

**MAYOR AND COUNCIL
BOROUGH OF DEMAREST
WORK SESSION AGENDA**

August 11, 2025

7:30 PM

The notice requirements of the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, have been satisfied by the inclusion of the date, time and place of this meeting in the annual schedule of meetings of this Governing Body. Such schedule of meetings is posted at Borough Hall, on the Borough website and was published in the Record and Star Ledger and was filed in the office of the Borough Clerk.

Pledge of Allegiance

Mayor Bernstein, Council President Slowikowski, Councilmember Collins, Councilmember Fox, Councilmember Jiang, Councilmember Marks, Councilmember Reiss

Roll Call:

Present:

Absent:

Also Present:

ORDINANCE (INTRODUCTION):

ORDINANCE NO. 1165-25 A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$90,000 FOR DRAINAGE IMPROVEMENTS TO WAKELEE FIELD TO BE UNDERTAKEN BY THE BOROUGH OF DEMAREST AND TO APPROPRIATE \$90,000 FROM THE OPEN SPACE TRUST FUND.

Mayor Bernstein asks for a motion to introduce on first reading by title Ordinance No. 1165-25 and it published as required by law with notice of Public Hearing to be held on September 9, 2025.

A motion was made by _____ and seconded by _____

Roll Call:

ORDINANCE PUBLIC HEARING (ADOPTION): (none)

Resolution 143-25 Municipal CDBG Representatives

A motion was made by _____ and seconded by _____

Roll Call:

Resolution 144-25 Open Space Ballot Question

A motion was made by _____ and seconded by _____

Roll Call:

Resolution 149-25 Capital Budget Amendment

A motion was made by _____ and seconded by _____

Roll Call:

Work Session Discussion Items:

Engineering Report
Use of Train Station / Bank Building

Consent Agenda

Mayor Bernstein asks if any member would like to have any resolution removed from the consent agenda and voted on separately.

Mayor Bernstein asks if any member would like to abstain from voting on any resolution on the consent agenda.

Mayor Bernstein asks for a motion to accept the consent agenda (with any abstentions noted)

Consent Agenda:

- Resolution No. 145-25 Return of Performance Bonds
- Resolution No. 146-25 Award of Contract for Wakelee Field Drainage Improvements
- Resolution No. 147-25 IWS Contract Extension
- Resolution No. 148-25 Authorizing Engineering Service – Compost Site Remediation
- Resolution No. 150-25 SSA Bergen County -Flu Vaccine Administration
- Resolution No. 151-25 Soil Moving – 17 Laurel Rd.
- Resolution No. 152-25 Soil Moving – 15 Brenner
- Resolution No. 153-25 Authorizing Capital Purchase - DPW
- Resolution No. 154-25 Payment of Bills

A motion was made by _____ and seconded by _____

Roll Call:

Approval of Minutes:

May 12, 2025 Work Session Meeting

A motion was made by _____ and seconded by _____

Roll Call:

Meeting Open to the Public

Closed Session 2025-008

Negotiations

Potential Litigation

Adjournment

BOROUGH OF DEMAREST
BERGEN COUNTY, NEW JERSEY

ORDINANCE NO. 1165-25

A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$90,000 FOR DRAINAGE IMPROVEMENTS TO WAKELEE FIELD TO BE UNDERTAKEN BY THE BOROUGH OF DEMAREST AND TO APPROPRIATE \$90,000 FROM THE OPEN SPACE TRUST FUND.

BE IT ORDAINED, by the Governing Body of the Borough of Demarest, in the County of Bergen, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

SECTION 1. The costs described in Section 2 of this Ordinance are hereby respectively authorized to be made by the Borough of Demarest, New Jersey, for the said improvements or purposes stated in Section 2, that are hereby appropriated the respective sum of money therein stated as the appropriations made for said improvements or purposes, said sum being inclusive of all appropriations herefore made thereof and amounting in the aggregate to \$90,000 which is now available from the Open Space Trust Fund.

SECTION 2. The Borough of Demarest, in the County of Bergen, State of New Jersey, is hereby authorized to provide for drainage improvements to Wakelee Field.

SECTION 3. It is hereby determined and stated:

(a) That said purpose is not a current expense. That the same is an improvement which the municipality may lawfully make and that no part of the cost of said improvement has been or shall be specifically assessed on properties specifically benefited.

(b) It is not necessary to finance said purpose by the issuance of obligations by the Borough of Demarest pursuant to the Local Bond Law of the State of New Jersey, for the reason that monies sufficient to cover the costs thereof shall be available from the Open Space Trust Fund in the amount of \$90,000.

SECTION 4. The Capital Budget of the Borough of Demarest is hereby amended or established to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available for public inspection.

SECTION 5. The sum of \$90,000 is hereby appropriated for the aforementioned purpose.

SECTION 6. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purposes, since the gross debt of the municipality, as defined under the Local Bond Law, is not increased by this Ordinance and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 7. This Ordinance shall take effect after publication thereof and final passage as required by law.

INTRODUCED: _____

ADOPTED: _____

Attest:

APPROVED: _____, 2025

Borough Clerk

Mayor

Resolution of the Demarest Governing Body

Resolution No. 143-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: A RESOLUTION AUTHORIZING THE APPOINTMENT OF MUNICIPAL REPRESENTATIVES TO THE BERGEN COUNTY COMMUNITY DEVELOPMENT REGIONAL COMMITTEE

WHEREAS the Borough of Demarest has entered into a three-year Cooperative Agreement with the County of Bergen as provided under the Interlocal Services Act N.J.S.A. 40A:65-1 et seq. and Title 1 of the Housing and Community Development Act of 1974; and

WHEREAS, said Agreement requires that the Municipal Council appoint a representative and alternate and that the Mayor appoint a representative and alternate for the PY 2025-2026 term starting July 1, 2025, and ending on June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council hereby appoints _____ as its representative and _____ as its alternate and that the Mayor hereby appoints Julie Falkenstern as his representative and Michael Greco as her alternate to serve on the Community Development Regional Committee for PY 2025-2026; and

BE IT FURTHER RESOLVED that an original, certified copy of this resolution be emailed to Robert G. Esposito, Director; Bergen County Division of Community Development, One Bergen County Plaza, Fourth Floor; Hackensack, New Jersey 07601 | resposito@co.bergen.nj.us **as soon as possible and no later than Friday, August 29, 2025.**

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

Resolution of the Demarest Governing Body

Resolution No. 144-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: A RESOLUTION TO APPROVE PUBLIC QUESTION ON OPEN SPACE

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WHEREAS, the Mayor and Council of the Borough of Demarest has previously provided for an open space fund; and

WHEREAS, said open space fund was established for a period of five (5) years and will expire on December 31, 2025 and

WHEREAS, the Mayor and Council of the Borough of Demarest believe it is in the best interest of the residents of the Borough to continue an Open Space, Recreation, and Historic Preservation Trust Fund to preserve the character of the Borough; and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Demarest hereby request that the Bergen County Clerk place the following question upon the ballot in the General Election of November 4, 2025:

Shall the Borough of Demarest continue the "Municipal Open Space, Recreation and Farmland and Historic Preservation Trust Fund" which shall be principally funded by the continued imposition of an additional, annual tax levy of One Cent (\$0.01) per One Hundred Dollars (\$100.00) of total assessed valuation together with creation and adoption of the annual budget. The Mayor and Council has the authority to adjust the One Cent (\$0.01) tax downward or to suspend the tax levy on a year to year basis, in accordance with the enabling State Statute. The funds which are raised by the tax levy and deposited in this Trust Fund shall only be used for one of the following purposes: (a) Acquisition of lands for recreation and conservation purposes; (b) Development of lands acquired for recreation and conservation purposes; (c) Maintenance of lands acquired for recreation and conservation purposes; (d) Historic preservation of historic properties, structures, facilities, sites, areas, or objects, and the acquisition of such properties, structures, facilities, sites, areas, or objects for historic preservation purposes; (e) Protecting drinking water supplies and water quality in ponds and streams; or (f) Payment of debt service on indebtedness issued or incurred by a municipality for any of the purposes set forth in subparagraphs (a), (b), (c), (d) or (e) above. Any interest or other income earned on monies

deposited into the Trust Fund shall be credited to the Fund and shall be used for the same purposes as the principal.

INTERPRETIVE STATEMENT Approval of this ballot question will authorize the Borough of Demarest to implement an ordinance which authorizes the Mayor and Council to continue an annual tax levy of not more than of One Cent (\$0.01) per One Hundred Dollars (\$100.00) of total assessed valuation, the proceeds from which shall be segregated from all other tax revenues and deposited into a separate trust fund(s) for the specifically limited purposes of acquiring land for recreation and conservation purposes (generally referred to as open space and public park areas); developing of lands acquired for recreation and conservation purposes; maintenance of lands acquired for recreation and conservation purposes; historic preservation of historic properties, structures, facilities, sites, areas, or objects, and the acquisition of such properties, structures, facilities, sites, areas, or objects for historic preservation purposes; protection of waterways, or payment of debt service on indebtedness issued or incurred by the Borough with respect to any expenditures for such purposes. As proposed, the ordinance would restrict use of the monies for only the preceding purposes and would not permit these funds to be used for salaries, wages, administrative expenses, office supplies, equipment and the like. An annual tax levy not in excess of One Cent (\$0.01) per One Hundred Dollars (\$100.00) of total assessed valuation would be imposed as an additional part of the annual budget process. As an example, at the one cent (\$0.01) rate, the owner of property assessed at \$900,000.00 would pay an additional \$90.00 in property taxes per year to fund the "Municipal Open Space, Recreation, and Farmland and Historic Preservation Trust Fund". The continuation of the Municipal Open Space, Recreation and Farmland and Historic Preservation Trust permits the Borough to seek grant funding from the County Open Space Fund.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

Resolution of the Demarest Governing Body

Resolution No. 145-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: RESOLUTION OF AUTHORIZING ACTION TO RELEASE PERFORMANCE BOND

WHEREAS, the following applicant(s) posted a performance bond for tree removal mitigation with the Borough; and

WHEREAS, the Shade Tree Commission has determined that all required mitigation plantings have been satisfactorily completed; and

WHEREAS, per Borough Ordinance regarding tree removal the performance bond shall be returned upon completion of required mitigation planting and recommendation of the Shade Tree Commission:

<u>Applicant</u>	<u>Address</u>	<u>Amount</u>
31 Wellwood Rd LLC	64 N. Summit St. Tenafly, NJ 07670	\$10,500.00
Heesun Min Lee	5 Stratford Ct.	\$7,000.00

NOW THEREFORE, BE IT RESOLVED, that the Chief Financial Officer is hereby authorized to return performance bonds to the applicants.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

Resolution of the Demarest Governing Body

Resolution No. 146-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: RESOLUTION AWARDING A CONTRACT TO ROBERT W. WOGISCH LANDSCAPING CONTRACTOR, INC. FOR THE WAKELEE FIELD DRAINAGE IMPROVEMENTS PROJECT

BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest, Bergen County, New Jersey upon the recommendation of the Project Engineer and as reviewed by the Borough Attorney, that the Contract be awarded to Robert W. Wogisch Landscaping Contractor, Inc. for the sum of Two Hundred Fifty-Four Thousand, Three Hundred Twenty-Nine Dollars and Seventy Cents (\$254,329.70) for the Base Bid within the Wakelee Field Drainage Improvements project, being the lowest of eight (8) bids received.

