

**MAYOR AND COUNCIL
BOROUGH OF DEMAREST
REGULAR MEETING AGENDA
April 30, 2024
7:30 PM**

The notice requirements of the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, have been satisfied by the inclusion of the date, time and place of this meeting in the annual schedule of meetings of this Governing Body. Such schedule of meetings is posted at Borough Hall, on the Borough website and was published in the Record and Star Ledger and was filed in the office of the Borough Clerk.

Pledge of Allegiance

Mayor Bernstein, Council President Slowikowski, Councilmember Collins, Councilmember Fox, Councilmember Jiang, Councilmember Marks, Councilmember Reiss

Roll Call:

Present:

Absent:

Also Present:

RESOLUTION NO. 90-24 -INTRODUCTION OF THE 2024 MUNICIPAL BUDGET

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Demarest, Bergen County, New Jersey for the year 2024; and;

BE IT FURTHER RESOLVED, that the said Budget be published in The Record, in the issue of the Monday, May 6, 2024 and that a hearing on the Budget will be held at the Borough Hall during the Public Meeting on June 10, 2024 at 7:30 PM, or as soon thereafter, as the matter may be heard

A motion was made by _____ and seconded by _____

Roll Call:

PUBLIC HEARING FOR THE SUBMISSION OF 2024 BERGEN COUNTY TRUST FUND

Mayor Bernstein opens the floor to the public for the Public Hearing on the submission of a grant application for the 2024 Bergen County Trust Fund Municipal Parks Program, whereas the Borough of Demarest desires to obtain a matching grant in the amount \$212,712.50 from the County Trust Fund to fund the "Nancy Woods Memorial Peace Site Gazebo," including the reconstruction of gazebo floor, addition of paver walkway, refurbishment of existing stairways, and lighting additions.

Speaker(s):

RESOLUTION NO. 91-24 MUNICIPAL endorsement of application described above

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("County Trust Fund"), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the Borough of Demarest desires to further the public interest by obtaining a matching grant of \$212,712.50 from the County Trust Fund to fund the "Nancy Woods Memorial Peace Site Gazebo," including the reconstruction of gazebo floor, addition of paver walkway, refurbishment of existing stairways, and lighting addition; and,

WHEREAS, the Mayor and Council of the Borough of Demarest has reviewed the County Trust Fund Program Statement and the Trust Fund Municipal Program Park Improvement application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the Mayor and Council of the Borough of Demarest held the required Public Hearing to receive public comments on the proposed park improvements in the application on April 30, 2024; and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS the applicant is willing to use the County Trust Fund in accordance with such rules, regulations, and applicable statues, and is willing to enter into an agreement with the County of Bergen for the above named project and ensure its completion on or about the project contract expiration date. NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Demarest:

- 1. That it is hereby authorized to submit the above completed project application to the County by the deadline of May 3, 2024, as established by the County; and,*
- 2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Mayor and Council has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,*
- 3. That the Mayor and Council is committed to providing a dollar for dollar cash match for the project; and,*
- 4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.*
- 5. That the Mayor and Council agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,*
- 6. That this resolution shall take effect immediately.*

A motion was made by _____ and seconded by _____

Roll Call:

Ordinance (Introduction): (none)

Ordinance Public Hearing (Adoption):

Ordinance No. 1135-2024 - AN ORDINANCE AMENDING AND MODIFYING CHAPTER 130 PARKS AND PLAYGROUNDS, ARTICLE III OF THE DEMAREST BOROUGH CODE

Mayor Bernstein asks for a motion to open the public hearing on Ordinance # 1135-2024

A motion was made by _____ and seconded by _____

Roll Call:

Mayor Bernstein asks if anyone wishes to be heard concerning adoption of this ordinance.

Speaker(s):

Mayor Bernstein asks for a motion to close the Public Hearing on this ordinance and that it be adopted with notice of final passage to be published in the Bergen Record.

A motion was made by _____ and seconded by _____

Roll Call:

ORDINANCE 1136 -2024 - AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION-N.J.S. 40A:4-53 FOR THE REVALUATION OF REAL PROPERTY

Mayor Bernstein asks for a motion to open the public hearing on Ordinance # 1136-2024

A motion was made by _____ and seconded by _____

Roll Call:

Mayor Bernstein asks if anyone wishes to be heard concerning adoption of this ordinance.

Speaker(s):

Mayor Bernstein asks for a motion to close the Public Hearing on this ordinance and that it be adopted with notice of final passage to be published in the Bergen Record.

A motion was made by _____ and seconded by _____

Roll Call:

ORDINANCE 1137 -2024 - CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Mayor Bernstein asks for a motion to open the public hearing on Ordinance # 1137-2024

A motion was made by _____ and seconded by _____

Roll Call:

Mayor Bernstein asks if anyone wishes to be heard concerning adoption of this ordinance.

Speaker(s):

Mayor Bernstein asks for a motion to close the Public Hearing on this ordinance and that it be adopted with notice of final passage to be published in the Bergen Record.

A motion was made by _____ and seconded by _____

Roll Call:

Consent Agenda

Mayor Bernstein asks if any member would like to have any resolution removed from the consent agenda and voted on separately.

Mayor Bernstein asks if any member would like to abstain from voting on any resolution on the consent agenda.

Mayor Bernstein asks for a motion to accept the consent agenda (with any abstentions noted)

Consent Agenda:

- Resolution No. 092-24 Approving LEAP Grant Submission
- Resolution No. 093-24 Approving Updated Tort Claim Form
- Resolution No. 094-24 Release of Escrow – 57 Prospect
- Resolution No. 095-24 Approving Soil Moving Permit – 38 Evergreen
- Resolution No. 096-24 Bills List

A motion was made by _____ and seconded by _____

Roll Call:

Mayor's Report

Council Committee Reports

Finance & Personnel (Slowikowski)

Ordinance (Fox)

DPW & Recreation (Marks)

Economic Development (Jiang)

Police and OEM (Reiss)

Fire and EMS (Collins)

Reports of Borough Officials

Borough Administrator

Borough Attorney

Borough Treasurer

Ambulance

Police Chief

Fire Chief

Meeting Open to the Public

Closed Session Resolution 2024-003 – Potential Litigation

Adjournment

BOROUGH OF DEMAREST

COUNTY OF BERGEN

ORDINANCE 1135-2024

ORDINANCE AMENDING AND MODIFYING CHAPTER 130 PARKS AND
PLAYGROUNDS, ARTICLE III OF THE DEMAREST BOROUGH CODE

Section 1. Purpose & Authority. The purpose of this ordinance is to modify and amend Chapter 130 of the Demarest Borough Code, pursuant to N.J.S.A. 40:48-1, and 40:49-2.

Section 2. Amendments. (amendments are highlighted, deletions strikethrough).

ARTICLE III Recreation Programs and Fees

~~[Adopted 9-6-1988 by Ord. No. 658]~~

~~§ 130-19. Recreation Department Fields, Facilities, Programs and Fees Summer recreation program.~~

~~The fees for any permit, use of fields or equipment, and program established through the Recreation Department program shall be set each year by the Governing Body. In the event a new fee schedule is not set in any given calendar year, the fees set forth in the prior years' adopted resolution setting the fee schedule shall remain in effect until such time as a new fee schedule is duly adopted. The fee for the summer recreation program shall be \$30 per child for a six-week period.~~

~~§ 130-20. Collection of fees; deposit in Borough account. [Amended 10-17-1988 by Ord. No.660]~~

~~The Recreation Commission shall collect the fees established by this article and turn all collected moneys over to the Borough Treasurer to be deposited in the Borough account.~~

~~Tennis lessons.~~

~~The fee for tennis lessons shall be \$30 per eight sessions.~~

~~§ 130-21. Tennis permits.~~

~~§ 130-22. Collection of fees; deposit in Borough account. [Amended 10-17-1988 by Ord. No.660]~~

~~The Recreation Commission shall collect the fees established by this article and turn all collected moneys over to the Borough Treasurer to be deposited in the Borough account.~~

Section 3. Repealer. All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

Section 4. Savings and Construction. This ordinance shall be construed consistent with the purpose stated in Section 1 hereof. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Demarest Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Demarest Code.

Section 5. Codification. This ordinance shall be codified as amendments to the chapters set forth herein.

Section 6. Effective Date. This ordinance shall take effect immediately upon approval and publication of notice of adoption as provided by law.

Attest:



Julie Falkenstern
Acting Municipal Clerk

Approved:



Brian Bernstein
Mayor

Introduced:

4/8/24

2nd Reading: _____

Adopted: _____

BOROUGH OF DEMAREST
COUNTY OF BERGEN

ORDINANCE 1136 -2024

AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION-N.J.S. 40A:4-53 FOR THE REVALUATION OF REAL PROPERTY

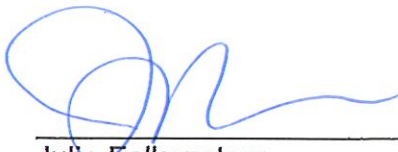
BE IT ORDAINED, by the Borough Council of Borough of Demarest in the County of Bergen, New Jersey, that pursuant to N.J.S. 40A:4-53 the sum of \$200,000 is hereby appropriated for the engagement of the real estate appraiser for the preparation of a revaluation of real property and such appropriation shall be deemed a special emergency appropriation as defined and provided for in N.J.S. 40A:4-53.

