	ITEM	DOLLARS	CENTS
	Escrow Release 20 Country Club Way		
	Performance Escrow # 13-7000-00-7221-04	\$19,282	09
	Soil moving escrow #13-8000-00-8221-13	\$334	50
	Engineering escrow # 13-8000-00-8221-07	\$170	00
	TOTAL	\$19,786	59

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars: that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Date 1/17/2024

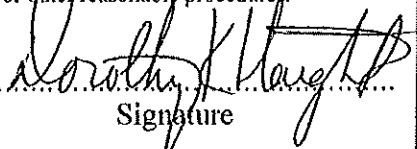

 Signature

Construction Official

Official Position

OFFICER'S OR EMPLOYEE'S SIGNATURE

I, having knowledge of the facts, certify that the materials and supplies have been received or the service rendered; said certification being based on signed delivery slips or other reasonable procedures.


 Signature

Technical Assistant

Title

APPROPRIATION OR ACCOUNT CHARGED

13-7000-00-7221-04
13-8000-00-8221-13
13-8000-00-8221-07

The above claim is approved as correct.

.....

For the Finance Comm.

PAYMENT AUTHORIZED

The above claim was ordered paid at the meeting of the BOROUGH COUNCIL held

..... 20.....

..... Clerk

PAYMENT RECORD

Date

Check No.



Demarest Borough
118 Serpentine Road
Demarest, NJ 07627

Certificate

Construction Code Division
(Certificate of Occupancy)

Date Issued: 6/6/2023
Control Number: 10973
Permit Number: 20210050
Permit Issue Date: 3/9/2021
Certificate Number: 20210050

Identification

Block: 110.04 Lot: 9 Qual: _____
Work Site Location: 20 COUNTRY CLUB WAY DEMAREST, NJ 07627
Owner in Fee: IRIS SHAMUS
Owner Address: 20 COUNTRY CLUB WAY DEMAREST NJ 07627
Telephone: (914) 419-1449

Home Warranty Number: _____
Type of Warranty Plan: State Private
Construction Classification: _____ Use Group: R-5
Maximum Occupancy Load: 0 Maximum Live Load: 0
Description of Work/Use: _____
Renovation and addition

Certificate Comments:
20210050+A - Alteration
Install Alarm System
20210050+B - Alteration
Update AC & floor heater

Contractor: S&R Management LLC (Rotonde Construction)
Address: 453 Livingston St, Ste 102-18 Norwood NJ 07648
Telephone: (201) 852-0706 Fax: _____
License Number or Builders Registration Number: _____
Federal Emp. Number: 82-3179174

Certificate of Occupancy

This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

Certificate of Approval

This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

Certificate of Continued Occupancy

This serves notice that based on a general inspection of the visible parts of the building there are no imminent hazards and the building is approved for continued occupancy.

Temporary Certificate of Compliance

The following conditions must be met no later than _____ or the owner will be subject to fine or order to vacate:
This certificate has an expiration date of: _____
Conditions to be met:

Certificate of Clearance - Lead Abatement 5:17

This serves notice that based on written certification, lead abatement was performed as per NJAC5:17 to the following extent.

- Total removal of lead-based paint hazards in scope of work
- Partial or limited time period (_____ years); see file

Certificate of Clearance - Asbestos Abatement

This serves notice that based on written certification, asbestos abatement was performed to the following extent.

- Total removal of asbestos hazards in scope of work
- Partial or limited time period (_____ years); see file

Certificate of Compliance

This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until _____

Temporary Certificate of Occupancy

The following conditions must be met no later than: _____
or the owner will be subject to fine or order to vacate:
This certificate has an expiration date of: _____
Conditions to be met:

Construction Official:

U.C.C. F260 (rev. 08/05) Fee: \$100.00

Check Number: 2045 Collected By: Spatial Data Logic



THE BOROUGH OF DEMAREST
118 SERPENTINE ROAD
DEMAREST, N.J. 07627-2199

201-768-0167 Ext. 114
201-768-2581 FAX

MEMO TO: Chief Financial Officer
FROM: Kevin Burnette
DATE: 12/5/23
REFERENCE: 20 Country Club Way Permit # 21-050 & 22-117 DEP122
Block: 110.04 Lot: 9
Escrow Account Name Kenneth & Iris Shamus

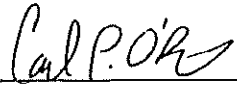
A Certificate of Occupancy was issued for the above-mentioned property.