BE IT FURTHER RESOLVED, that the CFO has certified that funds are available in the Borough Capital Account and Open Space Trust Fund.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION OF CFO

I, Andrea Diekmann Johe, do hereby certify the availability of funds for the expenditure referenced herein.

Andrea Diekmann Johe, CFO

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

Resolution of the Demarest Governing Body

Resolution No. 147-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: RESOLUTION AUTHORIZING EXTENSION OF CONTRACT WITH INTERSTATE WASTE SERVICES FROM DECEMBER 1, 2025, THROUGH DECEMBER 31, 2025

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WHEREAS, by Resolution dated June 28, 2021, the Borough of Demarest the Mayor and Borough Clerk were authorized to and did execute a contract for a term of five (5) years with Interstate Waste Services (“IWS”) for municipal solid waste and recycling collection (the “Contract”); and

WHEREAS, the Contract term ends on November 30, 2025; and

WHEREAS, IWS has agreed to continue their service under the present Contract for an additional thirty (30) days period at the same rate, terms and conditions as the present Contract, in order to allow proper time for the Borough to go out to bid and award a new contract; and

WHEREAS, it is in the best of the Borough to authorize the extension of the Contract as set forth herein.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Demarest that the Contract with IWS is hereby extended for a period of thirty (30) days, until December 31, 2025, to permit the Borough proper time to go out to bid and award a new contract.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION OF CFO

I, Andrea Johe, do hereby certify the availability of funds for the expenditure referenced herein.

Andrea Johe, CFO

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

Resolution of the Demarest Governing Body

Resolution No. 148-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: A RESOLUTION AUTHORIZING ENGINEERING SERVICES TO ADDRESS NJDEP VIOLATIONS AT THE BOROUGH COMPOST FACILITY

WHEREAS the Borough of Demarest has a need for engineering design services related to the NJDEP Violations at the Borough Compost Facility; and

WHEREAS, the Borough received a proposal dated July 28, 2025 from Colliers Engineering & Design to provide those services, attached, for the sum of \$176,500.00; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et. Seq.) as "Professional Services", pursuant to NJSA 40A:11-5(1)(a); and

WHEREAS, the vendor is the currently appointed 2025 Borough Engineer for the Borough of Demarest and the Mayor and Council awarded said 2025 contract pursuant to the provisions of NJSA 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has certified that funds are available in account C-04-2150-55-210-0001;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Demarest that the Borough Administrator is authorized to execute the agreement to authorize Colliers Engineering & Design to perform the work described herein not to exceed \$176,500.00, a copy of which is annexed to this Resolution.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

400 Valley Road
Suite 304
Mt. Arlington, NJ 07856
Main: 877 627 3772



July 28, 2025

Mayor and Council
Borough of Demarest
118 Serpentine Road
Demarest, New Jersey 07627
Attn: Julie Falkenstern, Borough Administrator

NJDEP Violations - DPW Compost Facility
Professional Engineering Services
Borough of Demarest, Bergen County
Colliers Engineering & Design Project No. DEB041P

Dear Ms. Falkenstern,

Colliers Engineering & Design Inc. (CED) is pleased to present this agreement for professional engineering services with regard to the DPW Compost Facility located along County Road, specifically Block 99, Lot 1. This agreement outlines the next steps in the ongoing effort to address the several Notices of Violation (NOV) from the New Jersey Department of Environmental Protection (NJDEP) regarding the operation and expansion of the facility footprint, over time. To date, there have been several meetings with NJDEP to discuss corrective action, a current survey was prepared (prior to clearing the property of compost stockpiles), and an Existing Conditions and Constraints Plan was prepared. CED prepared a Corrective Action Plan (CAP) which has been submitted and conditionally approved by NJDEP. CED has prepared final plans and specifications as a bid package for implementation of the CAP.

Accordingly, this agreement includes additional environmental services (as required by the DEP), ongoing coordination with the DEP, and construction administration services.

CED will provide the following services:

SCOPE OF SERVICES

TASK 4.0 ENVIRONMENTAL SERVICES

Per our discussions with NJDEP Solid Waste (SW) and Public Land Compliance (PLC) personnel, the following tasks are necessary to further characterize the fill material to be removed per the CAP, and for post-removal assessments.

TASK 4.1 – FILL SAMPLING AND ANALYSIS – DISCRETE SAMPLING & SUMMARY REPORT

Solid Waste indicated that discrete soil samples are necessary for assessing fill quality per their requirements. CED will perform discrete soil testing to identify contaminants on site in accordance with NJDEP requirements. A summary report of the findings will be prepared and incorporated into the bid specifications in support of the site remediation.

Additional waste characterization testing will be needed for the Contractor to dispose of the excavated fill. Waste characterization testing will be included in the specifications as part of the contractor's responsibility.

TASK 4.2 – ENVIRONMENTAL SITE OBSERVATION

Based upon the results of the discrete sampling performed by CED and the waste characterization testing performed by the contractor, site observation from an LSRP may be required during construction operations. Effort will be concentrated during waste characterization testing and impacted fill removal operations. Environmental site observation will be conducted on an as needed basis and will vary depending on the contamination(s) encountered during construction.

TASK 4.3 – POST EXCAVATION SAMPLING & ANALYSIS (SITE REMEDIATION)

When excavations are completed and the site is brought into compliance with original grades, NJDEP will require soil Sampling and analysis of the soils (fill) that existed prior to emplacement of the recent fill. Post excavation testing is necessary for determining if the fill is impacted with contaminants at concentrations exceeding the current NJDEP soil remediation standards. If the soil exceeds any remediation standards, the "Site Remediation" program will be notified and remediation conducted with oversight from an LSRP that is retained by the Borough. The Borough will not necessarily need to remove the impacted fill however, in order to leave impacted fill in place, the fill will need to be capped with a minimum of a one (1) foot thick layer of clean soil and managed under a Remedial Action Permit, which will require an institutional control (deed notice) and engineering controls (the clean soil cap) and the planned fence with signs.

As part of the site remediation process, groundwater monitoring may be required. If the only potential impact to groundwater is historic fill (and there is no sign of significantly impacted fill or any suggestion of groundwater contamination, such as floating petroleum), the Borough may be able to assume that groundwater is impacted, in which case the NJDEP will establish a "virtual" Classification Exception Area (with a Well Restriction Area) and an actual groundwater investigation will not be necessary. This may be subject to PLC approval. Please note that groundwater monitoring is not included in this agreement. Should groundwater monitoring be required, CED will prepare an addendum to this agreement.

TASK 5.0 CONSTRUCTION ADMINISTRATION SERVICES

Upon award of the construction contract to the lowest responsive and responsible bidder, CED shall coordinate a Pre-Construction meeting with the contractor and the Borough. During construction, CED

shall monitor the contractor's performance and enforce the adherence to the contract documents and project schedule.

CED shall provide the Borough with on-site construction administration services during construction operations. CED will supervise work such as clearing, grading, soil removal, soil remediation, and re-planting. This task should **last approximately 12 weeks**. In addition, CED anticipates that there will be 6 weeks of part-time construction administration services for the contractor to complete the punch list items. CED will utilize the same construction administrator on the site for the entirety of the project mentioned above in order to provide consistency for the project.

Daily observation reports will be retained by CED regarding the project. CED shall review and prepare contractor's payments as well as change orders (if necessary). If unacceptable work or material is supplied by the contractor, immediate corrective action shall be taken by CED on behalf of the Borough. CED will review the submittals for the projects including shop drawings and as-built drawings provided by the contractor.

It should be noted that dependent upon the construction activity, one week may require additional site observations services while another week may require less observation. This is strictly dependent upon the contractor's course of action. Construction Administration Services shall commence prior to the actual construction due to the review and approval of Shop Drawings. Should additional time and effort be necessary for on-site inspection services, CED will prepare an addendum outlining the amount of time and effort that is required to complete the tasks and inform the Borough accordingly. CED will review shop drawings as submitted by the contractor. We will also assist with the review of pay requests and preparation of closeout documents as it relates only to the project.

Prior to completion, a final punch list shall be created by the construction administrator and completion deadlines shall be scheduled for all open items. Upon completion of the punch list items, a final site visit shall be scheduled with the contractor and the Borough to close out the project. CED will prepare the paperwork for final payment for the contractor.

CED will coordinate with NJDEP throughout construction and after project completion for closeout of the project. Upon completion of construction, CED will coordinate with NJDEP for final inspections, any needed corrective actions, and perform the effort necessary to obtain final sign off from regulatory agencies.

FEE AGREEMENT

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the Scope of Services:

Task Name	Fee
TASK 4.0 – ENVIRONMENTAL SERVICES	
4.1 – FILL SAMPLING & ANALYSIS – DISCRETE SAMPLING & SUMMARY REPORT	\$43,000.00
4.2 – ENVIRONMENTAL SITE OBSERVATION	\$10,000.00
4.3 – POST EXCAVATION SAMPLING & ANALYSIS (SITE REMEDIATION)	\$25,000.00
TOTAL	\$78,000.00
TASK 5.0 – CONSTRUCTION OBSERVATION AND ADMINISTRATION SERVICES	
	\$98,500.00
TOTAL LUMP SUM FEE	\$176,500.00

The above engineering services will be provided on a lump sum basis not to exceed the listed amount. This contract and fee schedule are based upon the Borough Engineering Contract, authorized by the Borough.