The Chief Financial Officer is hereby authorized to issue negotiable notes to meet this special emergency appropriation in the manner and method provided for in N.J.S.A. 40A:4-55, and provision for payment thereof shall be provided for in succeeding annual budgets by the inclusion of at least one-fifth (1/5) of the amount authorized pursuant to said act until the appropriation has been fully provided for.

That two (2) certified copies of this ordinance be filed with the Director of the Division of Local Government Services; however, no approval is required by the Division.

This Ordinance shall take effect after publication thereof and final passage as required by law.

Attest:



Julie Falkenstern
Acting Municipal Clerk

Approved:



Brian Bernstein
Mayor

Introduced:

4/8/24

2nd Reading: _____

Adopted: _____

BOROUGH OF DEMAREST
COUNTY OF BERGEN

ORDINANCE 1137 -2024

CALENDAR YEAR 2024 ORDINANCE TO EXCEED
THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Demarest in the County of Bergen finds its advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1% increase in the budget for said year, amounting to \$91,048 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Demarest, in the County of Bergen, a majority of the full authorized membership of this Governing Body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Demarest shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$318,668, and that the CY 2024 municipal budget for the Borough of Demarest be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,


BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Attest:


Julie Falkenstern
Acting Municipal Clerk

Approved:


Brian Bernstein
Mayor

Introduced: 4/8/24

Adopted: _____

Resolution of the Demarest Governing Body

Resolution No. 090 -24

April 30, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: INTRODUCTION OF THE 2024 BUDGET



BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Demarest, Bergen County, New Jersey for the year 2024; and;

BE IT FURTHER RESOLVED, that the said Budget be published in The Record, in the issue of the Monday, May 6, 2024 and that a hearing on the Budget will be held at the Borough Hall during the Public Meeting on June 10, 2024 at 7:30 PM, or as soon thereafter, as the matter may be heard

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on April 30, 2024

Julie Falkenstern, Acting Borough Clerk

Resolution of the Demarest Governing Body

Resolution No. 091-24

April 30, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Hamilton						
LaPira						

TITLE: AUTHORIZING SUBMISSION OF A 2024 BERGEN COUNTY OPEN SPACE TRUST FUND MUNICIPAL PARK IMPROVEMENT GRANT APPLICATION

=====

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“County Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the Borough of Demarest desires to further the public interest by obtaining a matching grant of \$212,712.50 from the County Trust Fund to fund the “Nancy Woods Memorial Peace Site Gazebo,” including the reconstruction of gazebo floor, addition of paver walkway, refurbishment of existing stairways, and lighting addition; and,

WHEREAS, the Mayor and Council of the Borough of Demarest has reviewed the County Trust Fund Program Statement and the Trust Fund Municipal Program Park Improvement application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the Mayor and Council of the Borough of Demarest held the required Public Hearing to receive public comments on the proposed park improvements in the application on April 30, 2024; and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS the applicant is willing to use the County Trust Fund in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Demarest:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of May 3, 2024, as established by the County; and,

2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Mayor and Council has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Mayor and Council is committed to providing a dollar for dollar cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That the Mayor and Council agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on April 30, 2024

Julie Falkenstern, Acting Borough Clerk

NEW LANDSCAPING AND
GAZEBO UPLIGHTING TO BE PROVIDED

EXISTING GAZEBO TO BE REPLACED ON RECONSTRUCTED
EXISTING STAIRS AND MASONRY FOUNDATION TO BE REFURBISHED
NEW GAZEBO SHALL CONTAIN CEILING MOUNTED LIGHTS

EXISTING PAVER WALKWAY
TO BE RECONSTRUCTED

Tenakill Brook

Hardenburgh Ave

80

Gazebo
st
J



EXPERIENCED
DEDICATED
RESPONSIVE

negliagroup.com

Nancy Woods Memorial Gazebo
Borough of Dearest
Neglia Project No.: DEMAADM23.001 -September 29, 2023

BASE BID

Item No.	Item Description	Unit of Measure	Quantity	Unit Cost	Total Cost
1	Mobilization / Demobilization	L.S.	1	\$15,000.00	\$15,000.00
2	Site Clearing / Demolition	L.S.	1	\$10,000.00	\$10,000.00
3	Soil Erosion and Sediment Control Measures	L.S.	1	\$1,000.00	\$1,000.00
4	Paver Walkway	S.Y.	95	\$150.00	\$14,250.00
5	Reconstruct Existing Gazebo Concrete Flooring	L.S.	1	\$15,000.00	\$15,000.00
6	Existing Stair and Masonry Foundation Refurbishment (if and Where Directed)	L.S.	1	\$20,000.00	\$20,000.00
7	Gazebo with Ceiling Mounted Lights	L.S.	1	\$250,000.00	\$250,000.00
8	Landscaping	L.S.	1	\$30,000.00	\$30,000.00
9	Gazebo Up-Lighting	L.S.	1	\$25,000.00	\$25,000.00
10	Contract Allowance for Unforeseen Conditions	ALLOW	1	\$5,000.00	\$5,000.00
11	Final Cleanup / Site Restoration	L.S.	1	\$1,500.00	\$1,500.00
				Estimated Project Subtotal	\$386,750.00
				10% Contingencies	\$38,675.00
				Estimated Project Total	\$425,425.00

Note: This estimate has been prepared utilizing imagery obtained from New Jersey Geographic Information Network. Unit prices are subject to change.

LYNDHURST
34 Park Avenue
PO Box 426
Lyndhurst, NJ 07071
p. 201.939.8805 f. 201.939.0846

MOUNTAINSIDE
200 Central Avenue
Suite 102
Mountainside, NJ 07092
p. 201.939.8805 f. 732.943.7249

Resolution of the Demarest Governing Body

Resolution No. 092 -24

April 30, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

**TITLE: RESOLUTION AUTHORIZING PARTICIPANT'S RESOLUTION
LEAP IMPLEMENTATION GRANT**

=====

WHEREAS, the State of New Jersey has appropriated \$7.5 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development, and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency-generating initiatives are not hindered by short-term transitional expenses; and

WHEREAS, the Borough of Cresskill and the Borough of Demarest propose to enter into a shared services agreement for a consolidated court service, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to establish and implement a consolidated court service, which will benefit the residents of both participating local units; and

WHEREAS, the Borough of Cresskill has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of both participating units;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Demarest, that the Borough of Demarest does hereby join with the Borough of Cresskill in applying for a LEAP Implementation Grant in the amount of \$357,598.87 to support implementation of this shared service.

APPROVED:

Mayor Brian Bernstein

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on April 30, 2024

Julie Falkenstern, Acting Borough Clerk

Resolution of the Demarest Governing Body

Resolution No. 093 -24

April 30, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: A RESOLUTION OF THE BOROUGH OF DEMAREST ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH IN ACCORDANCE THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A.. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Demarest is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

WHEREAS, the Borough of Demarest deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest assembled in public session the 27 day of February, 2023, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Demarest; and,

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Demarest, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on April 30, 2024

Julie Falkenstern, Acting Borough Clerk

BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND

CLAIMANT INFORMATION

Name: _____ Telephone: _____
Address: _____ Date of Birth: _____
_____ Email: _____

ATTORNEY INFORMATION (If Applicable)

Name: _____ Telephone: _____
Address: _____ Fax: _____
_____ File No.: _____
Email: _____

Send Notices to: Y Claimant Y Attorney

GENERAL INSTRUCTIONS: Pursuant to the provisions of the New Jersey Tort Claims Act, this Notice of Tort Claim form has been adopted as the official form for the filing of claims against the .

The questions are to be answered to the extent of all information available to the Claimant or to his or her attorneys, agents, servants, and employees, under oath. The fully completed Claim Form and the documents requested shall be returned to the:

Insert town name and address

and

**JIF Claims, LLC
373 Kinderkamack Road
Westwood, NJ 07675**

NOTE CAREFULLY: Your claim will not be considered filed as required under the New Jersey Tort Claims Act until this completed form has been filed with the municipality. Failure to provide the information requested, including such responses as “to Be Provided” or “Under Investigation” will result in the claim being treated as not being properly filed.

Timely Notices of Claim must be filed within 90 days after the incident giving rise to the claim.

This form is designed as a general form for use with respect to all claims. Some of the questions may not be applicable to your particular claim. For example, if your claim does not arise out of an automobile accident, questions regarding road conditions might not be applicable. In that event, please indicate “Not Applicable.”

If you are unable to answer any questions because of a lack of information available to you, specify the reason the information is not available to you. If a question asks that you identify a document, it will be sufficient to furnish true and legible copies. Where a question asks that you “identify all persons,” provide the name, address and telephone number of the person.