The services of the Borough Engineer are no longer required for this project.

Therefore, this is your authorization to release the monies in the escrow account.

Thank you.

Signed: 
Kevin Burnette
Construction Official

Attest: 
Carl O'Brien, PE
Borough Engineer

BOROUGH OF DEMAREST
 118 SERPENTINE ROAD
 DEMAREST, NJ 07627
 TEL: (201) 768-3611 FAX: (201) 768-3943

ACCOUNT LEDGER

Check #	Invoice # / Description	Payee	Deposits	Disbursements	Open/Date	Pd Date	Enc Date	PO #
DEPOSIT								
2990	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-630.00	02/16/2021	02/16/2021	03/20/2021	42064
2994	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-255.00	03/22/2021	03/22/2021	03/26/2021	42116
3003	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-85.00	04/26/2021	04/26/2021	06/24/2021	42576
3042	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-85.00	06/28/2021	06/28/2021	12/31/2021	43537
3045	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-255.00	01/31/2022	02/28/2022	02/08/2022	43781
3056	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-87.50	03/28/2022	03/28/2022	03/09/2022	43977
3063	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-1,312.50	04/25/2022	04/25/2022	04/01/2022	44096
DEPOSIT								
			\$2,000.00	\$0.00	06/17/2022	06/17/2022	11	
3118	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-422.50	04/26/2023	04/26/2023	03/30/2023	46168
13-8000-00-8221-07	ENGINEERING ESCROW 20 COUNTRY CLUB WAY;		\$4,000.00	\$-3,132.50	\$867.50			
Grand Totals			\$4,000.00	\$-3,132.50	\$867.50			

905623 12/7/23
 896674 11/6/23
 -337.50
 -360
 \$170

Accounting

BOROUGH OF DEMAREST
 118 SERPENTINE ROAD
 DEMAREST, NJ 07627
 TEL: (201) 768-3611 FAX: (201) 768-3943

ACCOUNT LEDGER

Check #	Invoice # / Description	Payee	Deposits	Disbursements	Open/Date	Pd Date	Enc Date	PO #
	DEPOSIT		\$19,266.00	\$0.00	03/12/2021	03/12/2021	/ /	
	DEPOSIT		\$1.64	\$0.00	01/31/2022	01/31/2022	/ /	
	DEPOSIT		\$1.48	\$0.00	02/28/2022	02/28/2022	/ /	
	DEPOSIT		\$1.64	\$0.00	03/31/2022	03/31/2022	/ /	
	DEPOSIT		\$1.59	\$0.00	04/30/2022	04/30/2022	/ /	
	DEPOSIT		\$1.64	\$0.00	05/31/2022	05/31/2022	/ /	
	DEPOSIT		\$1.59	\$0.00	06/30/2022	06/30/2022	/ /	
	DEPOSIT		\$1.64	\$0.00	07/31/2022	07/31/2022	/ /	
	DEPOSIT		\$1.64	\$0.00	08/31/2022	08/31/2022	/ /	
	DEPOSIT		\$1.59	\$0.00	09/30/2022	09/30/2022	/ /	
	DEPOSIT		\$1.64	\$0.00	10/31/2022	10/31/2022	/ /	
13-7000-00-7221-04	PERFORMANCE GUARANTEE 20 COUNTRY CLUB		\$19,282.09	\$0.00	\$19,282.09			
Grand Totals			\$19,282.09	\$0.00	\$19,282.09			