PROJECT SCHEDULE

<u>Task</u>	<u>Anticipated Schedule</u>
Design Services	Completed
Bidding Services	September 2025
Construction Contract Award	October 2025
Construction Administration	TBD
Project Closeout	TBD

PROJECT DELIVERABLES

One (1) copy of the final bid documents will be provided to the Borough prior to bidding.

Daily Inspection reports will be prepared by our inspectors and will be available to the Borough upon request.

REIMBURSABLE EXPENSES

Reimbursable expenses including delivery, printing, copying, postage, and other reproducible costs for the above-mentioned deliverables are included within this agreement and are included in the project cost.

EXCLUSIONS

- Fill Sampling and Analysis – Waste Characterization
 - The NJDEP will require supplementary sampling to characterize the excess fill to be removed. The bid specifications for the project will state that this task be the contractor’s responsibility. As such, waste characterization testing is not included as part of this agreement.
- Monitoring Well Installation & Survey (Approximate Cost: \$35,500)
 - Groundwater Monitoring may be required based on the contaminants discovered during the site remediation process. Should groundwater monitoring be required, monitoring wells will need to be installed, and a survey performed. This effort is not included in this agreement.
- Groundwater Monitoring (Approximate Cost: \$28,500)
- LSRP Services (Approximate Cost: \$30,000)
 - Remedial Investigation & Remedial Action
 - Report Preparation
 - Remedial Action Permit Application
 - Final Survey
- LSRP Services - ongoing “active” remediation for soil or groundwater

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement is deemed necessary, then CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra services. Unanticipated additional services shall be in accordance with the Schedule of Hourly Rates for the number of hours of effort required. No extra services will be performed without authorization from the Borough.

If you find this agreement acceptable, please forward a copy of the Resolution of Approval to this office. This will constitute approval of the proposed engineering agreement.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this agreement, please feel free to contact me.

Sincerely,

Colliers Engineering & Design, Inc.



Carl O'Brien, P.E.
Geographic Discipline Leader



Nick Chelius, P.E.
Borough Engineer

CPO/nhc

CC: Michael Greco, Deputy Borough Clerk (via email)
Deena Rosendahl, Esq., Borough Attorney (via email)
Peter Suh, Borough CFO (via email)
Robert Culvert, Colliers Engineering & Design (via email)
Ken DeGennaro, Colliers Engineering & Design (via email)

3 YEAR CAPITAL PROGRAM 2025 - 2027
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES			
		Current Year 2025	Future Years				General	Self Liquidating	Assessment	School
TOTAL ALL PROJECTS	\$ -	\$ -		\$ -						\$ -

TO
CAPITAL BUDGET (Current Year Action)
2025

1 PROJECT	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2025 Budget Appro- priations	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2025				6 To Be Funded in Future Years
					5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Drainage Improvements to Wakelee Field		\$ 90,000					\$ 90,000		
TOTALS ALL PROJECTS		\$ 90,000					\$ 90,000		

3 YEAR CAPITAL PROGRAM 2025 - 2027
Anticipated PROJECT Schedule and Funding Requirement

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR						
				Budget Year 2025	2026	2027	2028	2029	2030	
Field		\$ 90,000		\$ 90,000						
TOTALS ALL PROJECTS		\$ 90,000		\$ 90,000						

3 YEAR CAPITAL PROGRAM 2025 - 2027
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Budget Current Year 2025	Future Years				General	Self Liquidating	Assessment	School
Drainage Improvements to Wakelee Field	\$ 90,000					\$ 90,000				
TOTALS ALL PROJECTS	\$ 90,000					\$ 90,000				

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the Governing Body on the 11th of August 2025.

Certified by Julie Falkenstern, RMC

(DATE)

MUNICIPAL CLERK

Resolution of the Demarest Governing Body

Resolution No. 150-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: RESOLUTION APPROVING SHARED SERVICE AGREEMENT WITH COUNTY OF BERGEN FOR THE PROVISION OF PUBLIC HEALTH FLU VACCINE ADMINISTRATION

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WHEREAS, the County of Bergen, through the Department of Health Services, offers a program whereby municipalities may contract with the County for the purpose of providing flu vaccine and/or vaccination services/clinics to its residents; and

WHEREAS, the Borough of Demarest wishes to participate in this program to offer a flu clinic to its residents; and

WHEREAS, the Bergen County the Board of County Commissioners adopted resolution No. 950-25, dated 7/16/25 to authorize entering into a Shared Services Agreement to assist to administer the program for the period of September 1, 2024 through June 30, 2026 through an agreement with the Borough of Demarest;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Demarest that the Borough Administrator is authorized to execute this agreement with the County of Bergen to provide Flu Vaccine Clinic services; and

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC



COUNTY OF BERGEN

ONE BERGEN COUNTY PLAZA
HACKENSACK, NJ 07601

Certified Copy

Resolution: 950-25

Agenda: 7/16/2025

Health Services

Meeting Date: 7/16/2025

Purpose: Shared Services-2025/26 FLU VACCINE ADMINISTRATION AGREEMENT

Dollar Amount: REVENUE PRODUCING

Prepared By: HA/CAR/AN

Sponsored by County Commissioner Thomas J. Sullivan , seconded by the Body as the Whole that this Resolution be passed and passed by the following vote:

Yes: 6 - Chairwoman Amoroso, Vice Chairman Tanelli, Chairwoman Pro Tempore Voss,
County Commissioner Marte, County Commissioner Sullivan, and County
Commissioner Silna Zur

Absent: 1 - County Commissioner Ortiz

I, Lara Pollitt, Clerk, Board of County Commissioners , certify that this is a true copy of Resolution No. 950-25, passed by the BOARD OF COUNTY COMMISSIONERS on 7/16/2025.

Attest:

Lara Pollitt



COUNTY OF BERGEN

ONE BERGEN COUNTY PLAZA
HACKENSACK, NJ 07601

Certified Copy

Resolution: 950-25

Agenda: 7/16/2025

**BERGEN COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION**

WHEREAS, the County of Bergen, Department of Health Services provides a wide range of community programs and treatment services; and

WHEREAS, the Uniform Shared Services Act (US A), N.J.S.A. 40A:65-1 was passed to encourage and ease the sharing of services by creating alternate methods for formation of commissions dedicated to analyzing the practicality of sharing services between local units; and

WHEREAS, the Center for Disease Control (CDC) recommends all individuals six months of age and older receive an annual flu vaccination; and

WHEREAS, the Bergen County Department of Health Services has an obligation to provide as many county citizens as possible with the accessibility to flu vaccinations so residents may maximize their immunity, and has the ability to do so through its Flu Vaccination Program; and

WHEREAS, the program includes purchasing the vaccines in bulk, and then administration of the vaccine to residents, by either the Municipality's designated Health Officer or the County's designated Public Nurse; and

WHEREAS, the County of Bergen, Department of Health Services will begin its program for the upcoming flu season on September 1, 2025, and ending on June 30, 2026; and

WHEREAS, the County of Bergen, Department of Health Services, desires to enter into

a Shared Services Agreement, a copy of which is attached hereto, with various Local Municipalities for the 2025-2026 Flu Vaccination Program; and

WHEREAS, the agreements will comply with the regulatory Standard for Privacy of Individually Identifiable Health Information adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the County of Bergen, the County Executive and /or his designee is hereby authorized to enter in Shared Services agreements for its Flu Vaccination Program with various Municipalities for the 2025-2026 flu season.

BE IT FURTHER RESOLVED THAT the County Executive and/ or his designee is hereby authorized to execute the aforesaid agreements and any other related documents in a form to be approved by County Counsel.

BE IT FURTHER RESOLVED THAT:

1. The recitals set forth above are incorporated into the body of this resolution as if set forth at length herein.
2. The Bergen County Board of County Commissioners hereby agree to the terms of the Shared Services Agreement annexed hereto.
3. The County Executive or his designee is hereby authorized to execute the aforesaid Shared Services Agreement and any other related documents necessary to effectuate the intent and purpose of the Shared Services Agreement in a form to be approved by County Counsel.
4. Pursuant to N.J.S.A. 40A:65-4, upon execution, a copy of the Shared Services Agreement and Adopted Resolution shall be filed with the Division of Local Government Services of the State of New Jersey.

Resolution of the Demarest Governing Body

Resolution No. 151-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: RESOLUTION APPROVING SOIL MOVING PERMIT FOR 17 LAUREL RD.

=====

BE IT RESOLVED by the Borough Council of the Borough of Demarest that the Soil Moving Application and Soil Erosion Control Plan for 17 Laurel Rd. Block 1.02, Lot 20 prepared by Sean P. McClellan, P.E., is hereby approved subject to the following conditions:

1. No topsoil shall be removed from the site.
2. The applicant shall indicate the location to which excess soil will be exported.
3. The applicant shall indicate the route of travel within the Borough.
4. The applicant shall provide for the cleaning of the streets used in the route of travel within the Borough.
5. The applicant shall provide the name of the person responsible for the soil movement.
6. The applicant shall be responsible for any damage done to Borough streets during the soil removal process.
7. The applicant shall ensure that the site is maintained in a safe and secure manner.
8. The applicant shall deposit, with the Borough, escrow in the amount of \$ 961.20 for inspection services of the Borough Engineer.
9. The applicant shall provide a performance guarantee to the Borough in the amount of \$19,224.00

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

July 7, 2025

Dot Haight
Building Department
Borough of Demarest
118 Serpentine Road
Demarest, NJ 07627

17 Laurel Rd
Block 1.02, Lot 20
Borough of Demarest, Bergen County, NJ
Soil Moving Application Review – Proposed Dwelling
Colliers Engineering & Design Project No. DEP0232

Dear Ms. Haight,

Pursuant to your request, our office has reviewed the following plans and other documents filed by the Applicant in support of a soil moving application in relation to the construction a new two-story dwelling, pool, covered patio, vinyl fence, walkway, a new macadam driveway, drainage improvements, and other related improvements on the property:

- a) Site plans consisting of one (1) sheet, prepared by Sean P. McClellan, PE, of McCellan Engineering, dated February 11, 2024, last revised May 20, 2025.
- b) Architectural Plans consisting of eleven (11) sheets, prepared and signed by Uri Rapaport, Architect AIA, of Rapaport & Assoc. Inc., dated December 20, 2024, last revised April 9, 2025.
- c) Soil Moving Application for the subject property, signed and dated June 23, 2025.