If you need more space to provide a full answer, attach supplementary pages, identifying the continuation of the answer with the number of the applicable question.

DEFINITIONS:

“**Claimant**” shall refer to the person or persons on whose behalf the Notice of Claim has been filed with the Township.

“**Documents**” shall refer to any written, photographic, or electronic representation, and any copy thereof, including, but not limited to, computer tapes and/or disks, videotapes and other material relating to the subject matter of the claim.

“**Person**” shall include in its meaning a partnership, joint venture, corporation, association, trust or any other kind of entity, as well as a natural person.

“**Public Entity**” shall refer to the along with any agent, official, or employee of the against whom a claim is asserted by the Claimant.

NOTE: That the questions are divided into sections relating to the claimant, the claim, property damage, personal injury and the basis for the claim against the public entity or public employee.

If the claim involves only property damage, the portion on personal injuries need not be answered. If the claim involves no property damage, then the portion on property damage need not be answered.

INFORMATION ON THE CLAIMANT

1. Provide the following information with respect to the Claimant:

- Any other name by which the claimant is known.

- Address at the time of the incident giving rise to the claim.

- Marital Status (at the time of the incident and current).

- Identify each person residing with the claimant and the relationship, if any, of the person to the Claimant.

2. Provide all addresses of the Claimant for the last 10 years, the dates of the residence, the persons residing at the addresses at the same time as the Claimant resided at the address and the relation, of any of the persons to the Claimant.

INFORMATION ON ALL CLAIMS

3. Provide the exact date, time and place of the incident forming the basis of the claim and the weather conditions prevailing at the time.

4. Provide the Claimant's complete version of the events the form the basis of the claim.

5. List any and all individuals who were witnesses to or who have knowledge of the facts of the incident which gives rise to the claim. Provide the full name and address of each individual.

6. Identify all public entities or public employees (by name and position) alleged to have caused the injury or property damage and specify as to each public entity or employee the exact nature of the act or omission alleged to have caused the injury or property damage.

7. If you claim that the injury or property damage was caused by a dangerous condition of property under the control of the public entity, specify the nature of the alleged dangerous condition, and the manner in which you claim the condition caused the injury.

8. If you allege a dangerous condition of public property, state the specific basis on which you claim that the public entity was responsible for the condition and the specific basis and date on which you claim that the public entity was given notice of the alleged dangerous condition. **Statements such as "should have known" and "common knowledge" are insufficient.**

9. If you or any other party or witness consume any alcoholic beverages, drugs or medications within twelve hours before the incident forming the basis of the Claim, identify the person consuming the same and for each person (a) what was consumed, (b) the quantity thereof, (c) where consumed,

(d) the names and addresses of all persons present.

10. If you have received any money or thing of value for your injuries or damages from any person, firm or corporation, state the amounts received, the dates, names and addresses of the payers. Specifically list any policies of insurance, including policy number and claim number, from which benefits have been paid to you or to any person of your behalf, including doctors, hospitals or any person repairing damage to property.

11. If any photographs, sketches, charts, or maps were made with respect to anything which is the subject matter of the Claim, state the date thereof, the names and addresses of the persons making the maps and of the persons who have present possession thereof. Attach copies of any photographs, sketched, charts or maps.

12. If you or any of the parties to this action or any of the witnesses made any statements or admissions, set forth what was said; by whom said; the date and place where said; and in whose presence, giving names and addresses of any persons having knowledge thereof.

13. State the total amount of your claim and the basis on which you calculated the amount claimed.

14. Provide copies of all documents, memoranda, correspondence, reports (including police reports), etc. Which discuss, mention or pertain to the subject matter of this claim.

15. Provide the names and addresses of all persons or entities against whom claims have been made for injuries or damages arising out of the incident forming the basis of this claim and give the basis for the claim against each.

PROPERTY DAMAGE CLAIM

16. If your claim is for property damage, attach a description of the property and an estimate of the cost of repair. If your claim does not involve any claim for property damage, enter "None."

Note: If your claim is for property damage only, initial here and proceed directly to the certification section on the next to last page of this form.

Initials: _____

PERSONAL INJURY CLAIMS

17. Was any complaint made to the public entity or to any official or employee of the public entity. State the time and place of the complaint and the person or persons to whom the complaint was made.

18. Describe in detail the nature, extent and duration of any and all injuries.

19. Describe in detail any injury or condition claimed to be permanent.

20. If confined to any hospital, state name and address of each and the dates of admissions and discharge. Include all hospital admissions prior to and subsequent to the alleged injury and give the reason for each admission.

21. If x-rays were taken, state (a) the address of the place where each was taken, (b) the name and address of the person who took them, (c) the date when each was taken, (d) what each disclosed, (e) where and in whose possession they now are. Include all x-rays, whether prior to or subsequent to the alleged injury forming the basis of the claim.

22. If treated by doctors, including psychiatrist or psychologist, state (a) the name and present address of each doctor, (b) the dates and places where treatments were treatments are continuing, the schedule of continuing treatments. Provide true copies of all written reports rendered to you or about you by any doctor whom you propose to have testify on your behalf.

23. If you have any physical impairment which you allege is caused by the injury forming the basis of your claim and which is affecting your ordinary movement, hearing or sight, state in detail, the nature and extent of the impairment and what corrective appliances, support or device you use to overcome or alleviate the impairment.

24. If you claim that a previous injury has been aggravated or exacerbated, describe the injury and give the name and present address of each doctor who treated you for the condition, the period during which treatment was received and the cause of the previous injury. Specifically list any impairment, including use of eyeglasses, hearing aid or similar device, which existed at the time of the injury forming the basis of the claim.
25. If any treatments, operations, or other form of surgery in the future has been recommended to alleviate any injury or condition resulting from the incident which forms the basis of the claim, state in detail (a) the nature and extent of the treatment, operation, or surgery, (b) the purpose thereof and the results anticipated or expected, (c) the name and address of the doctor who recommended the treatments operations or surgery, (d) the name and address of doctor who will administer or perform the same, (e) the estimated medical expenses to be incurred, (f) the estimated length of time of treatments, operation or surgery, period of hospitalization and period of convalescence, (g) all other losses or expenditure anticipated as a result of the treatment, operations or surgery, (h) further if it is your intention to undergo the treatments, operation or surgery, please give an approximate date.
26. Itemize any and all expense incurred for hospital, doctors, nurses, x-rays, medicines, care and appliances and indicate which expenses were paid by any insurance coverage.
27. If employed at the time of the alleged injury forming the basis of the claim state (a) the name and address of the employer, (b) position held and the nature of the work performed, (c) average weekly wages for the year prior to the injury, (d) period of time lost form employment, giving dated, (e) amount of wages lost, if any. List any sources of income continuation or replacement, including, but not limited to, workers' compensation, disability income, social security and income continuation insurance.
28. If other loss of income, profit or earnings is claimed, state (a) total amount of loss, (b) give a complete detailed computation of the loss, (c) the nature and dates of the loss.
29. If you are claiming lost wages state (a) the date that the employment began, (b) the name and address of the employer, (c) the position held and the nature of the work performed, (d) the average weekly wages. Attach copies of pay stubs or other complete payroll record for all wages received during the year.

DOCUMENT REQUEST: Provide all documents identified in your answers to the above questions.

CERTIFICATION: I hereby certify that the information provided is the truth and is the full and complete response to the questions, to the best of my knowledge.

Signature of Claimant:

[Date]

Authorization for Release of Employment Records

Date: _____

To: _____

Re: _____
Employee's Name

Address

Social Security Number

Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

Approximate date of lost time:

A photocopy of this release form, bearing a photocopy of my signature shall constitute you authorization for the release of the information in accordance with the request made to you.

Signature: _____ Date: _____

AUTHORIZATION TO DISCLOSE HEALTH INFORMATION

PATIENT NAME:

DATE OF BIRTH:

ADDRESS:

SOCIAL SECURITY NO.:

1. I do hereby consent and authorize the use and/or disclosure of my health information as described below.
2. The following individual or organization is authorized to make the disclosure.

	<p>Specific date(s) of treatment and/or admission:</p> <p style="text-align: center;"><i>All dates of examination and treatment</i></p>
--	--

3. The type and amount of information to be used or disclosed is as follows:

MY ENTIRE MEDICAL CHART FOR ALL DATES OF SERVICE INCLUDING:

- | | |
|--|---|
| <u>XX</u> Problem List | <u>XX</u> Laboratory Results |
| <u>XX</u> Medication List | <u>XX</u> Consultation Reports |
| <u>XX</u> List of Allergies | <u>XX</u> X-Ray and Imaging Reports |
| <u>XX</u> Immunization Record | <u>XX</u> Personal contact with the provider of service |
| <u>XX</u> Most recent history & physical | <u>XX</u> Other: <u>Bills</u> |
| <u>XX</u> Most recent discharge summary | |

I understand that the information in my health record may include information related to sexually transmitted disease, acquired immunodeficiency syndrome (AIDS), or human immunodeficiency virus (HIV). It may also include information about behavioral, psychiatric or mental health services and treatment for alcohol and drug abuse or genetic information. I authorize the release of this information.