BOROUGH OF DEMAREST
 118 SERPENTINE ROAD
 DEMAREST, NJ 07627
 TEL: (201) 768-3611 FAX: (201) 768-3943

ACCOUNT LEDGER

Check #	Invoice # / Description	Payee	Deposits	Disbursements	Open/Date	Pd Date	Enc Date	PO #
	DEPOSIT							
3067	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-538.75	03/12/2021	03/12/2021	/ /	44259
3148	INVOICE	COLLIERS ENGINEERING & DESIGN	\$0.00	\$-90.00	05/23/2022	05/23/2022	05/09/2022	47111
13-8000-00-8221-13	SOIL MOVING ESCROW 20 COUNTRY CLUB WAY -		\$963.30	\$-628.75	10/25/2023	10/25/2023	10/20/2023	
Grand Totals			\$963.30	\$-628.75				
			\$334.55	\$334.55				

Resolution of the Demarest Governing Body

Resolution No. 042-24

January 22, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
LaPira						
Hamilton						

TITLE: RESOLUTION TO APPROVE DEDICATION BY RIDER -SHADE TREE TRUST

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimate in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of funds from gifts, bequests, and donations by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides such dedicated revenues shall be appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest, that funds received by residents and developers for Shade Tree Replacement are hereby dedicated and shall be made available for expenditures for the purpose stated above as and when received in cash during the fiscal year.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Demarest that all revenue received by the Borough of Demarest be placed in a specific trust fund and such transfer shall be considered a "Dedication by Rider" to the budget in accordance with N.J.S.A. 40A:4-39 for the Demarest Shade Tree Replacement program.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Demarest that certified copies of this resolution be filed with the Director of Local Government Services.

APPROVED:

Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on January 22, 2024

Julie Falkenstern, Acting Borough Clerk

Resolution of the Demarest Governing Body

Resolution No. 043 -24

January 22, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: RESOLUTION TO APPROVE CONTRACT FOR CLEANING SERVICES

WHEREAS, the Borough of Demarest has determined there is a need for cleaning services for Borough facilities; and

WHEREAS, proposals were solicited and the DPW Manager has recommended IM Cleaning Services; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest, that the Borough awards a contract for the cleaning of Borough Buildings to IM Cleaning Services, 41 Andover Ave, Dumont, NJ 2024 per the proposal dated January 4, 2024 in an amount not to exceed \$35,000.00

APPROVED:

Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on January 22, 2024

Julie Falkenstern, Acting Borough Clerk

I-M CLEANING, INC.

JANUARY 2, 2024

118 SERPENTINE RD
DEMAREST, NJ 07627

PROPOSAL FOR JANITORIAL CLEANING SERVICES FOR THE BOROUGH OF
DEMAREST TO BE DONE 2X PER WEEK UNLESS OTHERWISE NOTED.

FRONT ENTRANCE:

- 1) CLEAN DOOR GLASS.
- 2) SWEEP INSIDE STAIRWAY AND VAC CARPET.
- 3) OUTSIDE ENTRANCE LANDING TO BE SWEPT.
- 4) DUST LEDGES AND CORNERS TO REMOVE COBWEBS.

HALLWAY:

- 1) DUST COUNTERS AND WIPE DOWN USING A DISINFECTANT SPRAY.
- 2) CLEAN ALL COUNTER GLASS THAT IS ACCESSIBLE.
- 3) SWEEP AND MOP FLOOR WITH A DISINFECTANT SOLUTION.
- 4) REMOVE ANY TRASH

UPSTAIRS OFFICE COMMON AREA:

- 1) REMOVE ALL THE TRASH AND REPLACE LINERS IF NEEDED.
- 2) DUST AND WIPE DOWN ALL COMMON AREAS AND OFFICES IF
ACCESSIBLE INCLUDE WINDOWSILLS AND COPY MACHINE.
- 3) VACUUM CARPET

I-M CLEANING INC.

COURTROOM:

- 1) REMOVE ALL THE TRASH AND REPLACE LINERS IF NEEDED.
- 2) DUST AND WIPE DOWN ALL SURFACES TO INCLUDE DESKS, COUNTERS AND WINDOWSILLS WITH DISINFECTANT SPRAY.
- 3) DUST CHAIRS AND WIPE IF NEEDED.
- 4) VACUUM CARPET

COURTROOM LADIES ROOM:

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) CLEAN AND DISINFECT SINK, TOILET, FIXTURES AND MIRROR
- 3) REFILL ALL PAPER PRODUCTS AND SOAP. (BOROUGH SUPPLIED)
- 4) DISINFECT ALL DOOR HANDLES.
- 5) SWEEP AND MOP FLOOR UTILIZING A DISINFECTANT SOLUTION.