After our review of these documents, we offer the following comments in this matter:

General

1. The Applicant/Owner in this matter is:
17 Laurel Rd
Ilan Cohen
45 Brook Way
Demarest, NJ 07627

The Applicant/Owner shall notify the Borough of Demarest Building Department of any changes to the above information.

2. The site is currently occupied by an existing one-story dwelling, concrete walkway, rear concrete patio, gravel driveway, frame shed, and other related improvements which are to be demolished. The Applicant is proposing to construct a new two-story dwelling, pool, covered patio, frame shed, vinyl fence, walkway, a new macadam driveway, drainage improvements, and other related improvements on the property.

3. The project site is located in the Residence D Zone according to the Borough of Demarest Zoning Map, where the construction of a single-family dwelling is permitted, and the construction of an in-ground pool is permitted.
4. The project site is a rectangular shaped corner lot consisting of 9,914 SF. The property has frontage along S. Prescott Street and Laurel Road. The Applicant proposes to locate the driveway access on Laurel Road with the front of the dwelling facing Prescott Street. The property is located in Zone X (Areas outside the 0.2% chance annual floodplain) according to the FIRM map.
5. The existing improved lot coverage indicated on the plans is 1900 SF (19.2%) The proposed improved coverage is calculated to be 3116 SF (31.4%) where a maximum of 30% is permitted in this zone. The net increase in coverage is 1216 SF.
6. The applicant previously appeared before the Demarest Joint Planning Board, seeking the following variances:
 - a. Lot Area – The property is an undersized lot consisting of 9,914 SF where the district minimum is 10,000 SF.
 - b. Improved Lot Coverage – The Applicant proposed 3,116 SF (31.4%) where a maximum of 30% is permitted.

The Applicant was approved for the above variances. The approval was memorialized by resolution adopted on 5/7/25 (Resolution JPB-007-25).

Resolution Compliance

Below is a summary of conditions outlined in the resolution of approval. Commentary on compliance with conditions is provided in **bold**:

1. The Applicant shall install a fence around the proposed pool that will comply with all requirements in the Borough Code. The pool compliance fence shall be added to the Site Plan. **Condition satisfied.**
2. The Applicant shall comply with all requirements in the Borough's Tree Ordinance with respect to the removal and replacement of trees on the Property. **The Applicant has indicated that five total trees will be removed as part of this application. A tree removal / mitigation schedule has been provided on the site plans. The Applicant is proposing 9 green giants and 4 slender silhouette sweetgums as replacement trees. We defer to the Shade Tree Commission for final review and approval of replacement trees.**
3. The Applicant shall give consideration with the placement of any trees to the neighbor to the North at 6 S. Prescott Street. **The Applicant has provided replacement trees along the northern property boundary as requested. We defer to the Shade Tree Commission for final review and approval of replacement trees.**
4. The Applicant shall be required to obtain all necessary permits and approvals from the Construction Official and such other municipal departments as may be necessary.

5. The Applicant shall post all fees and deposits as required by applicable ordinances of the Borough of Demarest which shall include payment to the Borough's professionals for the review of the within Application and the inspection of work to be performed incidental thereto.
6. The Applicant shall correct and make safe any dangerous or unsafe condition caused by the Applicant or those acting for them affecting public safety or general welfare if any such conditions develop.
7. The Applicant shall be and remain liable for any and all damages or money loss occasioned by the Borough of Demarest or its officers or agents by any neglect, wrongdoing, omissions, or commissions by the Applicant or their Agents arising from the making of improvements and shall save, indemnify, hold harmless the Borough of Demarest or the Board, its officers, agents, employees and charges, judgements, costs or counsel fees arising from such damages or loss. The Applicant agrees not to commit any public or private nuisance by reason of dirt, dust, debris, air-pollution, noise pollution, gas, smoke, or other occurrences resulting from the construction or installation authorized by the approval of this Application or any building permit issued in pursuit thereof.
8. The Applicant's failure to comply with conditions set forth with this Resolution shall constitute a failure of the conditions and may be the cause for the revocation of a Building Permit issued in respect of the contemplated improvements, subject to reasonable notice and the opportunity to cure.

Based on our review of the above conditions outlined in the resolution of approval, we find that the applicant **does comply** with the conditions outlined in the resolution.

Site Plan

7. The Applicant is proposing two (2) precast concrete drywells to collect and store stormwater runoff on the property. We offer the following comments related to drainage design:
 - a. The Applicant has provided design calculations which indicate approximately 1972 SF of roof area collected and conveyed to the proposed drywells. The Applicant has provided adequate storage for this drainage area. We take no exception to the calculations provided.
 - b. The Applicant shall be made aware that soil testing is required at the location of the proposed seepage pits. Soil testing should include the elevation of the Seasonal High-Water Table (SHWT) and the percolation rate of the soil. It shall be confirmed that the bottom of the seepage pit is at least two (2) feet above the SHWT. It is suggested that soil testing be performed before installation of the seepage pits.
 - c. The Applicant has provided an at-grade 6" PVC observation port cap for future maintenance in the seepage pit detail. We take no exception.
 - d. The Engineer shall be notified to inspect the seepage pit system prior to backfilling.

8. We offer the following comments related to the proposed grading:
 - a. Existing grades on site range from approximately 104 on the northwest end of the property to approximately 96 in the southeast end. Stormwater flows generally across from west to east the property.
 - b. The Applicant is depicting minor regrading to construct the proposed improvements. Grades are being raised a maximum of approximately two (2) feet at the eastern end of the property.
 - c. Grades should not be altered by more than one foot in areas within the drip line of any trees to remain.
9. The Applicant has provided a pool fence enclosure as required by Borough Ordinance and pool code requirements. We take no exception.
10. An as-built survey with a coverage breakdown and final grades will be required prior to the issuance of a C.O.

Soil Moving Application

11. The soil moving application indicates approximately 407 CY of cut and 117 CY of fill and net export of 290 CY to move to construct the proposed improvements.
12. The Applicant will require a soil moving permit in accordance with Chapter 147 (§147-1) of the Borough Ordinance as the posted values of soil movement are greater than 250 cubic yards. As a result, the following provisions apply:
 - a. As per Borough Ordinance Section 147-7, the Applicant shall move the soil, in accordance with the soil permit, under the supervision of the Building Inspector and Borough Engineer and shall pay a reasonable fee for such services in the amount determined by the Mayor and Council.
 - b. As per Borough Ordinance Section 147-8, the owner of the premises or the person in charge of relocation of the soil, when permission has been duly granted, shall not take away the top layer of soil for a depth of eight inches, but such top layer of soil to a depth of eight inches shall be set aside for retention on the premises and shall be respread over the premises when the rest of the soil has been moved pursuant to levels of contour lines approved by the Mayor and Council of the Borough of Demarest.
 - c. As per Borough Ordinance Section 147-9, no permission or soil permit shall be issued unless and until the Applicant therefore shall have filed with the Borough of Demarest a performance bond, in form, amount and surety acceptable to the Borough of Demarest, conditioned upon full and faithful performance of the soil's being moved in accordance with the provisions of the Borough's Soil Moving Ordinance and permission of the Mayor and Council granted pursuant hereto.
 - d. **An engineer's cost estimate shall be submitted by the Applicant** to determine the performance guaranty to be submitted to the Borough. The cost estimate for bonding should include all cost associated with soil erosion and sediment control measures,

seepage pit installation, drainage structures / piping, and soil moving (on-site and export).

Miscellaneous

13. The Applicant is responsible for procuring all applicable federal, state, and county approvals necessary to complete the proposed improvements.
14. If drainage issues arise during or after construction, the Applicant will be responsible for remedying any drainage issues caused by the proposed construction and/or demolition activities. In addition, water runoff directed to neighboring properties is prohibited. If stormwater runoff does adversely impact neighboring properties, the Applicant will be responsible for remedying that situation at no additional cost to the Borough.
15. Sediment shall be removed from the upstream face of the silt fence when it has reached a depth of $\frac{1}{2}$ the silt fence height or when the silt fence is leaning or buckling from the collected sediment and debris. Silt fence shall be inspected daily for signs of deterioration and sediment removal. When damaged, the silt fence shall be repaired or replaced immediately. Soil erosion and sediment control measures, including silt fence, shall be installed prior to the start of construction.
16. The Applicant should place a silt fence downgrade on all areas where the existing ground disturbance will occur. In addition, the disturbed areas must be stabilized with seed and straw as soon as construction is completed. These recommendations/requirements are made to prevent sediment-laden water from entering municipal streets and neighboring properties.
17. The Applicant will inevitably mobilize construction equipment and/or will have deliveries of material from the Borough Right-of-Way, which could damage municipal infrastructure. Therefore, the Applicant will be responsible for any damages to the curb, drainage infrastructure, and/or pavement in the Borough's Right-of-Way.
18. A signed and sealed "As-Built" site plan should be submitted as a requirement for this office to "sign off" on the issuance of the Certificate of Occupancy (C.O.). The "As-Built" should accurately show site features, including grading, spot elevations, coverage quantities, etc.

Our office has reviewed the application, and based on the above, this office ***does recommend*** permits be issued at this time.

Should you have any questions, you may contact me at (201) 775-1283.