This information may be disclosed to and used by the following individual or organization or any of the attorneys or authorized representative thereof for the purpose of legal representation, or to provide copies of my records to opposing parties in litigation, which I have commenced.

I understand I have the right to revoke this authorization at any time. I understand that if I revoke this authorization I must do so in writing and present my written revocation to the health information management department. I understand the revocation will not apply to my insurance company when the law provides my insurer the right to contest a claim under my policy. If I fail to specify an expiration date, event or condition, this authorization will expire at the conclusion of the litigation between _____

I understand the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this form in order to assure treatment. I understand that I may inspect or copy the information to be used or disclosed, as provided in CFR 164.524. I understand any disclosure of information carries with it the potential for an unauthorized re-disclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosures of my health information, I can contact the HIM director or privacy officer for information.

I understand that this consent shall operate as a complete release of liability to the hospital, medical provider, and to their employees for the release of the information specified above. I have read and understand the terms of this Authorization and I have had an opportunity to ask questions about the use and disclosure of my health information. I hereby, knowingly and voluntarily, authorize the provider of medical services to disclose my health information in the matter described above.

Signature of Patient/Legal Representative

Date

NOTICE OF RECIPIENT OF INFORMATION

Each disclosure made with the patient's consent may be accompanied by the written statement reproduced below. This information has been disclosed to you from records protected by Federal confidentiality rules 42 C.F.R. Part 2. The Federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent from the person to whom it pertains or as otherwise permitted by 42 C.F.R. Part 2. A general authorization for the release of medical or other information is not sufficient for this purpose. The Federal Rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.

Resolution of the Demarest Governing Body

Resolution No. 094 -24

April 30, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: RESOLUTION TO RELEASE ESCROW

=====

WHEREAS, the following applicant(s) posted escrow monies with the Borough for payment to Borough professionals in conjunction with development; and

WHEREAS, Borough professionals have determined that all required improvements have been satisfactorily completed and all fees due for services rendered have been received;

<u>Applicant</u>	<u>Address</u>	<u>Account</u>	<u>Amount</u>
RF Properties, LLC	57 Prospect	13-8000-00-8223-10	\$1906.85

NOW THEREFORE, BE IT RESOLVED, that the Chief Financial Officer is and hereby authorized to return the balance of escrow monies to the applicant(s).

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on April 30, 2024

Julie Falkenstern, Acting Borough Clerk

Meetings are held on the third MONDAY of each month for the payment of bills. Bills must be presented for approval on or before the first MONDAY of the month.

The Borough of Demarest

#

Bergen County, N.J.

Date 4/15/24

To RF Properties LLC
 Address 199 Whitman Street
Haworth, NJ 07641

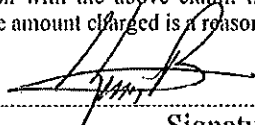
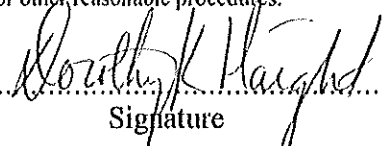
Ordered by:

Terms:

Order No:

Itemized fully and sign claimant's certification below before presenting for payment

DATE	ITEM	DOLLARS	CENTS
	Release of Escrow 57 Prospect		
	13-8000-00-8223-10 Engineering Escrow	\$1906	85
	TOTAL	\$1906	85

<p style="text-align: center;">CLAIMANT'S CERTIFICATION & DECLARATION</p> <p>I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars: that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>Date <u>4/17/24</u></p> <p style="text-align: center;"> Signature Construction Official Official Position</p>	<p style="text-align: center;">OFFICER'S OR EMPLOYEE'S SIGNATURE</p> <p>I, having knowledge of the facts, certify that the materials and supplies have been received or the service rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p style="text-align: center;"> Signature Technical Assistant Title</p>
--	--

<p style="text-align: center;">APPROPRIATION OR ACCOUNT CHARGED</p> <p style="text-align: center;">13-8000-00-8223-10</p>	<p style="text-align: center;">The above claim is approved as correct.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="text-align: center;">For the Finance Comm.</p>	<p style="text-align: center;">PAYMENT AUTHORIZED</p> <p>The above claim was ordered paid at the meeting of the BOROUGH COUNCIL held</p> <p style="text-align: right;">..... 20.....</p> <p style="text-align: right;">..... Clerk</p> <p style="text-align: center;">PAYMENT RECORD</p> <p>Date</p> <p>Check No.</p>
--	--	---



THE BOROUGH OF DEMAREST
118 SERPENTINE ROAD
DEMAREST, N.J. 07627-2199

201-768-0167 Ext. 114
201-768-2581 FAX

MEMO TO: Chief Financial Officer
FROM: Kevin Burnette
DATE: 3/11/24
REFERENCE: 57 Prospect Permit # DEP0176 -23-056
Block: 87.03 Lot: 1
Escrow Account Name R.F. Properties LLC

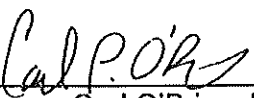
A Certificate of Occupancy was issued for the above-mentioned property.

The services of the Borough Engineer are no longer required for this project.

Therefore, this is your authorization to release the monies in the escrow account.

Thank you.

Signed: 
Kevin Burnette
Construction Official

Attest: 
Carl O'Brien, PE
Borough Engineer

**DEVELOPERS ESCROW
RETURN OF FUNDS REQUEST**

PROJECT ADDRESS

57 Prospect St.

ACCT #/TYPE/AMOUNT

engineer escrow acct

NAME ON THE ACCOUNT

RF Properties LLC

MAILING ADDRESS

199 Whitman St.

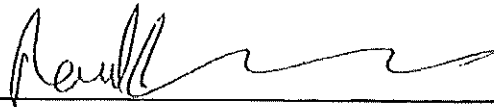
HAWORTH NJ 07641

Please issue a refund of my Escrow account(s) for the property listed above.

I understand that the payout needs approval from the proper authority, and must be authorized by Resolution of the governing body.

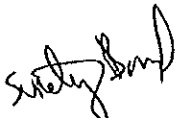
Please provide address to mail check(s) or contact information if you would like to pick up once ready.

Signature:



Date of the request:

3/1/14



[Back to Index](#)

Project # DEP0176

Date	Payment Type	Address	Account Name	Account #	Withdrawal	Deposit	invoice/check#	Running Total
3/3/2023	Engineering escrow	57 Prospect	RF Properties LLC	13-8000-00-8223-10		\$2,000.00		\$ 2,000.00
2/24/2023	engineering invoice				(\$472.50)		822350	\$ 1,527.50
3/29/2023	engineering invoice				(\$340.00)		831538	\$ 1,187.50
5/1/2023	Invoice				(\$340.00)		840824	\$ 847.50
6/5/2023	Invoice				(\$307.50)		851984	\$ 540.00
4/6/2023	deposit					\$2,063.10	1585	\$ 2,603.10
2/6/2024	Invoice				(\$448.75)		919929	\$ 2,154.35
3/4/2024	invoice				(\$247.50)		926837	\$ 1,906.85



Demarest Borough
118 Serpentine Road
Demarest, NJ 07627

Certificate

Construction Code Division
(Certificate of Occupancy)

Date Issued 2/13/2024
Control Number C-23-00011
Permit Number 20230056
Permit Issue Date 4/6/2023

Certificate Number _____

Identification

Block: 87.03 Lot: 1 Qual: _____

Work Site Location: 57 PROSPECT ST Demarest Borough, NJ 07627

Owner in Fee: RF Properties LLC

Owner Address: 57 PROSPECT ST DEMAREST NJ 07627

Telephone: (201) 739-7175

Contractor Ferrano & Sons

Address 700 KINDERKAMACK RD STE 311 ORADELL NJ 07649

Telephone: (201) 739-7176 Fax: _____

License Number or Builders Registration Number: _____

Federal Emp. Number: 0400642694

Certificate of Occupancy

This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

Certificate of Approval

This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

Certificate of Continued Occupancy

This serves notice that based on a general inspection of the visible parts of the building there are no imminent hazards and the building is approved for continued occupancy.

Temporary Certificate of Compliance

The following conditions must be met no later than or the owner will be subject to fine or order to vacate: This certificate has an expiration date of: **Conditions to be met:**

Construction Official

Fee: \$150.00

U.C.C. F260 (rev. 08/05)

Home Warranty Number: _____

Type of Warranty Plan: State Private

Construction Classification: _____ Use Group: R-5

Maximum Occupancy Load: _____ Maximum Live Load: _____

Description of Work/Use: NEW SINGLE FAMILY DWELLING/2000 IRC

Certificate Comments:

20230056+A - Alteration

HVAC

20230056+B - Alteration

New construction electric update 50 amp car charger

Certificate of Clearance - Lead Abatement S:17

This serves notice that based on written certification, lead abatement was performed as per NJACS:17 to the following extent.