COURTROOM MENS ROOM:

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) CLEAN AND DISINFECT SINK, TOILET, URINAL, FIXTURES AND MIRROR.
- 3) REFILL ALL PAPER PRODUCTS AND SOAP. (BOROUGH SUPPLIED)
- 4) DISINFECT ALL DOOR HANDLES.
- 5) SWEEP AND MOP FLOOR UTILIZING A DISINFECTANT SOLUTION.

KITCHEN:

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) WIPE DOWN AND DISINFECT ALL SURFACES TO INCLUDE TABLES, COUNTERS AND APPLIANCES.
- 3) CLEAN SINK AND CHROMEWORK IF ACCESSIBLE.
- 4) SWEEP AND MOP UTILIZING A DISINFECTANT SOLUTION.

I-M CLEANING INC.

BASEMENT LADIES ROOM:

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) CLEAN AND DISINFECT SINK, TOILET, FIXTURES AND MIRROR.
- 3) REFILL ALL PAPER PRODUCTS AND SOAP. (BOROUGH SUPPLIED)
- 4) DISINFECT DOOR HANDLES AND STALL DOORS.
- 5) SWEEP AND MOP FLOOR UTILIZING A DISINFECTANT SOLUTION.

BASEMENT MENS ROOM:

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) CLEAN AND DISINFECT SINK, TOILET, URINAL, FIXTURES AND MIRROR.
- 3) REFILL ALL PAPER PRODUCTS AND SOAP. (BOROUGH SUPPLIED)
- 4) DISINFECT DOOR HANDLE AND STALL DOOR.
- 5) SWEEP AND MOP FLOOR UTILIZING A DISINFECTANT SOLUTION.

POLICE DEPARTMENT: (3X PER WEEK)

- 1) REMOVE ALL TRASH FROM OFFICES AND DISPATCH DESK AREA AND REPLACE LINERS.
- 2) DUST AND WIPE DOWN ALL SURFACES TO INCLUDE DESKS, WINDOWSILLS, PHONES, COMPUTERS, FILE CABINETS WITH A DISINFECTANT SPRAY. CLEAN GLASS THAT IS ACCESSIBLE.
- 3) SWEEP, VACUUM AND MOP FLOORS UTILIZING A DISINFECTANT SOLUTION.

POLICE KITCHEN: 3X PER WEEK)

- 1) REMOVE TRASH AND REPLACE LINER
- 2) WIPE DOWN AND DISINFECT ALL SURFACES TO INCLUDE TABLES. COUNTERTOPS, APPLIANCES AND SINK AREA.
- 3) SWEEP AND MOP FLOOR UTILIZING A DISINFECTANT SOLUTION.

I-M CLEANING INC.

POLICE LOCKER ROOM AREA: (3X PER WEEK)

- 1) REMOVE ANY TRASH.
- 2) SWEEP AND MOP FLOOR UTILIZING A DISINFECTANT SOLUTION.

POLICE BATHROOM: (3X PER WEEK)

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) CLEAN AND DISINFECT SINK, TOILET, PICTURES AND MIRROR.
- 3) SWEEP AND MOP FLOOR UTILIZING A DISINFECTANT SOLUTION.

TRAIN STATION:

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) LIGHT DUSTING TO LOWER AREA WINDOWS AND CORNERS, HIGH DUSTING BI-MONTHLY.
- 3) CLEAN GLASS AS NEEDED (INSIDE)
- 4) SWEEP FLOOR AND MOP AS NEEDED UTILIZING A DISINFECTANT SOLUTION.

TRAIN STATION KITCHEN:

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) WIPE DOWN AND DISINFECT COUNTER, SINK AND CHROME WORK.
- 3) SWEEP AND MOP AS NEEDED UTILIZING A DISINFECTANT SOLUTION.

I-M CLEANING INC.