Sincerely,

Colliers Engineering & Design



Nick Chelius, P.E.
Borough Engineer

CC: Kevin Burnette, Construction Code Official (via e-mail)
Michael Greco, Zoning Officer (via e-mail)
Sean McClellan, PE, Applicant's Engineer (r_ventura_23@yahoo.com)
17 Laurel Road, Applicant (ilan.cohen1900@gmail.com)

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McCLELLAN ENGINEERING

Sean P. McClellan P.E. | 84 Gettysburg Way Lincoln Park, New Jersey 07035 | Phone: 862-668-1160 |
McClellanEngineering@gmail.com

July 16, 2025

COST ESTIMATE

TOWN: Demarest

PROJECT: 17 Laurel Road – New Dwelling

Costs for work performed per Building Department request

Item	Description	Quantity	Unit	Unit Price	Total
1	Soil Erosion & Control Measures	-	-	-	2,000
2	Seepage Pit installation	2	500 gal	3,000	6,000
3	Roof Leaders	1	-	1,000	1,000
4	Soil Moving from site	290	Yds	15	4,350
		Subtotal			13,350
		Contingency @ 20%			2,670
		Estimated Construction Cost			\$16,020

Prepared By:

Sean P. McClellan, PE

Resolution of the Demarest Governing Body

Resolution No. 152-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

**TITLE: RESOLUTION APPROVING SOIL MOVING PERMIT FOR 15
BRENNER PLACE**

BE IT RESOLVED by the Borough Council of the Borough of Demarest that the Soil Moving Application and Soil Erosion Control Plan for 15 Brenner Place, Block 118, Lot 6.03 prepared by Michael J. Hubschman, P.E., is hereby approved subject to the following conditions:

1. No topsoil shall be removed from the site.
2. The applicant shall indicate the location to which excess soil will be exported.
3. The applicant shall indicate the route of travel within the Borough.
4. The applicant shall provide for the cleaning of the streets used in the route of travel within the Borough.
5. The applicant shall provide the name of the person responsible for the soil movement.
6. The applicant shall be responsible for any damage done to Borough streets during the soil removal process.
7. The applicant shall ensure that the site is maintained in a safe and secure manner.
8. The applicant shall deposit, with the Borough, escrow in the amount of \$3,279.78
9. for inspection services of the Borough Engineer.
10. The applicant shall provide a performance guarantee to the Borough in the amount of \$60,129.30

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

400 Valley Road Suite 304
Mt. Arlington, NJ 07856
Main: 877 627 3772



August 4, 2025

Dot Haight
Building Department
Borough of Demarest
118 Serpentine Road
Demarest, NJ 07627

15 Brenner Place
Block 118, Lot 6.03
Borough of Demarest, Bergen County, NJ
Soil Moving Application **Review #4** – New Dwelling & In-ground Pool
Colliers Engineering & Design Project No. DEP0224

Dear Ms. Haight,

Pursuant to your request, our office has reviewed the following plans and other documents filed by the Applicant in support of a soil moving application in relation to the construction new two-story dwelling, rear pool and patio, covered veranda, drainage improvements, and other related appurtenances on the property.

- a) Site plans consisting of three (3) sheets, prepared and signed by Michael J. Hubschman P.E. & P.P., and Robert J. Mueller, P.L.S. of Hubschman Engineering, P.A., dated December 20, 2024, last revised February 27, 2025, **last revised July 10, 2025.**
- b) Soil Moving Report for 15 Brenner Place prepared and signed by Michael J. Hubschman P.E. & P.P., of Hubschman Engineering, P.A., dated February 11, 2025, last revised March 5, 2025;
- c) Drainage Report for 15 Brenner Place prepared and signed by Michael J. Hubschman P.E. & P.P., of Hubschman Engineering, P.A., dated February 11, 2025, **last revised April 7, 2025.**
- d) Architectural plans consisting of twenty (20) sheets, prepared and signed by Jordan Rosenberg R.A of Jordan Rosenberg Architects and Associates., dated February 14, 2025, last revised May 6, 2025.
- e) Soil Moving Application for the subject property, unsigned and undated.
- f) **Cost Estimate, prepared and signed by Hubschman Engineering, P.A., last revised June 16, 2025.**

After our review of these documents, we offer the following comments in this matter. For ease of review, updated comments are shown in **bold** and previous comments are shown in *italics*:

General

1. The Applicant/Owner in this matter is:

Enkleta Dekaj
New Luxury Homes
P.O Box 182
Demarest, NJ 07627

The Applicant/Owner shall notify the Borough of Demarest Building Department of any changes to the above information.

2. The site is currently vacant. The Applicant is proposing to construct a new two-story dwelling, rear pool and patio, covered veranda, drainage improvements, and other related appurtenances on the property.
3. The project site is located in the Residence A Zone according to the Borough of Demarest Zoning Map.
4. The property is located between Duane Lane and Closter Dock Road with frontage along Brenner Place. The property is located in Zone X (Areas outside the 0.2% chance annual floodplain) according to the FIRM map.
5. There are wetlands located north of the property and a portion of the property is located within the transition area. The Applicant is not proposing any work within the transition area.

Site Plan

6. The property is currently vacant therefore the existing improved coverage on the property is 0 SF. The Applicant is proposing to increase the improved coverage to 13,805 SF (29.57%) a net increase of 13,805 SF.
7. The proposed improvements will result in an increase of impervious are of more than a quarter acre. Based on the aforementioned this project is considered a major development and subject to NJDEP regulations for stormwater design.
8. The Applicant is proposing ten (10) drywells and a rain garden to satisfy NJDEP requirements related to major developments. We offer the following comments related to drainage:
 - a. The stormwater report utilizes the modified rational method which is not permitted by the regulations. The stormwater report should be revised for compliance with NJAC 7:8 and the NJ Stormwater BMP manual.

The drainage report has been revised to utilize the NRCS TR-55 Method in Accordance with NJAC 7:8 and the NJDEP BMP Manual.

- b. An in-depth review of the drainage has not been conducted at this time. We reserve the right to provide additional comment on any future submissions.

Following the submission of the revised drainage report and plans, an in-depth drainage review was conducted. Our office has the following comments on the drainage approach and supporting calculations provided by the Applicant:

- i. The stormwater routing calculations use the woods-grass combination curve number for all pervious areas. The curve numbers listed under this portion of table 2-2c in the TR-55 report indicates that this value is intended for areas where the distribution of woods and pasture are 50/50. The Applicant should instead use a weighted curve number between woods and open space to determine runoff in these areas.

Review 3 - The curve number used to determine the runoff from drainage area O1 in the proposed conditions indicates Woods/Grass Combination and must be amended. Additionally, the stormwater management report must be amended to justify the usage of curve numbers which indicate that the existing grass and woods on site are in poor condition.

Review 4 - Comment addressed.

- ii. The drainage area maps appear to indicate that the point of analysis will be outside of the delineated drainage areas. The drainage areas should be amended to include all contributory area between the point of analysis and the most hydrologically distant point in the watershed.

Review 3 - Drainage areas have been amended accordingly. Comment addressed.

- iii. It appears that some portion of the pervious drainage area will drain to the proposed bioretention basin. Additional grading must be provided to clarify how runoff will be directed around the proposed bioretention facility if that is the intent. Otherwise, any portion of the pervious area which will drain to the basin must be routed accordingly in the stormwater report.

Review 3 - The Applicant has indicated a high point and drainage paths upstream of the basin to clarify. Comment addressed.

- iv. The stormwater management report indicates that the roof leaders will be routed directly to the proposed subsurface infiltration basin bypassing the bioretention basin. However, the plans indicate that the roof leaders will connect to inlet GI No. 3 which drains to the proposed bioretention facility. The routing calculations should be amended accordingly.
Review 3 - Roof leader layout has been adjusted to be consistent with the drainage report. Comment addressed.

- v. The cross section of the proposed bioretention facility should be amended to show the elevation of the seasonal high-water table and to remove the filter fabric at the bottom of the bioretention facility in accordance with Chapter 9.7 of the NJDEP BMP Manual.

Review 3 - The basin details have been amended accordingly. Comment addressed.

- vi. A calculation should be provided demonstrating that the proposed bioretention facility will dewater within the allowable 72-hour period. If infiltration is proposed for this BMP, soil testing in accordance with Chapter 12 of the NJDEP BMP Manual must be provided in order to demonstrate the required permeability of the subsoil and a groundwater mounding analysis must be provided for this basin as well.

Review 3 - Revised groundwater mounding calculations are acceptable. Comment addressed.

- vii. It appears that only two soil test pits were excavated during the geotechnical exploration. Per Chapter 12 of the NJDEP BMP Manual, it appears that one additional soil boring is required in the footprint of the proposed bioretention facility, and two additional soil borings are required in the footprint of the subsurface infiltration basin.

Review 3 - The Applicant has indicated that any required additional soil tests will be performed prior to construction. This is not sufficient. Soil testing shall be completed and submitted prior to issuance of a soil movement permit.

Review 4 - The Applicant has provided additional soil testing as requested. Comment addressed.

- viii. A cross section of the proposed sub-surface infiltration basin must be provided in order to clarify the geometry of the stone bed, clarify interconnections between the concrete chambers, and to show the elevation of the seasonal high-water table relative to the infiltration layer of the basin. Filter fabric should be removed from the basin bottom in order to promote infiltration in accordance with Chapter 9.8 of the NJDEP BMP Manual. Additionally, this detail should clarify where the 10,000 cubic-feet of storage which is indicated in the routing calculations is located.

Review 3 - Per the response to this comment received on 6/16/25, the 10,000 cubic feet of storage is unnecessary and is also located above the manhole cover. As this storage is not required to manage runoff from any design storm, it should be removed from the stormwater management report.

Review 4 - Comment addressed.

- ix. It appears that there is additional disturbance associated with site grading outside of the limits of the drainage areas being analyzed. The drainage areas must be amended to include this additional disturbance in the routing calculations.

Review 3 - Drainage areas have been amended accordingly. Comment addressed.

- x. The grate elevations for the proposed sub-surface infiltration basin appear to be significantly lower than the proposed grade. The grate elevations must be amended in order to match the proposed grade in the footprint of the proposed infiltration basin.

Review 3 - Surrounding grades have been lowered to be consistent with the elevation of the proposed overflow grate. Comment addressed.

- xi. The groundwater mounding calculations should be amended to indicate that the area of the subsurface infiltration basin will be approximately 1,040-SF. The current calculations indicate an area of 566-SF. Additionally, the volume to be infiltrated in the groundwater mounding calculations must be amended to be the volume of water below the lowest invert in the outlet control structure.