Total removal of lead-based paint hazards in scope of work

Partial or limited time period (_____ years); see file

Certificate of Clearance - Asbestos Abatement

This serves notice that based on written certification, asbestos abatement was performed to the following extent.

Total removal of asbestos hazards in scope of work

Partial or limited time period (_____ years); see file

Certificate of Compliance

This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

Temporary Certificate of Occupancy

The following conditions must be met no later than: or the owner will be subject to fine or order to vacate: This certificate has an expiration date of: **Conditions to be met:**

Check Number: 1584

Collected By: Dot Haight

Date Printed: 2/12/2024

Page 1

Resolution of the Demarest Governing Body

Resolution No. 095 -24

April 30, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: RESOLUTION APPROVING SOIL MOVING PERMIT FOR 38 EVERGREEN PLACE

=====

BE IT RESOLVED by the Borough Council of the Borough of Demarest that the Soil Moving Application and Soil Erosion Control Plan for 38 Evergreen Pl. Block 146 Lot 6 prepared by Christopher Lantelme, P.E., is hereby approved subject to the following conditions:

1. No topsoil shall be removed from the site.
2. The applicant shall indicate the location to which excess soil will be exported.
3. The applicant shall indicate the route of travel within the Borough.
4. The applicant shall provide for the cleaning of the streets used in the route of travel within the Borough.
5. The applicant shall provide the name of the person responsible for the soil movement.
6. The applicant shall be responsible for any damage done to Borough streets during the soil removal process.
7. The applicant shall deposit, with the Borough, escrow in the amount of \$ 1,280.52 for inspections services of the Borough Engineer.
8. The applicant shall provide a performance guarantee to the Borough in the amount of \$ 25,610.40

APPROVED:

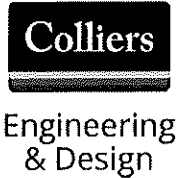
Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on April 30, 2024

Julie Falkenstern, Acting Borough Clerk

400 Valley Road Suite 304
Mt. Arlington, NJ 07856
Main: 877 627 3772



April 23, 2024

Dot Haight
Building Department
Borough of Demarest
118 Serpentine Road
Demarest, NJ 07627

38 Evergreen Place
Block 146, Lot 6
Borough of Demarest, Bergen County, NJ
Soil Moving Application – Proposed Dwelling – **Review 2**
Colliers Engineering & Design Project No. DEP0199

Dear Ms. Haight,

Pursuant to your request, our office has reviewed the following plans and other documents filed by the Applicant in support of a soil moving application in relation to the construction of a new dwelling and other related appurtenances at the subject property:

- a) Site plans consisting of one (1) sheet, prepared and signed by Christopher Lantelme, P.E. & P.L.S., of Lantelme, Kurens & Associates, P.C., dated January 10, 2024; Last revised March 8, 2024; **Last revised April 18, 2024;**
- b) Architectural Plans consisting of eight (8) sheets, prepared and signed by Raul G. Mederos, RA, of Imagen Architecture LLC, dated January 31, 2024;
- c) Soil Moving Application for the subject property;
- d) **Soil testing results prepared and signed by Lisa V. Mahle-Greco, P.E. of Johnson Soils Company, dated April 12, 2024;**
- e) **Engineer's cost estimate for site improvements, prepared and signed by Christopher Lantelme, P.E., dated April 18, 2024.**

After our review of these documents, we offer the following comments in this matter:

General

1. The Applicant/Owner in this matter is:

Yael Cohen
8 Brook Way
Demarest, NJ 07627

The Applicant/Owner shall notify the Borough of Demarest Building Department of any changes to the above information.

2. The site is currently comprised of a single-family dwelling with paver patio, enclosed porch, driveway, walkways and other related improvements which are to be demolished in their entirety. The Applicant is proposing to construct a new dwelling with associated patio, in-ground pool, driveway, walkways, shed, drainage improvements, and other related improvements.
3. The project site is located in the Residence C Zone according to the Borough of Demarest Zoning Map, where the construction of a single-family dwelling and the installation of an inground pool is permitted.
4. The project site is a rectangular shaped corner lot consisting of 15,233 SF. The property has frontage along Evergreen place along the northern and western property boundaries. The front of the dwelling and driveway is oriented in the northerly direction.
5. According to the site plans, no variances are being requested for the proposed construction.
6. The existing improved coverage on the lot is 3,906 S.F. (25.6%). The proposed impervious coverage is ~~4,535 S.F. (29.8%)~~ **4,529 SF (29.7%)** where a maximum of 30% is allowed in this zone. The net increase in impervious coverage is ~~629 SF~~ **623 SF**.

Site Plan

7. Based on the definitions provided in Section §175-27 of the Borough Ordinance, the proposed pool and shed are considered Accessory Uses.
8. The zoning table indicates that the required side yard setback is 10 feet. The Demarest Limiting schedule indicates that the required side yard setback for this zone is 15 feet. The Applicant shall correct this discrepancy. **Comment addressed.**
9. The Applicant is proposing two (2) 1,000-gallon precast concrete drywells to collect and storm stormwater runoff on the property. We offer the following comments related to drainage design:
 - a. The drywells are proposed in a location adjacent to several large maple trees that are not designated for removal. The Applicant shall be made aware that these trees are to be protected in accordance with the tree protection detail. No excavations shall be made within the drip line of the trees. **The drywell location has been moved further away from the existing trees to avoid conflict. Comment addressed.**
 - b. We have reviewed the design calculations for the drywells and take no exception. The Applicant is collecting approximately 2,717 SF of roof area and directing stormwater to the proposed drywells. The provided capacity is sufficient to handle this area.
 - c. The Applicant shall be made aware that soil testing is required at the location of the proposed drywells. Soil testing should include the elevation of the Seasonal High-Water Table (SHWT) and the percolation rate of the soil. It shall be confirmed that the bottom of the seepage pit is at least two (2) feet above the SHWT. **The Applicant has performed the required soil test and provided the results. No groundwater was encountered, and K-5 soils were observed indicating adequate soil conditions for the installation of the seepage pits. Comment addressed.**

- d. The Engineer shall be notified to inspect the seepage pit system prior to backfilling.
10. Per §175-24(N), all swimming pools shall be enclosed with a substantial fence no less than forty-eight (48) inches in height. We offer the following comments related to fencing:
 - a. The Applicant has shown chain link fencing enclosing the rear yard area.
 - b. The Applicant should provide a detail of the proposed fence. The height of the fence should be clearly indicated. **The Applicant has provided the requested detail depicting a four-foot-high chain link fence. This item has been addressed.**
 - c. A pool compliant self-locking gate should be specified at the side yard entrance. **Comment addressed.**
 11. There are two (2) foot max retaining walls located along the southern and western corner of the property. The Applicant shall be made aware that these walls cannot be in excess of two (2) feet, or it will trigger the need for a variance (accessory structure in the front/side yard and accessory structure setback).
 12. There is a 24" maple in the vicinity of the proposed landscape wall. The Applicant should clarify if this wall is within the required protection area (the drip line) of the tree. If there is any interference, the wall should be shortened accordingly. **The Applicant has slightly shortened the proposed retaining wall to avoid conflict with the existing 24" maple.**
 13. We offer the following comments related to the proposed grading:
 - a. The site as it currently exists slopes downward in the northern direction with grades ranging from 102 in the southern corner to 94 in the northern corner (a difference of 8 feet).
 - b. The Applicant is proposing minor regrading which includes a natural swale shape along the western side of the property to direct stormwater toward Evergreen Place.
 - c. Existing drainage patterns appear to be maintained throughout the property. We take no exception to the grading changes proposed.
 - d. Grades should not be altered by more than one foot in areas within the drip line of any trees to remain.
 14. The Applicant has designated approximately ten (10) trees for removal. The Applicant should revise the plan to include a tree removal table and a table summarizing the replacement trees proposed. We defer to the Shade Tree Commission for final comment and approval of any removal and/or replacement trees. **The Applicant has provided a tree removal and replacement summary on the site plans. Comment addressed.**
 15. Per Borough Ordinance §175-19A(3)b – Side Yards - Accessory uses, buildings and structures shall not be permitted to encroach meaning the required side yard setback of 15 feet applies to the proposed shed and any other accessory structures. The shed shall be relocated, or the Applicant will be required to seek variance relief for this condition. **The shed has been relocated as requested. Comment addressed.**

16. The site plan indicates a total impervious coverage of 29.8% is proposed where 30% is allowed in the zone. The Applicant shall be advised that any additional coverage beyond what is represented on the site plans would trigger the need for a variance. An as-built survey with a coverage breakdown will be required prior to the issuance of a C.O.
17. We have reviewed the placement of the proposed pool and patio, and it appears the Applicant is compliant with all accessory structure setback requirements. We take no exception.