TRAIN STATION BATHROOMS:

- 1) REMOVE TRASH AND REPLACE LINERS.
- 2) CLEAN AND DISINFECT SINKS, TOILETS, FIXTURES AND MIRRORS.
- 3) SWEEP AND MOP FLOORS UTILIZING A DISINFECTANT SOLUTION.

DPW:

- 1) REMOVE TRASH AND REPLACE LINERS.
- 2) DUST AND WIPE DOWN ALL SURFACES TO INCLUDE DESKS, COUNTERTOPS, WINDOWSILLS, FILE CABINETS, PHONES AND COMPUTERS THAT ARE ACCESSIBLE WITH DISINFECTANT SPRAY.

DPW KITCHEN/LUNCHROOM:

- 1) REMOVE TRASH AND REPLACE LINER.
- 2) WIPE DOWN AND DISINFECT TABLE, COUNTERTOP AND SINK AREA.

DPW BATHROOM:

- 1) REMOVE TRASH AND REPLACE LINER
- 2) CLEAN AND DISINFECT TOILET, SINK, FIXTURES, MIRRORS AND COUNTERS.
- 3) REFILL ALL PAPER PRODUCTS AND SOAP. (BOROUGH SUPPLIDE)
- 4) ALL FLLORS WILL BE SWEEPED AND MOPPED UTILIZING A DISINFECTANT SOLUTION.

I-M CLEANING INC.

FIELD BATHROOMS (SEASONAL):

- 1) REMOVE TRASH AND REPLACE LINERS.
- 2) CLEAN AND DISINFECT ALL SINKS, TOILETS, COUNTERS, FIXTURES AND MIRRORS.
- 3) DISINFECT DOOR HANDLES.
- 4) REPLACE PAPER PRODUCTS AND SOAP. (BOROUGH SUPPLIED)
- 5) SWEEP AND MOP FLOORS UTILIZING A DISINFECTANT SOLUTION.

ALL PAPER PRODUCTS, SOAP AND TRASH BAGS WILL BE PROVIDED BY THE BOROUGH OF DEMAREST.

CLEANING TO BE PERFORMED 2 DAYS PER WEEK UNLESS OTHERWISE NOTED.

CLEANING COST AS FOLLOWS \$2600 PER MONTH TAX EXEMPT.

INITIAL CLEANING NOT TO EXCEED \$1500 TAX EXEMPT.

I-M CLEANING INC IS FULLY INSURED AND A CERTIFICATE WILL BE PROVIDED UPON REQUEST.

A BOROUGH TAX EXEMPT CERTIFICATE WILL BE NEEDED FOR OUR FILES.

Resolution of the Demarest Governing Body

Resolution No. 044 -24

January 22, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

**TITLE: MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE
INTERLOCAL SERVICE AGREEMENT**

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WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A.40A:14-156, N.J.S.A.40A:14-156.1, N.J.S.A.40A:14-156.4, and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder in order to protect life and property; and

WHEREAS, it is also recognized that the Borough of Demarest Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team, operated in conjunction with the

Bergen County Prosecutor's Office; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Demarest to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chiefs Association and Prosecutors Office 2020-14;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Demarest that the Demarest Police Department, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Sheriff, the County Chief of Police, and all Bergen County Municipalities.

APPROVED:

Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on January 22, 2024

Julie Falkenstern, Acting Borough Clerk

Resolution of the Demarest Governing Body

Resolution No. 045 -24

January 22, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: RESOLUTION TO IMPLEMENT EMPLOYEE DEFERRED COMPENSATION PLAN

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WHEREAS, in order to attract and retain qualified employees there exists a need to adopt and implement a DEFERRED COMPENSATION PLAN for the employees of the Borough of Demarest (hereinafter referred to as "Employer"), which will provide employees the opportunity to enhance their financial security at retirement through savings of compensation on a deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended ("Code"); and

WHEREAS, there is no direct financial cost to the Employer to adopt and implement both a deferred compensation plan and Service Agreement

WHEREAS, the Employer made written requests for proposals from two or more contractors including Equitable and CBIZ InR for the administration of the investments of funds under a DEFERRED COMPENSATION PLAN including providing Prototypical Plans and Service Agreements that meet the requirements of the Municipal, County and Authority Deferred Compensation programs Rule N.J.A.C. 5.37;