Review 3 - The groundwater mounding calculations have been amended accordingly. Comment addressed.

- xii. Pipe sizing calculations must be provided to demonstrate compliance with the pipe sizing requirements at NJAC 7:21. The proposed stormwater conveyances and the proposed roof leaders must be sized to convey the 25-year design storm. Supporting calculations must be provided regarding the stability of the bioretention basin bottom at all interconnections with the proposed stormwater conveyances. Appropriate measures must be taken to stabilize these inflow points.

Review 3 - Pipe sizing and conduit outlet protection calculations have been provided. Comment addressed.

- xiii. An invert should be provided at the most upstream cleanout in the northernmost roof leader system in order to verify the slope and depth of the same.

Review 3 - The requested invert has been provided. Comment addressed.

- xiv. A detail should be provided for all grates and cleanouts to be installed. A pipe bedding and backfilling detail must also be provided.

Review 3 - A cleanout and pipe trench detail have been provided. A detail for the grate casting for the knockout catch basins must be provided.

Review 4 - Comment addressed.

- xv. An operation and maintenance manual must be submitted for the proposed stormwater management facilities which outlines the maintenance responsibility, tasks, equipment, etc. in accordance with Chapter 8 of the NJDEP BMP Manual.

Review 4 - The Applicant has indicated that this will be provided prior to the issuance of a CO. Comment remains in effect.

- 9. We offer the following comments related to the proposed grading:
 - a. Existing grades on site range from 202 at the southeast of the property to 188 along the north property boundary. Stormwater flows generally from the south to north under existing conditions.
 - b. Grading changes depicted are minimal. If any changes in grades are desired beyond what is represented on the site plan, an updated grading plan should be submitted for review and approval.

- c. Grades should not be altered by more than one foot in areas within the drip line of any trees to remain.
10. The zoning table indicates the livable floor area is 20.14% but the architectural plans indicate 22.49%. This discrepancy shall be eliminated.

Review 3 - The site plans have been updated to show a livable area of 22.48%. The architectural plans indicate 19.8%. This discrepancy shall be eliminated.

Review 4 – Comment addressed.

11. The Applicant has provided building height calculations on the site plans indicating a total building height of 28.81 feet measured to the mid roof elevation. The average natural grade is 194.94, the first-floor elevation is 199.5 and the roof peak elevation is 229.13. We offer the following comments:
- a. The architectural plans indicate a first-floor elevation of 190. The site plans indicate a first-floor elevation of 199.5. This discrepancy should be eliminated. *Both the architectural and site plans show a first-floor elevation of 199.5. Comment addressed.*
 - b. The architectural plans indicate a garage floor elevation of 185 while the site plans indicate an elevation of 198.5. This discrepancy shall be eliminated. *Both the architectural and site plans show a garage floor elevation of 198.5. Comment addressed.*
 - c. The architectural plans indicate the roof peak is 29'-1" (29.08-ft) above the first floor. The elevations provided on the site plans indicate that the distance from the ridge to the first floor is 29.63-ft. This discrepancy shall be eliminated. *Both the architectural and site plans show roof elevation of 29.63 ft. Comment addressed.*
12. The site plans indicate one test pit was taken near the southern corner of the proposed dwelling. The Applicant should be made aware that soil testing is required for the design of the rain garden and drywells. Any soil testing performed in these locations shall be in accordance with the requirements of the NJ Stormwater BMP manual.
13. The Applicant has indicated several trees to be removed. A tree removal and replacement schedule should be provided in the next submission. A proposed landscaping plan is also recommended. The Applicant has provided a tree removal and replacement schedule. We defer to the shade tree commission regarding any additional comments and the need for the Applicant to provide a Landscape plan. **Comment remains in effect.**
14. The Applicant shall be made aware that the property should be constructed in strict accordance with the approved design plans. Any deviations from the plan should be submitted as a design change request for review and approval by this office. *Comment remains in effect.*
15. An as-built survey with a coverage breakdown will be required prior to the issuance of a C.O.

Soil Moving Application

16. The soil moving report indicates approximately 1,221 CY of cut and 1,627 CY of fill and net import of 406CY to move to construct the proposed improvements.
17. The Applicant will require a soil moving permit in accordance with Chapter 147 (§147-1) of the Borough Ordinance as the posted values of soil movement are greater than 250 cubic yards. As a result, the following provisions apply:
- a. As per Borough Ordinance Section 147-7, the Applicant shall move the soil, in accordance with the soil permit, under the supervision of the Building Inspector and Borough Engineer and shall pay a reasonable fee for such services in the amount determined by the Mayor and Council.
 - b. As per Borough Ordinance Section 147-8, the owner of the premises or the person in charge of relocation of the soil, when permission has been duly granted, shall not take away the top layer of soil for a depth of eight inches, but such top layer of soil to a depth of eight inches shall be set aside for retention on the premises and shall be respread over the premises when the rest of the soil has been moved pursuant to levels of contour lines approved by the Mayor and Council of the Borough of Demarest.
 - c. As per Borough Ordinance Section 147-9, no permission or soil permit shall be issued unless and until the Applicant has filed with the Borough of Demarest a performance bond, in form, amount and surety acceptable to the Borough of Demarest, conditioned upon full and faithful performance of the soil's being moved in accordance with the provisions of the Borough's Soil Moving Ordinance and permission of the Mayor and Council granted pursuant hereto.
 - a. **An engineer's cost estimate shall be submitted by the Applicant** to determine the performance guaranty to be submitted to the Borough. The cost estimate for bonding should include all cost associated with soil erosion and sediment control measures, seepage pit installation, drainage structures / piping, and soil moving (on-site and export). **The Applicant has provided a cost estimate as requested. We offer the following comments related to the bonding estimate.**
 - i. The estimate includes 5 seepage pits, but the plans indicate 10 seepage pits are proposed. This should be revised accordingly.
The cost estimate has been updated to show 10 seepage pits.
 - ii. There is no cost allocated to the rain garden.
Unit price for the Rain Garden has been provided.
 - iii. The soil movement report indicates a total cut of 1,221 CY and total fill of 1,627 CY with a net import of 406 CY. Additionally, there are 32 trees to be removed. The cost estimate allocates \$1,500 toward clearing, grading, and topsoil stockpiling. This cost appears to be unrealistic and should be revised to reflect the above-mentioned quantities of site work.
The cost estimate has been updated to reflect \$5,000 for clearing, grading, topsoiling stock piling. We take no exception.

- iv. The plans indicate 67 replacement trees are proposed. No cost for replacement trees is allocated in the estimate.
Cost estimate has been updated to reflect the replacement trees. Comment addressed.
- v. **The Applicant has provided a revised cost estimate totaling \$65,595.60. We have reviewed the estimate and take no exception. Pursuant to Ordinance Chapter 147, the following shall be provided for the performance guarantee and engineering escrow:**
 - **Performance Guarantee (120%): \$60,129.30**
 - **Engineering Escrow: \$3,279.78**

Miscellaneous

18. The Applicant is responsible for procuring all applicable federal, state, and county approvals necessary to complete the proposed improvements.
19. If drainage issues arise during or after construction, the Applicant will be responsible for remedying any drainage issues caused by the proposed construction and/or demolition activities. In addition, water runoff directed to neighboring properties is prohibited. If stormwater runoff does adversely impact neighboring properties, the Applicant will be responsible for remedying that situation at no additional cost to the Borough.
20. Sediment shall be removed from the upstream face of the silt fence when it has reached a depth of $\frac{1}{2}$ the silt fence height or when the silt fence is leaning or buckling from the collected sediment and debris. Silt fence shall be inspected daily for signs of deterioration and sediment removal. When damaged, the silt fence shall be repaired or replaced immediately. Soil erosion and sediment control measures, including silt fence, shall be installed prior to the start of construction.
21. The Applicant should place a silt fence downgrade on all areas where the existing ground disturbance will occur. In addition, the disturbed areas must be stabilized with seed and straw as soon as construction is completed. These recommendations/requirements are made to prevent sediment-laden water from entering municipal streets and neighboring properties.
22. The Applicant will inevitably mobilize construction equipment and/or will have deliveries of material from the Borough Right-of-Way, which could damage municipal infrastructure. Therefore, the Applicant will be responsible for any damages to the curb, sidewalk, drainage infrastructure, and/or pavement in the Borough's Right-of-Way.
23. A signed and sealed "As-Built" site plan should be submitted as a requirement for this office to "sign off" on the issuance of the Certificate of Occupancy (C.O.). The "As-Built" should accurately show site features, including grading, spot elevations, coverage quantities, etc.

Our office has reviewed the application, and based on the above, this office ***does recommend*** permits be issued at this time. The Applicant should submit revised plans and/or supporting documents addressing the comments above.

Should you have any questions, you may contact me at (201) 775-1283.