Soil Moving Application

18. The Applicant has submitted a soil moving application and calculations, which indicates a total cut of 941 cubic yards and total fill of 122 cubic yards. The calculations indicate that 519 cubic yards of soil are to be exported from the site. If grading changes occur beyond what is presented on the plan, the Applicant shall revise the soil moving calculations to account for the proposed change in soil volume.
19. The Applicant will require a soil moving permit in accordance with Chapter 147 (§147-1) of the Borough Ordinance as the posted values of soil movement are greater than 250 cubic yards. As a result, the following provisions apply:
 - a. As per Borough Ordinance Section 147-7, the Applicant shall move the soil, in accordance with the soil permit, under the supervision of the Building Inspector and Borough Engineer and shall pay a reasonable fee for such services in the amount determined by the Mayor and Council.
 - b. As per Borough Ordinance Section 147-8, the owner of the premises or the person in charge of relocation of the soil, when permission has been duly granted, shall not take away the top layer of soil for a depth of eight inches, but such top layer of soil to a depth of eight inches shall be set aside for retention on the premises and shall be respread over the premises when the rest of the soil has been moved pursuant to levels of contour lines approved by the Mayor and Council of the Borough of Demarest.
 - c. As per Borough Ordinance Section 147-9, no permission or soil permit shall be issued unless and until the Applicant therefore shall have filed with the Borough of Demarest a performance bond, in form, amount and surety acceptable to the Borough of Demarest, conditioned upon full and faithful performance of the soil's being moved in accordance with the provisions of the Borough's Soil Moving Ordinance and permission of the Mayor and Council granted pursuant hereto.
 - d. An engineer's cost estimate shall be submitted by the Applicant to determine the performance guaranty to be submitted to the Borough. The cost estimate for bonding should include all cost associated with soil erosion and sediment control measures, seepage pit installation, drainage structures / piping, and soil moving (on-site and export). **The Applicant has provided a cost estimate for site work as requested.**

Miscellaneous

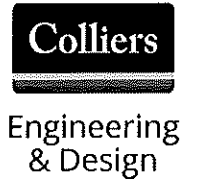
20. The Applicant is responsible for procuring all applicable federal, state, and county approvals necessary to complete the proposed improvements.
21. If drainage issues arise during or after construction, the Applicant will be responsible for remedying any drainage issues caused by the proposed demolition activities. In addition, water runoff directed to neighboring properties is prohibited. However, suppose runoff water does enter neighboring properties as a result of proposed land disturbance and construction. In that case, the Applicant will be responsible for remedying that situation at no additional cost to the Borough.
22. Sediment shall be removed from the upstream face of the silt fence when it has reached a depth of ½ the silt fence height or when the silt fence is leaning or buckling from the collected sediment and debris. Silt fence shall be inspected daily for signs of deterioration and sediment removal. When damaged, the silt fence shall be repaired or replaced immediately. Soil erosion and sediment control measures, including silt fence, shall be installed prior to the start of construction.
23. The Applicant should place a silt fence downgrade on all areas where the existing ground disturbance will occur. In addition, the disturbed areas must be stabilized with seed and straw as soon as construction is completed. These recommendations/requirements are made to prevent sediment-laden water from entering municipal streets and neighboring properties.
24. The Applicant will inevitably mobilize construction equipment and/or will have deliveries of material from the Borough Right-of-Way, which could damage municipal infrastructure. Therefore, the Applicant will be responsible for any damages to the curb, sidewalk, drainage infrastructure, and/or pavement in the Borough's Right-of-Way.
25. A signed and sealed "As-Built" site plan should be submitted as a requirement for this office to "sign off" on the issuance of the Certificate of Occupancy (C.O.). The "As-Built" should accurately show site features, including grading, spot elevations, coverage quantities, etc.

Our office has reviewed the application, and based on the above, this office ***does recommend*** permits be issued after the Applicant submits the required performance guarantee and obtains permission from Mayor & Council. The Applicant shall provide the following:

- **Performance Guarantee: \$25,610.40**
- **Engineering Escrow: \$1,280.52**

Should you have any questions, you may contact me at (201) 775-1283.

Project No. DEP0199
April 23, 2024
Page 6 | 6



Sincerely,

Colliers Engineering & Design

A handwritten signature in black ink, appearing to read "N. Chelius".

Nick Chelius, P.E.
Borough Engineer

cc: Kevin Burnett, Construction Code Official (via e-mail)
Christopher Lantelme, P.E., Applicant's Engineer (c111@verizon.net)
Yael Cohen, Applicant (epersitz@google.com)

R:\Projects\A-D\DEP\DEP0199\Correspondence\OUT\240423_nhc_38 Evergreen_Soil Movement Rev2_DEP0199.docx

Lantelme, Kurens & Associates, P.C.

ENGINEERS & SURVEYORS 101 West Street, P.O. Box 486, Hillsdale, New Jersey 07642 (201) 666-2450
Fax (201) 666-9745

Christopher J. Lantelme, P.E. & L.S.

April 18, 2024

COST ESTIMATE

TOWN: Demarest

PROJECT: 38 Evergreen Place – New Dwelling

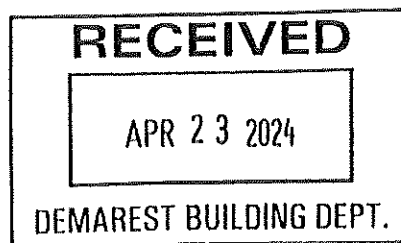
Costs for work performed per Building Department request

Item	Description	Quantity	Unit	Unit Price	Total
1	Soil Erosion & Control Measures	-	-	-	2,000
2	Seepage Pit installation	2	1290 gal	3,500	7,000
3	Roof Leaders	1	-	1,000	1,000
4	Soil Moving from site	519	Yds	15	7,785
			Subtotal		17,785
			Contingency @ 20%		3,557
			Estimated Construction Cost		\$21,342

Prepared By:



Christopher J. Lantelme, PE & LS



Resolution of the Demarest Governing Body

Resolution No. 096 -24

April 30, 2024

Council Member	Motion	Second	Yes	No	Abstain	Absent
Jiang						
Fox						
Marks						
Slowikowski						
Reiss						
Collins						

TITLE: PAYMENT OF BILLS

=====

BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest that the following bills in the sum of \$ 539,824.56 on bill list dated April 30, 2024 have been approved and authorized for payment and the that the Mayor, Borough Clerk and Borough Treasurer are hereby authorized to issue warrants in payment of same.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Acting Borough Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on April 30, 2024

Julie Falkenstern, Acting Borough Clerk

P.O. Type: All
 Range: First
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last

Include Project Line Items: Yes
 to Last
 Received Date Range: 04/08/24 to 12/31/24
 Include Non-Budgeted: Y

