

**Resolution of the Demarest Governing Body**

**Resolution No. 155-25  
August 11, 2025**

Council Member	Motion	Second	Yes	No	Abstain	Absent
Slowikowski			✓			
Collins	✓		✓			
Fox		✓	✓			
Jiang			✓			
Marks			✓			
Reiss			✓			

**TITLE: A RESOLUTION AUTHORIZING ENGINEERING SERVICES NJDOT FY2024 STEWART & STELFOX STREET IMPROVEMENT**

**WHEREAS**, the Borough previously authorized construction oversight for NJDOT FY2024 Stewart & Stelfox Street Improvement Project via Resolution 050-25 and;

**WHEREAS**, due to a series of errors and delays by the contractor, the Borough of Demarest has a need for additional engineering inspections and oversight related to Stelfox Street Improvements; and

**WHEREAS**, the Borough received a proposal dated August 6, 2025 from Colliers Engineering & Design to provide those services, attached, for the sum of 19,500.00; and

**WHEREAS**, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et. Seq.) as “Professional Services”, pursuant to NJSA 40A:11-5(1)(a); and

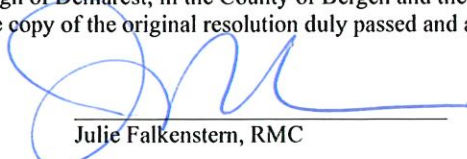
**WHEREAS**, the vendor is the currently appointed 2025 Borough Engineer for the Borough of Demarest and the Mayor and Council awarded said 2025 contract pursuant to the provisions of NJSA 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in account C-04-2150-55-106-5006;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Demarest that the Borough Administrator is authorized to execute the agreement to authorize Colliers Engineering & Design to perform the work described herein not to exceed \$19,500.00, a copy of which is annexed to this Resolution.

APPROVED:  
  
 \_\_\_\_\_  
 Brian Bernstein, Mayor

**CERTIFICATION**  
 I, Julie Falkenstern, Registered Municipal Clerk, of the Borough of Demarest, in the County of Bergen and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting on August 11, 2025.

  
 \_\_\_\_\_  
 Julie Falkenstern, RMC

400 Valley Road  
Suite 304  
Mt. Arlington, NJ 07856  
Main: 877 627 3772

155-25  
M. Collins  
2nd. FOX



August 6, 2025

Julie Falkenstein, Borough Administrator  
Mayor and Council  
Borough of Demarest  
118 Serpentine Road  
Demarest, NJ 07627

Proposal for Professional Services  
NJDOT FY2024 – Stewart Street and Stelfox Street Improvements  
Professional Engineering Construction Administration Services - Addendum  
Borough of Demarest, Bergen County, NJ  
Colliers Engineering & Design Proposal No.: DEB0061p

Dear Ms. Falkenstein,

Colliers Engineering & Design, Inc. (CED) is pleased to present the following agreement for construction administration services regarding the NJDOT FY 2024 Stewart Street and Stelfox Street Improvements Project. The NJDOT has awarded \$270,109.00 in grant funding for this project.

The Borough previously authorized an agreement for construction oversight of this project in February (Resolution 050-25). This agreement is an addendum to the original agreement.

Construction of this project began in May, with operations originally anticipated to last approximately 4 weeks. Due to several delays and errors made by the contractor and their sub-contractors, construction has not progressed as originally expected. A full accounting of the timeline for this project and descriptions of issues encountered have been provided to the Borough under separate cover. CED anticipates there will be an additional three (3) weeks of full-time construction observation required to complete the project. This engineering agreement shall be utilized for construction oversight and NJDOT closeout procedures.

### Schedule of Fees

Task Name	Fee
TASK 1.0 – CONSTRUCTION OBSERVATION AND ADMINISTRATION SERVICES	\$19,500.00
TOTAL LUMP SUM FEE	\$19,500.00

The above design services will be provided on a lump sum basis not to exceed the listed amount unless otherwise authorized. This Contract and Fee Schedule is based upon the Borough Engineering Contract authorized by Borough of Demarest.

### Exclusions



If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement is deemed necessary, then CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra services. Unanticipated additional services shall be in accordance with the Schedule of Hourly Rates for the number of hours of effort required. No extra services will be performed without authorization from the Borough.

Please forward a copy of the Resolution of Approval or approved Purchase Order to this office. This will constitute approval of the proposed engineering services.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this agreement, please feel free to contact us.

Sincerely,

Colliers Engineering & Design, Inc.

A handwritten signature in blue ink that reads "Carl P. O'Brien".

Carl O'Brien, P.E.  
Geographic Discipline Leader

A handwritten signature in blue ink that reads "Nick Chelius".

Nick Chelius, P.E.  
Borough Engineer

CPO/nhc/mt

cc: Michael Greco, Deputy Borough Clerk (via email)  
Deena Rosendahl, Esq., Borough Attorney (via email)  
Andrea Johe, Borough CFO (via email)  
Robert Culvert, CED (via email)  
Ken DeGennaro, CED (via email)  
James Priolo, CED (via email)