Sincerely,

Colliers Engineering & Design



Nick Chelius, P.E., C.M.E.
Borough Engineer

CC: Kevin Burnette, Construction Code Official (via e-mail)
Michael J. Hubschman, P.E., Applicant's Engineer (via email)
Enkleta Dekaj, Applicant (via email)

**ENGINEER'S ESTIMATE FOR BONDING - SOIL MOVING PERMIT
 PROPOSED SINGLE-FAMILY DWELLING
 Block 118, Lot 6.03
 15 BRENNER PLACE
 Borough of Demarest
 Bergen County, New Jersey**

Item	Quantity	Unit	Unit Price	Amount
1. Clearing /Grading/Topsoil Stock Pile	1	LS.	\$5,000.00	\$5,000.00
2 Silt Fence	886	LF.	\$3.00	\$2,658.00
3 Construction Entrance	50	SY.	\$8.00	\$400.00
4 Seepage Pit, 3 ft	10	EA.	\$1,200.00	\$12,000.00
5 6" PVC Pipe	353	LF.	\$15.00	\$5,295.00
6 8" PVC Pipe	192	LF.	\$18.00	\$3,456.00
7 10" PVC Pipe	290	LF.	\$20.00	\$5,800.00
8 12" PVC Pipe	17	LF.	\$22.00	\$374.00
9 24" X 24" Inlets	6	EA.	\$250.00	\$1,500.00
10 Inlet Filters	6	EA.	\$100.00	\$600.00
11 Tree Protection	5	EA.	\$150.00	\$750.00
12 Import Soil	406	CY.	\$5.00	\$2,030.00
13 Rain Garden	1	EA.	\$3,500.00	\$3,500.00
14 Scour Holes	1	EA.	\$750.00	\$750.00
15 Garden Inlets	5	EA.	\$100.00	\$500.00
16 Tree Replacement	67	EA.	\$ 150.00	\$ 10,050.00
			Subtotal	\$54,663.00
			Total Bond Amount (120%)	\$65,595.60
			Performance Guaranty (110%)	\$60,129.30
			Cash (10%)	\$5,466.30
			Engineer & Legal Escrow (5%)	\$2,733.15

Resolution of the Demarest Governing Body

Resolution No. 153-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: AUTHORIZING CAPITAL PURCHASE OF VEHICLE LIFT FOR PUBLIC WORKS

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WHEREAS, the DPW Director is in need of a lift for vehicle repairs; and

WHEREAS, the purchase was included in previous year Capital Budget pursuant to ordinance no. 1120-23; and

WHEREAS, the DPW Director has solicited quotes and recommended purchasing per proposal from Mohawk Lifts through State Contract Number 25-COMG-108995 ; and

WHEREAS, the CFO has certified that funds are available in account no.C-04-2150-55-208-7005; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Demarest that the CFO is authorized to purchase a new vehicle lift for the Department of Public Works for \$28,185.06

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

TERMS AND CONDITIONS

- 1) This order is subject to the Terms and Conditions of New Jersey SW Contract #25-COMG-108995
- 2) A fork truck must be supplied at the offload site to unload the equipment from the freight carrier and, if applicable, for installation.
- 3) The Customer is responsible for inspecting all Products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the customer determine at the time of delivery that any items are damaged or missing the Customer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading. Mohawk is not responsible for missing or damaged products when the Customer has signed the delivery receipt, freight bill, or bill of lading in good condition. If equipment is refused at time of delivery or returned as undeliverable, shipping costs and restocking fees may apply. Standard commercial packaging applies.
- 4) Quoted installation does not include electrical hook-up or any concrete work which may be required. Electrical and any concrete work that may be required must be performed prior to installer's appointment date.
- 5) Quoted Installation does not include any unforeseen circumstances such as plumbing, electrical, in floor heat, rebar, steel structures, drain, or drain slopes in the existing floor. Installation price is subject to change if the lift is unable to be installed at the time of scheduled appointment, if the shop condition is not ready for installation (lack of adequate concrete, no electrical service, etc), or any other condition which would require additional return trips by the installer.
- 6) Price does not include Sales tax (unless applicable), duties, brokerage, or any other fees. Down Payments are Non-refundable.
- 7) Any and all permits, licenses, fees, etc. are the Customers' responsibility.
- 8) If installation cannot be performed at the time of delivery, then equipment must be paid within terms specified from invoice date. Installation charge to be paid when service is performed.

DUNS: 117797939 / CAGE CODE: 8VDK6 / UEI: F9QME4G11RT5 / FEIN: 85-3221959 / SMALL BUSINESS SAM REGISTERED

Quote# Demarest.TP16.080425-SAE

v6 25 1

To place your order using this quotation, please fill in the following required information:

BILLING INFORMATION

SHIPPING INFORMATION

Same as

Name: _____	Name: _____
Address: _____ _____	Address: _____ _____
Contact: _____	Contact: _____
Phone: _____	Phone: _____
Email: _____	Email: _____
Delivery Hours/Instructions: _____	

Acknowledged and Accepted by:

Authorized Buyers Name (PRINT)

Title

Phone

Authorized Buyers Signature

Date

Email

Remit orders to:

MOHAWK LIFTS LLC
PO Box 110, Amsterdam, NY 12010

ORDERS@MOHAWKLIFTS.COM

BUY ONCE. BUY RIGHT. BUY A MOHAWK!

Resolution of the Demarest Governing Body

Resolution No. 154-25

August 11, 2025

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski						
Collins						
Fox						
Jiang						
Marks						
Reiss						

TITLE: PAYMENT OF BILLS

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BE IT RESOLVED, by the Mayor and Council of the Borough of Demarest that the following bills in the sum of \$ 3,935,559.75 on bill list dated August 7, 2025 have been approved and authorized for payment and the that the Mayor, Borough Clerk and Borough Treasurer are hereby authorized to issue warrants in payment of same.

APPROVED:

Brian Bernstein, Mayor

CERTIFICATION

I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

Julie Falkenstern, RMC

P.O. Type: All
Range: First
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last

Include Project Line Items: Yes
to Last
Received Date Range: 07/31/25 to 12/31/25
Include Non-Budgeted: Y

Open: N
Rcvd: Y
Bid: Y

Paid: Y
Held: N
State: Y

Void: N
Aprv: N
Other: Y
Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
31WEL005	31 WELLWOOD RD LLC	25-01258	08/07/25	RETURN OF PEROFRMANCE BOND	Open	10,500.00	0.00		
AIRPU005	AIR PURIFIERS INC	25-01232	08/05/25	Air Purifier Install Squad	Open	1,222.00	0.00		
AMAZO005	AMAZON CAPITAL SERVICES	25-01161	07/29/25	summer rec supplies	Open	135.99	0.00		
		25-01162	07/29/25	summer rec supplies	Open	113.16	0.00		
		25-01240	08/06/25	PD SUPPLIES	Open	75.97	0.00		
						<u>325.12</u>			
AQUAC010	AQUA COOLERS, LLC	25-01227	08/04/25	august invoice date (prepay)	Open	230.31	0.00		
ARIST005	ARISTA TROPHIES & AWARDS	25-01197	07/31/25	Squad Plaque	Open	750.00	0.00		
ATLAN015	ATLANTIC TOMORROW'S OFFICE	25-01052	07/15/25	copier clicks	Open	355.44	0.00		
AUTOM010	AUTOMOTIVE BRAKE CO.	25-01248	08/06/25	c#38008/0 AUGUST INVOICES	Open	99.00	0.00		
BENJA005	BENJAMIN BROS.	25-01247	08/06/25	JULY 2025 INVOICES	Open	278.68	0.00		
BERGE180	BERGEN CNTY, DIV OF TREAS	25-01220	08/04/25	2025 3rd qtr tax	Open	1,113,505.00	0.00		
		25-01221	08/04/25	2025 3rd qtr tax open space	Open	50,058.00	0.00		
						<u>1,163,563.00</u>			
BOROU045	BOROUGH OF TENAFLY	25-01146	07/24/25	3 qtr court shared service	Open	10,875.00	0.00		
BOXAL005	BOX ALARM GRILLES LLC	25-01134	07/24/25	Deposit for Squad Equip	Open	1,870.00	0.00		
BRUNO005	BRUNO ASSOCIATES, INC	25-01234	08/05/25	JULY SERVICE	Open	2,500.00	0.00		
CERTI005	CERTIFIED SPEEDOMETER SVC INC	25-01226	08/04/25	vehicles calibrated pd	Open	396.00	0.00		
CHIES005	CHIESA SHAHINIAN & GIANTOMASI	25-01187	07/30/25	planning board prof svcs	Open	500.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CHIES005	CHIESA SHAHINIAN & GIANTOMASI				Continued				
		25-01188	07/30/25	june 2025 service fee	Open	250.00	0.00		
						750.00			
COLLI010	COLLIERS ENGINEERING & DESIGN								
		25-01164	07/30/25	DEB005B 4TH ROUND HOUSING ELEM	Open	190.00	0.00		
		25-01165	07/30/25	DEB001A GENERAL PLANNING	Open	142.50	0.00		
		25-01166	07/30/25	DEP0230 30 HARDENBURGH AVE	Open	1,043.75	0.00		
		25-01167	07/30/25	DEP0229 7 CHRISTIE ST LLC	Open	370.00	0.00		
		25-01168	07/30/25	DEP0227 44 PINE TERRACE	Open	951.25	0.00		
		25-01169	07/30/25	DEP0180A 7 CENTRAL AVE	Open	1,056.25	0.00		
		25-01170	07/30/25	DEB0081 NJDOT FY26 MUNI AID GR	Open	931.25	0.00		
		25-01171	07/30/25	DEB0080 NJDOT FY25 NORTHWOOD	Open	14,446.25	0.00		
		25-01172	07/30/25	DEB0079 25 ORCHARD-UNIMPROVED	Open	24,417.50	0.00		
		25-01173	07/30/25	DEB0074 25 RIVERSIDE COOP	Open	18,488.75	0.00		
		25-01174	07/30/25	DEB0075 MS4 ANNUAL REPORTING	Open	87.50	0.00		
		25-01175	07/30/25	DEB0067 UNIMPROVED RD PROJECT	Open	10,171.25	0.00		
		25-01176	07/30/25	DEB0061 NJDOTFY2 STEW&STELFOX	Open	6,301.25	0.00		
		25-01177	07/30/25	2025 GENERAL ENGINEERING	Open	2,461.25	0.00		
		25-01178	07/30/25	DEP0171A 127 HARDENBURGH AVE	Open	1,572.50	0.00		
		25-01179	07/30/25	DEZ0050 7 CHRISTIE ST	Open	462.50	0.00		
		25-01180	07/30/25	DEZ0053 93 PINE TERRACE	Open	592.50	0.00		
		25-01181	07/30/25	DEP0028 17 DUCK POND RD	Open	1,696.25	0.00		
		25-01225	08/04/25	DEZ0052 30 HARDENBURGH AVE	Open	785.00	0.00		
		25-01242	08/06/25	DEP110 152 WOODLAND RD	Open	205.00	0.00		
		25-01244	08/06/25	DEB005B 4TH ROUND HOUSING ELEM	Open	5,422.85	0.00		
		25-01245	08/06/25	DEB001A GENERAL PLANNING	Open	237.50	0.00		
		25-01250	08/07/25	DEZ0049 44 PINE TERRACE	Open	925.00	0.00		
		25-01251	08/07/25	DEP0229 7 CHRISTIE ST LLC	Open	998.75	0.00		
		25-01252	08/07/25	DEP0171 127-129 HARDENBURGH	Open	190.00	0.00		
		25-01253	08/07/25	DEP0227 44 PINE TERRACE	Open	1,308.75	0.00		
		25-01256	08/07/25	DEP0164 95 county rd	Open	760.00	0.00		
						96,215.35			
CROSS010	CROSSING GUARD SERVICES LLC								
		25-01233	08/05/25	I#1542 BoroHall July 2025	Open	9,634.52	0.00		
DAKOT005	DAKOTA GRIFFIN								
		25-01237	08/05/25	SUMMER REC REIMBURSEMENTS	Open	790.02	0.00		
DANIE025	DANIEL NYFENGER								
		25-01209	08/01/25	summer rec reimbursements	Open	3,500.97	0.00		
DARTC005	DART COMPUTER SERVICES INC								
		25-01138	07/24/25	splashtop remote subscription	Open	495.00	0.00		
DECAR005	DECARLO TREE MASTERS								
		25-00648	05/07/25	tree removal 55 demarest ave	Open	2,200.00	0.00		
DECOT005	DECOTIIS, FITZPATRICK, COLE &								
		25-01113	07/22/25	BORO OF DEMAREST V. LIEBERMAN	Open	7,387.07	0.00		
		25-01114	07/22/25	LABOR ATTORNEY PROF SVCS	Open	1,250.00	0.00		
		25-01115	07/22/25	BORO ATTORNEY RETAINER	Open	7,055.50	0.00		