Open: N Paid: Y Void: N
 Rcvd: Y Held: N Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AAAUT005	A&A AUTOMOTIVE INC.	24-00407	04/18/24	March 2024 Invoices	Open	65.57	0.00		
AAAEM005	AAA EMERGENCY SUPPLY CO INC	24-00389	04/15/24	SCBA Repair	Open	212.50	0.00		
		24-00433	04/26/24	PROSSER PUMP REPAIR	Open	576.00	0.00		
						788.50			
AMERI060	AMERICAN ASPHALT	24-00069	03/14/24	DEB-0045 PROGRESS PAYMENT NO.3	Open	9,317.09	0.00		
AUTOM010	AUTOMOTIVE BRAKE CO.	24-00350	04/10/24	March 2024 Cust#38008-0	Open	178.79	0.00		
BCDEP005	B C DEPT. OF HEALTH SERVICES	24-00355	04/11/24	EMPLOYEES ASSISTANCE PGRM 1/2	Open	489.50	0.00		
BCPRO005	B C PROSECUTORS OFFICE	24-00361	04/11/24	2024 MARS MAINT FEE	Open	8,000.00	0.00		
BCFIR005	BC FIRE PREV & PROTECTION ASSN	24-00398	04/16/24	MEMBERSHIP ALAN SILVERMAN	Open	50.00	0.00		
BCMJI005	BCMJIF	24-00349	04/10/24	2nd Installment 2024 MuniJIF	Open	73,976.00	0.00		
BENJA005	BENJAMIN BROS.	24-00408	04/18/24	March 2024 Invoices	Open	445.29	0.00		
BERNA010	BERN & ASSOCIATES LLC	24-00383	04/15/24	I#10646 95CountyRd to 03/31/24	Open	1,012.50	0.00		
		24-00388	04/15/24	I#10645 Prof Serv to 03/31/24	Open	850.00	0.00		
						1,862.50			
CAPIT005	CAPITAL ALTERNATIVES CORP.	24-00037	03/06/24	MUNICIPAL AID GRANT PHASE 2	Open	17,200.00	0.00		
		24-00038	03/06/24	MUNICIPAL AID GRANT PHASE 3	Open	17,760.00	0.00		
		24-00039	03/06/24	MUNICIPAL AID GRANT PHASE 4	Open	18,000.00	0.00		
						52,960.00			
CHART010	CHARTER COMMUNICATIONS	24-00321	04/08/24	DISTINCT IDENTIFICATIONS	Open	50.00	0.00		
		24-00401	04/18/24	DISTINCT IDENTIFICATIONS	Open	50.00	0.00		
						100.00			
CHASA005	CHASAN, LAMPARELLO, MALLON & C	24-00384	04/15/24	I#229744 Prof Serv to 01/31/24	Open	3,418.32	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CHASA005	CHASAN, LAMPARELLO, MALLON & C				Continued				
24-00385	04/15/24	I#230291	Prof Serv to 02/29/24	Open	690.00	0.00			
24-00386	04/15/24	I#231101	Prof Serv to 03/31/24	Open	2,032.50	0.00			
					<u>6,140.82</u>				
COLLI010	COLLIERS ENGINEERING & DESIGN								
24-00117	03/19/24	DEB0044	2022 NJDOT GRANT LENOX	Open	610.00	0.00			
24-00118	03/19/24	DEB0044	2022 NJDOT GRANT LENOX	Open	1,041.25	0.00			
24-00119	03/19/24	DEB0044	2023 NJDOT GRANT LENOX	Open	405.00	0.00			
24-00120	03/19/24	DEB0047	PINE TERRACE DRAINAGE	Open	4,641.25	0.00			
24-00121	03/19/24	DEB0047	PINE TERRACE DRAINAGE	Open	795.00	0.00			
24-00125	03/19/24	DEB0054	2023 RIVERSIDE CO-OP	Open	216.25	0.00			
24-00126	03/19/24	DEB0055	NJDOT FY2023 MADISON	Open	540.00	0.00			
24-00127	03/19/24	DEB0055	NJDOT FY2023 MADISON	Open	462.50	0.00			
24-00128	03/19/24	DEB0055	NJDOT FY2023 MADISON	Open	445.00	0.00			
24-00290	04/04/24	Inv#934623	DEP0168 11Evergreen	Open	655.00	0.00			
24-00291	04/04/24	I#934611	DEP0151 14Eric Place	Open	92.50	0.00			
24-00295	04/05/24	DEP0195	ROSS AVE PSEG ROAD OPE	Open	46.25	0.00			
24-00296	04/05/24	DEP0194	BLANCHE AVE PSEG ROAD	Open	46.25	0.00			
24-00297	04/05/24	DEB005A	HEFSP/VACANT LAND ASSE	Open	370.00	0.00			
24-00298	04/05/24	DEB0059	NEED OF REDEVELOPMENT	Open	1,557.50	0.00			
24-00299	04/05/24	DEB0044	2022 NJDOT GRANT LENOX	Open	341.25	0.00			
24-00300	04/05/24	DEB0047	PINE TERRACE DRAINAGE	Open	2,572.50	0.00			
24-00301	04/05/24	I#881059	DEP0190 Colum&Donny&P	Open	90.00	0.00			
24-00302	04/05/24	DEB0047	PINE TERRACE DRAIN IMP	Open	14,496.25	0.00			
24-00303	04/05/24	I#905631	DEP0194 Blanche PSEG	Open	715.00	0.00			
24-00304	04/05/24	I#905620	DEP0195 Ross PSE&G Rd	Open	752.50	0.00			
24-00307	04/05/24	DEB0055	NJDOT 23 MADISON AVE R	Open	416.25	0.00			
24-00308	04/05/24	DEB0055	NJDOT 23 MADISON AVE R	Open	458.75	0.00			
24-00309	04/05/24	I#831566	DEP0153 33Blanche Ave	Open	180.00	0.00			
24-00310	04/05/24	I#885286	DEP0172 94AndersonAve	Open	180.00	0.00			
24-00312	04/05/24	DEP0151	14 ERIC PLACE	Open	293.75	0.00			
24-00313	04/05/24	DEP0199	38 EVERGREEN PLACE	Open	822.50	0.00			
24-00314	04/05/24	DEP0200	8 BLANCHE AVENUE	Open	1,323.75	0.00			
24-00315	04/05/24	DEP0201	186 CHESTNUT STREET	Open	683.75	0.00			
24-00316	04/05/24	DEP0202	38 RODNEY PLACE	Open	346.25	0.00			
24-00317	04/05/24	DEP0160	83 PINE TERRACE	Open	297.50	0.00			
24-00323	04/08/24	I#934616	DEP0197 70ProspectSt	Open	663.75	0.00			
24-00325	04/08/24	I#934609	DeP0184 6VanHornStre	Open	138.75	0.00			
24-00326	04/08/24	I#934622	DEP0106 FrickEst/wood	Open	323.75	0.00			
24-00327	04/08/24	I#934621	DEP106 FrickEst/wood	Open	1,248.75	0.00			
24-00328	04/08/24	I#934605	DEP0180 7 Central Ave	Open	1,062.50	0.00			
24-00329	04/08/24	I#934618	DEP0175 146Woodland	Open	1,671.25	0.00			
24-00330	04/08/24	I#934602	DEP0163 95 County Rd	Open	3,098.75	0.00			
24-00331	04/08/24	I#934613	DEP0128 375HillsideAv	Open	46.25	0.00			
24-00332	04/08/24	I#926845	DEP0128 375 Hillside	Open	1,450.00	0.00			
24-00347	04/10/24	I#796353	DEP0153 33BlancheAve	Open	175.00	0.00			
24-00348	04/10/24	I#785359	DEP092 8 Meredith Rd	Open	510.00	0.00			
24-00375	04/12/24	I#840822		Open	572.25	0.00			
24-00377	04/12/24	DEP106	FRICK ESTATESIII/WOODLA	Open	225.00	0.00			
					<u>47,079.75</u>				