WHEREAS, the following contractors submitted proposals:
Equitable Life Insurance Company (hereinafter referred to as "Equitable") and CBIZ InR

WHEREAS, the Borough of Demarest reviewed the proposals and spoke with the representatives of the responding contractors of deferred compensation services; and

WHEREAS, it was deemed that Equitable has the ability to: (1) maintain complete records of accounts; (2) manage accounts with absolute fidelity; (3) provide advice concerning various categories of investments; and (4) provide continuing consultation to participants.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Demarest that:

- a) effective as of the date of this resolution the DEFERRED COMPENSATION PLAN provided by Equitable and assigned the plan identifier: 20-PD-EQUITABLE-091720 by the New Jersey Division of Local Government Services, is hereby adopted and signed by the Employer.

It is hereby acknowledge that the said DEFERRED COMPENSATION PLAN is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of The Small Business Job Protection Act of 1996 (United States Public Law No. 104-188), the Tax payer Relief Act of 2001 (United States Public Law No. 105-34), and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16), and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Code Section 457 including pertinent applicable Treasury Regulations. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not to be considered precedent.

- b) The Borough Administrator is authorized to execute the Service Agreement (bearing the identifier: 20-SA-Equitable-091720 assigned by the New Jersey Division of Local Government) with Equitable for the provision of administrative and investment services. There has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Equitable and CBIZ InR in the selection of Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7.

- (c) the Borough Administrator is hereby designated as Local Plan Administrator for the administration of the DEFERRED COMPENSATION PLAN.

The undersigned hereby certifies that this is a true copy of a resolution duly passed by the Council of the Borough of Demarest at a meeting held on January 22, 2024, and a certified copy of this resolution and all necessary required documents shall be submitted to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

APPROVED:

Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on January 22, 2024

Julie Falkenstern, Acting Borough Clerk

Resolution of the Demarest Governing Body

Resolution No. 046-24

January 22, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: PAYMENT OF BILLS

BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest that the following bills in the sum of \$ 83,197.87 bill list dated January 22, 2024 have been approved and authorized for payment and the that the Mayor, Borough Clerk and Borough Treasurer are hereby authorized to issue warrants in payment of same.

APPROVED:

Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on January 22, 2024

Julie Falkenstern, Acting Borough Clerk

Check List
BOROUGH OF DEMAREST

xxx

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01 CURRENT FUND

Page #: 1

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
01 CURRENT FUND				
AAA EMERGENCY SUPPLY CO	47553	55.00	INV#30057331-IN REPAIRED CYLINDER	0
Total for: FIRE DEPARTMENT OE FIRE AND OTHER SAFETY EQUIP		55.00		
ANTHONY DIMITRIADIS	47548	69.34	LEAGUE OF MUNI ROOM/PARKING FEE	0
Total for: POLICE DEPT O/E CONF/MTGS		69.34		
XXXXXXXXXX	XXXXXXXXXX	0.00	XXXXXXXXXX	0
Total for: CONSTR.CODE O/E MATERIAL/SUPPLY		0.00		
CLEARY GIACOBBE ALFIERI	47549	136.00	SVCS THROUGH 12/31 INV#129126	0
Total for: FINANCIAL ADMIN O/E OTHER PROF CONSULTING FEE		136.00		
CROSSING GUARD SERVICES	47557	1,521.24	Inv #1009 NVRHS Serv	0
CROSSING GUARD SERVICES	47558	724.40	Inv #1010 LutherLee Serv	0
Total for: POLICE DEPT SW CROSSING GUARDS		2,245.64		
DECARLO TREE MASTERS	47550	0.00	REMOVAL OF TWO MAPLE TREES	0
DECARLO TREE MASTERS	47550	2,625.00	REMOVAL OF TWO MAPLE TREES	0
Total for: STREETS & ROADS O/E OTHER EQUIP/ SUPPLIES		2,625.00		
DECARLO TREE MASTERS	47550	2,000.00	REMOVAL OF TWO MAPLE TREES	0
Total for: SHADE TREE COMMISSION CONTRACTUAL SERVICES		2,000.00		
DEMAREST DELI	47536	119.39	sandwich platter holiday party	0
Total for: RECREATION COMMISSION O/E RECREATION HOLIDAY		119.39		
GOOSETOWN COMMUNICATIONS	47546	2,604.60	VEHICLE MAINT #406 & #401	0
Total for: BOROUGH MECHANIC O/E MAINT ALL VEHICLES		2,604.60		
GRAINGER	47534	296.94	9941483811	0
Total for: FIRE DEPARTMENT OE MAINTENANCE OTHER EQUIP		296.94		
XXXXXXXXXX	XXXXXXXXXX	0.00	XXXXXXXXXX	0
Total for: CONSTR.CODE O/E MATERIAL/SUPPLY		0.00		
INTERSTATE WASTE SERVICES	47552	0.00	Inv #9489678 December 2023	0
INTERSTATE WASTE SERVICES	47552	797.50	Inv #9489678 December 2023	0
INTERSTATE WASTE SERVICES	47552	19,074.63	Inv #9489678 December 2023	0
Total for: STREETS & ROADS O/E WASTE REMOVAL		19,872.13		
INTERSTATE WASTE SERVICES	47552	30,000.00	Inv #9489678 December 2023	0
Total for: SANITATION CONTRACTUAL TRASH CONTRACT		30,000.00		
INTERSTATE WASTE SERVICES	47552	439.68	Inv #9489678 December 2023	0
Total for: SANITATION RECYCLING TAX		439.68		
XXXXXXXXXX	XXXXXXXXXX	0.00	XXXXXXXXXX	0
Total for: XXXXXXXXXX		0.00		
LOWE'S	47554	210.44	Acct #9800 333917 7 Dec 2023 Inv	0
Total for: PUBLIC BUILDINGS & GROUNDS MATERIAL AND SUPPLIES		210.44		
MOTOROLA SOLUTIONS INC.	47559	300.00	TRAN#8230432228 DEVICE	0
Total for: FIRE DEPARTMENT OE MAINTENANCE OTHER EQUIP		300.00		
PETER SUH	47533	749.75	AMAZON GARBAGE TONGS	0
Total for: ENVIRONMENTAL COMMISSION MATERIALS/SUPPLIES		749.75		
XXXXXXXXXX	XXXXXXXXXX	0.00	XXXXXXXXXX	0
Total for: MUNICIPAL CLERK O/E CONF/MEETINGS		0.00		
XXXXXXXXXX	XXXXXXXXXX	0.00	XXXXXXXXXX	0
Total for: FINANCIAL ADMIN O/E DATA PROCESSING EQUIP		0.00		
SPEEDPRO IMAGING	47580	371.19	INV#43429 DEMAREST DAY LAWN SIGNS	0
Total for: RECREATION O/E SUMMER CONCERTS		371.19		
STATE OF NJ-STATE	47537	90.00	case#23L016588 & 23L016589	0
Total for: POLICE DEPT O/E OTHER EQUIP/SUPPLIES		90.00		
SUNSET HAND CAR WASH	47535	10.00		0
Total for: FIRE DEPARTMENT OE MAINTENANCE OTHER EQUIP		10.00		
VERIZON	47555	201.52	Acct #156-986-386-0001-96 Serv	0
Total for: TELEPHONE EXPENSE TELEPHONE EXPENSE		201.52		
VERIZON - FIRE -INTERNET	47556	274.00	Acct #655-938-480-0001-45 Fire	0
Total for: FIRE DEPARTMENT OE PROF ASSOC DUES		274.00		

<u>Account</u>	<u>PO #</u>	<u>Amount</u>	<u>Invoice</u>	<u>Check #</u>
VINCENT SIGNS & LETTERING	47547	1,505.00	VEHICLE MAINT #406 & #401	0
WIRELESS ELECTRONICS, INC	47532	2,129.00	QUOTE#Q110623 BROTHER PRINTERS	0
Total for: BOROUGH MECHANIC O/E MAINT ALL VEHICLES				3,634.00
Total Fund: CURRENT FUND		66,304.62		