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description				
DECOT005	DECOTIIS, FITZPATRICK, COLE &	Continued				
25-01116	07/22/25	BORO ATTORNEY NON RETAINER	Open	3,007.21	0.00	
				18,699.78		
DEMAR015	DEMAREST BOARD OF EDUCATION					
25-01222	08/04/25	august tax levy	Open	1,521,708.00	0.00	
DEPOS005	DEPOSITORY TRUST CO					
25-01215	07/31/25	bond interest due aug 1	Open	25,185.00	0.00	
DURIE010	DURIE LAWN MOWER & EQUIPMENT,					
25-01241	08/06/25	DPW SUPPLIES	Open	92.00	0.00	
ESRI0005	ESRI					
25-01216	08/04/25	RENEWAL FOR STORM WATER	Open	691.00	0.00	
ESSIN005	ESS, INC / PINNACLE WIRELESS					
25-00905	06/17/25	Equip Install New Engine	Open	3,534.68	0.00	
EVERB005	EVERBRIDGE, INC					
25-01089	07/18/25	annual service charge	Open	3,713.15	0.00	
FIRST025	FIRST STUDENT INC					
25-01238	08/05/25	SUMMER REC BUS TRIPS	Open	4,900.00	0.00	
GANN005	GANNETT MEDIA CORP					
25-01239	08/06/25	njm postings	Open	93.44	0.00	
SIDEP005	GERSHOM SMITH					
25-00733	05/20/25	Demarest summer concert 2025	Open	660.00	0.00	
GRAIN010	GRAINGER					
25-01031	07/15/25	SQUAD EQUIPMENT	Open	1,287.64	0.00	
25-01101	07/22/25	Assosted Tools	Open	200.50	0.00	
25-01192	07/30/25	Squad Equip	Open	390.06	0.00	
				1,878.20		
HEESU005	HEESUN MIN LEE					
25-01260	08/07/25	RETURN OF PERFORMANCE BOND	Open	7,000.00	0.00	
HUMDI005	HUMDINGERS, LLC					
25-01195	07/31/25	summer rec reservation 7/31/25	Open	3,366.02	0.00	
IMCLE005	I-M CLEANING, INC					
25-01205	08/01/25	july cleaning service	Open	2,600.00	0.00	
IMPAC005	IMPAC FLEET					
25-01217	08/04/25	I#SQLIM-1105831 JUL 2025 FUEL	Open	6,165.67	0.00	
INTER055	INTERMEDIA, INC					
25-01257	08/06/25	7/2-8/1 service (telephones)	Open	900.74	0.00	

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
JBLOC005	J & B LOCK & ALARM INC	25-01190	07/30/25	service call (lock)	Open	187.50	0.00		
JEFFR015	JEFFREY GEISENHEIMER	25-01191	07/30/25	reimburse Nj emt cert. lunch	Open	180.00	0.00		
LERCH005	LERCH VINCI & HIGGINS	25-01050	07/15/25	review 2025 annual budget	Open	5,500.00	0.00		
LIFES005	LIFESAVERS INC	25-01074	07/16/25	AED standard battery pack	Open	599.80	0.00		
LOUIS005	LOUIS TOMASI	25-01228	08/04/25	september reimbursment	Open	2,524.65	0.00		
MUNIC035	MUNICIPAL CAPITAL FINANCE	25-01219	08/04/25	contract payment#21	Open	415.00	0.00		
NEGLI005	NEGLIA ENGINEERING ASSOCIATES	25-01254	08/07/25	traffic sig prof svcs mar/apr	Open	3,489.50	0.00		
		25-01255	08/07/25	traffic sig prof svcs apr/may	Open	3,903.60	0.00		
						<u>7,393.10</u>			
NJDEP005	NJ DEPT OF HEALTH	25-01218	08/04/25	july 2025 dog license	Open	14.40	0.00		
NVRHS005	NVRHS BOARD OF EDUCATION	25-01223	08/04/25	august tax levy	Open	998,598.40	0.00		
ONECA005	ONE CALL CONCEPTS	25-01206	08/01/25	july service	Open	34.20	0.00		
OPTIM005	OPTIMUM	25-01231	08/05/25	A#07802088748013 AMB 8/1-8/31	Open	61.38	0.00		
PAMNY005	PAM-NYSTV	25-01236	08/05/25	TOLL VIOLATION	Open	61.64	0.00		
PIAZZ005	PIAZZA & ASSOCIATES, INC.	25-01243	08/06/25	AUGUST CONSULTING FEE	Open	250.00	0.00		
PUBLI005	PUBLIC SERVICE GAS & ELECTRIC	25-01200	07/31/25	A#6627137100 Train 6/17-7/16	Open	27.37	0.00		
		25-01201	07/31/25	A#6669427409 Fire 06/17-07/16	Open	40.63	0.00		
		25-01202	07/31/25	A#6739541701 DPW 06/17-07/16	Open	56.29	0.00		
		25-01203	07/31/25	A#7764465909 Church 06/17-7/16	Open	29.79	0.00		
		25-01204	07/31/25	A#6532685801 AMB 06/17-07/16	Open	34.60	0.00		
						<u>188.68</u>			
RAYSL005	RAY'S TREE SERVICE, LLC	25-01182	07/30/25	soil sample testing postage	Open	12.04	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
RAYSL005	RAY'S TREE SERVICE, LLC				Continued				
		25-01183	07/30/25	rutgers soil test reimburse	Open	55.00	0.00		
						67.04			
RUDYS005	RUDYS								
		25-01186	07/30/25	summer rec week 5 lunches	Open	2,404.00	0.00		
		25-01210	08/04/25	SUMMER REC WEEK 6 LUNCHES	Open	2,288.00	0.00		
						4,692.00			
SOMES005	SOME'S UNIFORMS								
		25-01055	07/15/25	pd uniforms	Open	240.00	0.00		
		25-01056	07/15/25	pd uniforms	Open	300.00	0.00		
						540.00			
STATE015	STATE OF NEW JERSEY								
		25-01213	08/04/25	COMBINED ASSESSMENT BILL /RATE	Open	210.00	0.00		
SUNSE005	SUNSET HAND CAR WASH								
		25-01048	07/15/25	june car wash pd	Open	432.00	0.00		
TMOBI005	T-MOBILE								
		25-01198	07/31/25	A#990625644 06/21/25-07/20/25	Open	355.92	0.00		
THEFI005	THE FIRST SIGNS OF FIRE								
		25-01193	07/30/25	Squad Labels	Open	257.50	0.00		
TRANS010	TRANSUNION RISK AND ALTERNATIV								
		25-01212	08/04/25	JULY 2025 BILLING	Open	120.00	0.00		
TRUEG005	TRUEGREEN COMMERCIAL								
		25-01185	07/30/25	7-17-25 service	Open	1,834.18	0.00		
		25-01208	08/01/25	7-24-25 vegetation control	Open	330.00	0.00		
						2,164.18			
VERAL005	V.E. RALPH & SON, INC								
		25-01189	07/30/25	suction tube dvac	Open	28.67	0.00		
VEOLI005	VEOLIA (SUEZ) WATER NEW JERSEY								
		25-01246	08/06/25	JULY 2025 WATER PART 2	Open	1,426.98	0.00		
VERIZ050	VERIZON								
		25-01229	08/05/25	A#156986386000196 7/28-8/27	Open	201.52	0.00		
VERIZ045	VERIZON - FIRE -INTERNET								
		25-01199	07/31/25	Ver Internet	Open	353.07	0.00		
VERIZ060	VERIZON AMB ALARM								
		25-01249	08/06/25	A#358025943000120 7/27	Open	136.90	0.00		
VERIZ010	VERIZON WIRELESS								
		25-01230	08/05/25	A#98249867300001 6/11-7/10	Open	420.13	0.00		

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WHALE005	WHALEN & IVES						
25-01184	07/30/25	No A/C HAS MSC service	Open	120.00	0.00		
WIREL005	WIRELESS ELECTRONICS, INC						
25-00953	06/30/25	receipt paper rolls	Open	287.00	0.00		

Total Purchase Orders: 111 Total P.O. Line Items: 0 Total List Amount: 3,935,559.75 Total Void Amount: 0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	5-01	112,559.59	0.00	3,683,869.40	3,796,428.99
	5-05	0.00	0.00	14.40	14.40
	5-06	0.00	0.00	2,200.00	2,200.00
	5-07	0.00	0.00	210.00	210.00
	5-08	0.00	0.00	17,498.16	17,498.16
	5-12	0.00	0.00	5,862.85	5,862.85
Year Total:		112,559.59	0.00	3,709,654.81	3,822,214.40
	C-04	82,927.85	0.00	0.00	82,927.85
	T-13	30,417.50	0.00	0.00	30,417.50
Total of All Funds:		225,904.94	0.00	3,709,654.81	3,935,559.75