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
COMPU015	COMPUTER SQUARE, INC.	24-00320	04/08/24	TICKETS SERVED ETICKETING SOL	Open	306.00	0.00		
CROSS010	CROSSING GUARD SERVICES LLC	24-00286	04/04/24	Inv#1054 NVRHS 3/18-3/29/24	Open	1,448.80	0.00		
		24-00287	04/04/24	Inv#1055 LutherLee3/19-3/29/24	Open	724.40	0.00		
		24-00289	04/04/24	Inv#1056 BoroHall 3/18-3/29/24	Open	7,968.40	0.00		
		24-00390	04/15/24	I#1059 BoroHall 4/1-4/12/2024	Open	8,040.84	0.00		
		24-00391	04/15/24	I#1060 NVRHS 04/01-04/12/2024	Open	1,448.80	0.00		
		24-00392	04/15/24	I#1061 LutherLee 4/1-4/12/2024	Open	724.40	0.00		
						<u>20,355.64</u>			
DARTC005	DART COMPUTER SERVICES INC	24-00337	04/08/24	PROF SVCS THROUGH SEP30, 2023	Open	5,691.25	0.00		
		24-00338	04/08/24	BACKUP POLICE FILESERVERS 2023	Open	2,880.00	0.00		
						<u>8,571.25</u>			
DECAR005	DECARLO TREE MASTERS	24-00378	04/12/24	PINE TER STRM DMAGE SPLIT TREE	Open	3,270.00	0.00		
DELTA005	DELTA DENTAL OF NJ INC	24-00387	04/15/24	I#PM00000001025230 May 2024	Open	3,756.99	0.00		
EDMUN010	EDMUNDS GOVTECH	24-00322	04/08/24	SERVICE PERIOD 7/1-6/30	Open	24,000.00	0.00		
GANDH005	GANDHI, VIKKI	24-00170	03/20/24	Return of Escrow 177 Orchard	Open	152.50	0.00		
GANNE005	GANNETT MEDIA CORP	24-00343	04/08/24	ORDER#10012691	Open	259.98	0.00		
		24-00344	04/08/24	ORDER#10007450 PUBLIC HEARING	Open	49.80	0.00		
		24-00395	04/16/24	FIRE SPRING AD CAMPAIGN 2024	Open	1,435.00	0.00		
		24-00432	04/26/24	notice of decision borough	Open	10.56	0.00		
						<u>1,755.34</u>			
GATES005	GATES FLAG & BANNER CO INC	24-00424	04/25/24	Flag Pole Repair	Open	45.00	0.00		
HARTM005	HARTMAN EXCAVATING, LLC	24-00362	04/11/24	WOOD CHIPS	Open	2,625.00	0.00		
HOMED005	HOME DEPOT	24-00345	04/09/24	Acct#6035322649075680 dtd 3/21	Open	802.01	0.00		
INTER035	INTER CITY TIRE	24-00403	04/18/24	Credit Inv #181271 dtd 3/22/24	Open	582.92	0.00		
		24-00404	04/18/24	I#181269 4 Transforce AT Tires	Open	594.16	0.00		
		24-00405	04/18/24	I#180926 2 AllSeasonTires	Open	173.46	0.00		
						<u>184.70</u>			
INTER040	INTERSTATE WASTE SERVICES	24-00434	04/26/24	I#9677743 March 2024	Open	49,802.16	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
LANGU010	LANGUAGE LINK	24-00412	04/19/24	I#266388 Court on 03/14/2024	Open	15.68	0.00		
LAWOF015	LAW OFFICES OF MARK D. MADAIO	24-00372	04/12/24	RESO FOR 38 SUNSET ROAD	Open	1,250.00	0.00		
		24-00413	04/22/24	MEETING ATTENDANCE	Open	250.00	0.00		
		24-00414	04/22/24	PREPARE YEAR END REPORT	Open	137.50	0.00		
		24-00435	04/26/24	meeting attendance 4/16	Open	250.00	0.00		
						<u>1,887.50</u>			
LERCH005	LERCH VINCI & HIGGINS	24-00374	04/12/24	PROF SVCS RENDERED JAN 2024	Open	2,035.00	0.00		
		24-00394	04/16/24	PROF SVCS MARCH 2024	Open	5,982.50	0.00		
		24-00423	04/24/24	I#40440 Prof Serv Dec 2023	Open	3,545.00	0.00		
						<u>11,562.50</u>			
LINCO015	LINCOLN FINANCIAL GROUP	24-00368	04/11/24	AMBULANCE 2022 LOSAP	Open	18,700.00	0.00		
MAYER005	MAYER, MATTHEW	24-00411	04/18/24	INITIAL TITLE	Open	60.00	0.00		
MCLOU005	MCLOUGHLIN, JOHN	24-00418	04/22/24	PST Appreciation Week	Open	223.63	0.00		
MICHA005	MICHAEL SHIELDS	24-00428	04/25/24	may reimbursement for pers	Open	3,797.32	0.00		
MUNIC035	MUNICIPAL CAPITAL FINANCE	24-00341	04/08/24	PMT#5 (CONTRACT)	Open	415.00	0.00		
NEDST010	NED STEVENS	24-00009	03/05/24	gutter cleaning	Open	570.47	0.00		
NIELS010	NIELSEN FORD	24-00422	04/23/24	2024 FORD F-250 DPW	Open	68,059.00	0.00		
NJDEP020	NJ DEPT OF COMMUNITY AFFAIRS	24-00359	04/11/24	1ST QTR UCC STATE TRAINING FEE	Open	2,193.00	0.00		
NJSHA005	NJ SHADE TREE FEDERATION	24-00353	04/11/24	MUNICIPAL MEMBERSHIP 2024	Open	95.00	0.00		
NJLM0005	NJLM	24-00365	04/11/24	2024 MEMBERSHIP DUES	Open	600.00	0.00		
NJSHB005	NJSHBP	24-00324	04/08/24	APRIL 2024 HEALTH CHARGE	Open	2,143.63	0.00		
		24-00373	04/12/24	FEB2024 HEALTH CHARGES	Open	69,490.26	0.00		
						<u>71,633.89</u>			
OPTIM005	OPTIMUM	24-00380	04/15/24	A#07802-088748-01-3 Dec-Feb	Open	133.27	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PALIS005	PALISADES SALES CORPORATION								
		24-00027	03/06/24	LENOVO THINKPAD, CASE	Open	1,400.00	0.00		
		24-00333	04/08/24	SCEPTRE MONITOR W SPEAKERS	Open	348.00	0.00		
		24-00334	04/08/24	TONER XEROX C500	Open	573.00	0.00		
		24-00335	04/08/24	REPLACEMENT MONITOR	Open	139.00	0.00		
		24-00336	04/08/24	TONER CARTRIDGE SOURCE TECH	Open	397.00	0.00		
						<u>2,857.00</u>			
PECKH005	PECKHAM INDUSTRIES INC								
		24-00396	04/16/24	remaining balance	Open	5.35	0.00		
PETER040	PETER SUH								
		24-00356	04/11/24	AMAZON REIMBURSEMENT TREE TONE	Open	36.27	0.00		
		24-00358	04/11/24	SHADETREE ARBORDAY CRAYON REIM	Open	9.89	0.00		
		24-00409	04/18/24	reimbursement toner finance	Open	149.99	0.00		
		24-00410	04/18/24	REIMBURSEMENT CAMERA/SD CARD	Open	206.28	0.00		
						<u>402.43</u>			
PIAZZ005	PIAZZA & ASSOCIATES, INC.								
		24-00342	04/08/24	APRIL 2024 CONSULTING FEE	Open	200.00	0.00		
PORTE005	PORTER LEE CORPORATION								
		24-00370	04/12/24	ANNUAL SOFTWARE BEAST SYSTEM	Open	675.00	0.00		
PRECIO15	PRECISION MOWER & EQUIPMENT								
		24-00340	04/08/24	TORO GCTOSO 4.2 CUBIC	Open	590.00	0.00		
PUBLI005	PUBLIC SERVICE GAS & ELECTRIC								
		24-00397	04/16/24	Voucher M00D02 March 2024 Gas	Open	4,100.20	0.00		
		24-00425	04/25/24	A#6532685801 serv 3/16-4/16/24	Open	201.91	0.00		
						<u>4,302.11</u>			
PYRAM005	PYRAMID IMPRINTS								
		24-00002	03/05/24	t-shirts dpw	Open	1,890.00	0.00		
QUADI010	QUADIENT FINANCE USA, INC.								
		24-00421	04/22/24	POSTAGE BALANCE	Open	1,072.53	0.00		
RAYSL005	RAY SLAMAN ARBORIST								
		24-00285	04/04/24	arborist duck pond inspection	Open	420.00	0.00		
RFPRO005	RF PROPERTIES LLC								
		24-00406	04/18/24	Release of Escrow 57 Prospect	Open	1,906.85	0.00		
ROCKL005	ROCKLAND ELECTRIC CO.								
		24-00351	04/11/24	A#46060-50000-9 03/06-04/03/24	Open	138.28	0.00		
		24-00352	04/11/24	A#36498-04000-9 03/05-04/02/24	Open	145.30	0.00		
						<u>283.58</u>			
SOMES005	SOME'S UNIFORMS								
		24-00369	04/12/24	ARMOR PACKAGE	Open	3,484.64	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
SPECT005	SPECTRÔTEL	24-00393	04/15/24	I#12195782 A#321337 4/08-05/07	Open	1,646.20	0.00			
SUNSE005	SUNSET HAND CAR WASH	24-00420	04/22/24	Car Washes Jan-March	Open	50.00	0.00			
SY6TR005	SY6 TRAINING LLC	24-00318	04/08/24	ASHI BLS BASE RATE	Open	2,376.00	0.00			
TECHN005	TECHNICAL FIRE SERVICES INC	24-00259	04/02/24	Annual Pump test	Open	900.00	0.00			
THEST005	THE STANDARD INSURANCE CO	24-00381	04/15/24	P#001481980001 April'24 23Live	Open	367.66	0.00			
		24-00426	04/25/24	P#001481980001 May 2024 23Live	Open	367.66	0.00			
						735.32				
TRANS010	TRANSUNION RISK AND ALTERNATIV	24-00319	04/08/24	MARCH 2024 BILL	Open	120.00	0.00			
VALLE025	VALLEY PHYSICAN SERVICES	24-00363	04/11/24	1AT QTR 2024 DOT TESTING	Open	126.00	0.00			
VEOLI005	VEOLIA (SUEZ) WATER NEW JERSEY	24-00357	04/11/24	April 2024 Water Bill Part#1	Open	8,312.97	0.00			
VERIZ050	VERIZON	24-00354	04/11/24	A#156-986-386-0001-96 03/27/24	Open	201.52	0.00			
VERIZ040	VERIZON (E911 2ND LINE)	24-00399	04/16/24	A#655-938-805-0001-88 4/10-5/9	Open	226.30	0.00			
VERIZ010	VERIZON WIRELESS	24-00427	04/25/24	A#982498673-00001 3/11-4/10/24	Open	380.10	0.00			
VERIZ025	VERIZON WIRELESS (FIRE)	24-00417	04/22/24	wireless Servive March 11-Apri	Open	229.34	0.00			
VERME005	VERMEER NA	24-00360	04/11/24	BELT AND BEARINGS FOR CHIPPER	Open	867.16	0.00			
WEINE005	WEINER LAW GROUP	24-00382	04/15/24	special counsel AH	Open	2,437.50	0.00			
WHALE005	WHALEN & IVES	24-00288	04/04/24	2024 annual maint agreement	Open	6,100.00	0.00			
Total Purchase Orders: 147						Total P.O. Line Items: 0	Total List Amount: 539,824.56	Total Void Amount: 0.00		

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-01	11,000.00	0.00	0.00	11,000.00
	4-01	347,786.37	0.00	2,193.00	349,979.37
	4-12	<u>0.00</u>	<u>0.00</u>	<u>3,007.50</u>	<u>3,007.50</u>
Year Total:		347,786.37	0.00	5,200.50	352,986.87
	C-04	155,454.84	0.00	0.00	155,454.84
	T-13	20,382.85	0.00	0.00	20,382.85
Total of All Funds:		<u>534,624.06</u>	<u>0.00</u>	<u>5,200.50</u>	<u>539,824.56</u>