12 AFFORDABLE HOUSING

WEINER LAW GROUP	47551	1,599.00	INV#307003 PROF SVCS DEC2023	0
Total for: AFFORDABLE HOUSING COAH LEGAL EXPENSE				1,599.00
Total Fund: AFFORDABLE HOUSING		1,599.00		

13 DEVELOPERS ESCROW

COLLIERS ENGINEERING &	47560	868.75	inv#912287 DEP0162 46 DUANE LANE	0
Total for: 46 DUANE LANE, MICHAEL FEINSTE BLOCK 118 LOT 6.02				868.75
COLLIERS ENGINEERING &	47561	135.00	INV#912278 DEP095 412 PIERMONT RD	0
Total for: 412 PIERMONT, SEIICHIRO, ANDO B54 L12.03				135.00
COLLIERS ENGINEERING &	47562	528.75	INV#912290 DEP0150 22 LOIS AVE	0
Total for: 22 LOIS AVE, ANDREA PEREZ BLOCK 158 LOT 19 #16670				528.75
COLLIERS ENGINEERING &	47563	90.00	INV#912286 DEZ007 41 RODNEY PLACE	0
Total for: 41 RODNEY PLACE, JOSEPH CANNY BLOCK 65 LOT 123				90.00
COLLIERS ENGINEERING &	47564	706.25	INV#912293 DEP0181 116 LAKE ROAD	0
Total for: 116 LAKE RD, NEW LUXURY HOMES BLOCK 80.02 LOT				706.25
COLLIERS ENGINEERING &	47565	2,367.50	INV#912298 DEP106 WOODLANDS	0
COLLIERS ENGINEERING &	47566	788.75	INV#912299 DEP106 WOODLANDS	0
Total for: THE WOODLANDS @ DEMAREST, WOOD BLOCK 120 LOT 1.51				3,156.25
COLLIERS ENGINEERING &	47567	863.75	INV#912300 DEP0168 11 EVERGREEN	0
Total for: 11 EVERGREEN PLACE, ANTON BOGD BLOCK 146 LOT 2				863.75
COLLIERS ENGINEERING &	47568	232.50	INV#912280 DEP0196 33 ROSS AVE	0
Total for: 33 ROSS AVE, TANDOR DEVELOPMEN BLOCK 138 LOT 11				232.50
COLLIERS ENGINEERING &	47569	376.25	INV#912281 DEP0192 36 FOREST ROAD	0
Total for: 36 FOREST ROAD, 36 FOREST LLC BLOCK 83.05 LOT 1				376.25
COLLIERS ENGINEERING &	47570	296.25	INV#912282 DEP0180 7 CENTRAL AVE	0
Total for: 7 CENTRAL AVE, RAFFI KHOROZIAN BLOCK 65 LOT				296.25
COLLIERS ENGINEERING &	47571	698.75	INV#912291 DEP0149 4 BROOK WAY	0
Total for: 4 BROOKWAY, RAFAEL GUZMAN BLOCK 145 LOT 6 #16674				698.75
COLLIERS ENGINEERING &	47572	296.25	INV#912284 DEP0191 14 ROBIN ROAD	0
Total for: 14 ROBIN, APEX LUXURY HOMES BLOCK 89 LOT 16				296.25
COLLIERS ENGINEERING &	47573	90.00	INV#840849 DEP0171A 127	0
COLLIERS ENGINEERING &	47574	45.00	INV#881066 DEP0171A 127	0
COLLIERS ENGINEERING &	47575	472.50	INV#860563 DEP0171A 127	0
COLLIERS ENGINEERING &	47576	180.00	INV#896686 DEP0171A 127	0
COLLIERS ENGINEERING &	47577	515.00	INV#912302 DEP0171A 127	0
COLLIERS ENGINEERING &	47578	2,425.00	INV#870857 DEP0171A 127	0
COLLIERS ENGINEERING &	47579	260.00	INV#885296 DEP0171A 127	0
Total for: 127-129 HARDENBURGH AVE UNITED BLOCK 23 LOT 15				3,987.50
Total Fund: DEVELOPERS ESCROW		12,236.25		

Total Bill List: 80,139.87

The Environmental Group 47541 3,000.00 Phase 1 Environmental Study 999 9967

83,139.87